



CYNGOR CYMUNED HELYGAIN / HALKYN COMMUNITY COUNCIL

Minutes of the Meeting of Halkyn Community Council, Held in the Halkyn Parish Hall, On Monday the 20th July, 2026, at 7.30pm.

1(A). 117/26 PRESENT

Councillor Brian Coleclough (Chair)
Councillor Howard Morris (Vice Chair)
Councillor David Case
Councillor David Palmer
Councillor Jennifer E. Parry
Councillor David G. Roberts
Councillor Bob Robinson
Councillor Wendy Sigsworth

County Councillor Simon Jones (Flintshire County Council)

Clerk & Financial Officer R. Phillip Parry

1(B). 118/26 APOLOGIES

Councillor B. Glyn Coleclough
Councillor Colin R. D'Arcy
Councillor Matthew Lister
Councillor Nicola Richardson
Councillor Delyth Taylor

County Councillor Frances Lister (Flintshire County Council)

1(C). 119 /26

ABSENT

None

2. 120/26 PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS

- Request for assistance received from a resident on behalf of an elderly relative in relation to outstanding non-collection of waste and repairs to the relatives home property, namely:

missed black bin collection and recycling items, hole in roof of property and damaged to fence panels.

The Clerk advised that as the items of concern were in the remit of Flintshire County Council, the correspondence and Clerk's reply to the resident had been forwarded to both County Councillors' Fran Lister and Simon Jones to discuss with the County.

3. 121/26

DECLARATIONS OF INTEREST

The following Declaration of Interest was Declared: Councillor Wendy Sigsworth (Community Award) Minute number: 6(B). 125/26 (c) on page 3 below.

4. 122/26

TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 15TH JUNE 2026

The Minutes were proposed as correct by Councillor Bob Robinson and seconded by Councillor Jennifer Parry and formally agreed by the Members present.

5. 123/26

PROGRESS REPORT ON MATTERS RAISED AT PREVIOUS MEETINGS

The Clerk referred to the following matters from previous Minutes:

- (1) Halkyn Parish Hall – Vesting Process:** The Clerk recollected Members to the report circulated by Councillor David Case, which included the following: Background history; Vesting application; Requirements for evidence / statements; Making contact with a Holywell legal firm seeking documents.
- (2) Additional Bench Seats and Community Garden in Rhes Y Cae:** The Clerk advised
Agenda item adjourned to the September Council meeting.
- (3) Rhosesmor Village Community Group:** Acknowledgement received from the Village Group who will discuss at their next meeting the Council's suggestion in relation to an Interpretation Board.
- (4) Vehicle Activated Speed Signage:** The Clerk read out a reply from Flintshire Highways.

Members agreed the following: The Clerk to seek clarification as to the contents of the e-mail.

Pending Matters:

The Clerk advised, that the following matter remains in the pending file:

- ❖ Government Procurement Contract in relation to the electricity supply for the Council's Street lighting.

6(A). 124/26

CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:

- (1) The Clerk advised, that the following criminal offences had been reported to the North Wales Police, that had occurred within the Halkyn Community Council area:

Halkyn: 1 x Anti social behaviour / 1 x Criminal damage / 1 x Public order

The Nant (A55): 2 x Violence

Pentre Halkyn: 1 x Anti social behaviour / 1 x Other theft / 1 x Vehicle crime / 1 x Violence

Rhes-Y-Cae: No offences reported.

Rhosesmor: 3 x Violence

- (2) North Wales Police: Invitation to a Police Consultative Committee meeting in Mold. Councillor Delyth Taylor attended as the Council's Police representative; Councillor Matt Lister was unable to attend. Councillor Taylor provided a report following the meeting under Representative's Reports (Minute number: 7. 130/26 on page 5 below).
- (3) Flintshire County Council: Consultation in relation to renew the Alcohol Control and Dog Control Public Spaces Protection Order (PSPO) in Flintshire – which runs from 24th June to 31st July, 2026. Copy sent to Councillors prior to the meeting.

Members agreed the following: No further comment.

6(B). 125/26

CLERK'S REPORT

- (a) The Clerk recollected Members to the donation provided to the Halkyn Cricket Club towards the purchase of a new carpet for their club house. Members were shown on screen a photograph of the newly laid carpet that had been provided by the Club – with a thank you to the Council for the funding.
- (b) The Clerk advised that Councillor Colin D'Arcy had been approached by a resident and enquired as to why Bryn Felin was spelt two different ways on the road name signage. Members viewed two photographs on screen which showed the spellings as: Bryn Felin and Bryn Felyn.

Members agreed the following: The Clerk to send the two photographs to Flintshire Street Scene, seeking a review to be carried out in relation to the signage spelling.

(c) COMMUNITY AWARD

Pursuant to Section 1 (2) of the Public Bodies (Admissions to Meetings) Act 1960, and having regard to the confidential nature of the business to be discussed, it was RESOLVED that the press and public be excluded from the meeting, for the following item of business:

The nominations for a Community Award was the only matter discussed during this closure of the meeting to the press and public.

Public Bodies (Admissions to Meetings) Act 1960, RESOLVED that the press and public be re-admitted to the meeting.

(d) STREET LIGHTS

The Clerk advised that two street lights were reported faulty in Moel Y Crio. Following inspection by the Council's street lighting contractor, the fuses have blown in both units which has caused a number of faults. The local resident who advised of the faults confirmed, that the lights became faulty following a lightening strike.

Whilst the Clerk has reported the faults to Scottish Power who have a waiting list of repairs to street lights across North Wales. The Clerk has advised the resident that the faults will not be rectified in a timely manner.

6(C). 126/26

TO APPOINT A COUNCILLOR TO VERIFY, SIGN AND DATE BANK STATEMENTS

The Clerk recollected to Members that this process is required under the Council's Financial Regulations.

Members agreed the following: (1) Councillor David Palmer appointed to verify, sign and date bank statements for the quarter: April, May and June 2026 (2) Councillor Palmer confirmed to Members that the bank statement reconciliations agreed with the end of quarter - as per below Minute - to receive and approve the quarterly statement of accounts to the 30th June, 2026.

6(D). 127/26

TO RECEIVE AND APPROVE THE QUARTERLY STATEMENT OF ACCOUNTS TO THE 30TH JUNE 2026

The Clerk, as Financial Officer provided Members with a copy of the Quarterly Statement of Accounts, as at the end of June 2026. (Electronic copies sent prior to the meeting to Councillors).

The Clerk further provided Members with a breakdown in relation to the budget headings, which included income and expenditure to date. The financial documents were shown on screen together with bank statements.

Members agreed the following: Approved the Statement of Accounts, whereby the document was agreed to be signed by the Chair of Council, Councillor Brian Coleclough.

6(E). 128/26

HALKYN PARISH HALL TRUST – TRUSTEES MEETING

The Clerk advised in relation to the following:

- ❖ Halkyn Parish Hall Insurance. The Insurance Company (Allied Westminster) required a form completing which matched the name of the Halkyn Parish Hall – as registered with the Charity Commission. The form had been signed by the Chair of Council Councillor Brian Coleclough in his capacity as Chair of Halkyn Parish Hall Trustees.

The Clerk advised that the insurance premium renewal last year was £1,356.48. A breakdown had been provided by the Insurance Company as to the cost of just the building – which is £901.23. This years renewal is a date in August 2026. The Clerk further advised, that the insurance aspect will be discussed in the November joint meeting with the Hall Management Committee, together with Councillors as Trustees.

- ❖ Chairs and Tables in Committee Room: The Chairman of the Hall Management Committee is obtaining a provisional costing to dispose of the items to a specialist firm in the Colwyn Bay area. The Clerk advised that the firm had previously repaired the table inlets.

STREETSCENE SCHEDULE (FLINTSHIRE COUNTY COUNCIL)

The Clerk advised in relation to the following concern(s) that had been reported to StreetScene, since the last Council meeting:

- No matters of concern had been received and reported since the last Council meeting.

The Clerk provided the following update from Mr. Neil Hickie (StreetScene) Officer

- No update in relation to previously reported concerns had been received from Street Scene.

Members brought the following concern(s) to the meeting:

- (1) Pot holes (Numerous): B5123 Road at junction with A541 Mold to Denbigh
- (2) Pot holes (large): Rhosesmor to Wern area
- (3) Overgrown vegetation: Opposite St. Mary's Church, Halkyn. Could this be cut back

The Clerk advised that the above concerns would be brought to the attention of StreetScene.

REPRESENTATIVES REPORTS (COMMITTEES, LIAISON & MEETINGS ATTENDED)

- ❖ **Police Consultative Committee (PCC):** Councillor Delyth Taylor, as the Council's representative had attended a meeting of the PCC on the 16th July. The meeting had been called by Inspector Iwan Jones and was attended by other Police personnel, together with representatives from various Town and Community Councils and County Councillors in Flintshire South.

The topics discussed included the following:

Inspector Jones provided an overview of policing and community engagement across South Flintshire. He also presented statistics highlighting where incidents had occurred within the area. However, he explained that he was unable to provide more detailed information due to confidentiality and GDPR requirements.

A number of Councillors expressed concern that they were not being kept informed of incidents occurring within their respective wards. I explained that our Clerk receives a monthly update outlining incidents which have occurred in the surrounding villages within our Ward, although, as Inspector Jones had clarified, no information is shared further for confidentiality reasons.

The Neighbourhood Policing Team Sergeant was also in attendance and gave an explanation of how PCSOS are deployed across the area.

Councillors also had the opportunity to discuss other issues affecting their respective Wards, ask questions of one another and receive advice and input from both the Inspector and Sergeant.

Inspector Jones encouraged all Councillors to contact him directly regarding any policing concerns and advised that all Clerks have his contact details. The Inspector further commented that he finds these liaison meetings to be very productive and values the opportunity to engage with Councillors.

8. 131/26

COUNTY COUNCILLORS REPORTS (COUNCILLORS' SIMON JONES & FRANCES LISTER)

County Councillor Simon Jones advised in relation to the following:

- (a) Tiger Tim Planning Application report provided to Members prior to the meeting
- (b) Faulty Speed Indication Signage on B5123 road near Tiger Tim premises
- (c) Petition in relation to a 'Party House Premises' in the Halkyn area
- (d) Meeting with Becky Gittings MP in relation to the A55 traffic concerns
- (e) Discussed with Becky Gittings MP the Welsh Government funding formula for Flintshire County Council
- (f) Road defects between Halkyn and Rhes Y Cae are slowly being repaired, with the County using new machinery

County Councillor Frances Lister advised in relation to the following:

Councillor Frances Lister had sent apologies for the meeting.

9(A). 132/26

PLANNING APPLICATIONS

The following planning applications had been received:

- (1) Application number: FUL/000533/26 – for proposed side and rear extension and re-ordering works to facilitate the replacement of the existing sunroom and create an additional bedroom and rationalise the existing layout, at The Old Telephone Exchange, Rhosesmor Road, Halkyn.

Comment by Council: No objection to the application, as long as planning policies and planning guidance notes are complied with.

- (2) Application number: FUL/000504/26 - for proposed single storey rear extension with roof terrace. removal of existing conservatory. conversion of existing garage into home office. replacement of existing wooden shed with solid structure, at 4, Bryn y Gwynt, Pentre Halkyn.

Comment by Council: No objection to the application, as long as planning policies and planning guidance notes are complied with.

(The above two applications were sent to Members for consultation in-between meetings, due to statutory time limits for observations from County Planning).

9(B). 133/26

Members formally confirmed the above decisions.

9(C). 134/26

The following planning applications were considered by Members at the meeting:

- (1) Planning application number: FUL/001040/25 (Amendments to submitted application) for proposed north-west extension to the quarry to extract additional limestone reserves, and the associated dismantling, re-construction and re-positioning of the existing overburden mounds, erection of internal crib walls, widening of existing access, relocation of the internal haul road, and the permanent diversion of sections of public footpaths, at Pany Y Pwll Dwr Quarry, Brynford.

Comment by Council: Whilst there is no objection, in principle, to the proposals - as referred to in the above paragraph, as long as planning policies and planning guidance notes are complied with. However, the Community Council support the concerns raised by Ramblers Cymru, as follows:

‘It is our understanding the paths 32 and 36 were diverted in c. 2016: one along track, one over mound. Also mound is Open Access on foot as part of Common. Proposal to retain only one path amounts to a path Extinguishment, with no off-setting benefits to path network. We would be happy to discuss alternative network benefits e.g. moving path 34 alongside quarry frontage road, rather than on it, and improvements to other paths on company controlled land e.g. paths 16 and 17 off Brynford Road.

The Community Council wish that a suitable resolution will be agreed with Ramblers Cymru in relation to the footpaths.

- (2) Planning application number: FUL/000538/26 for proposed renovation and minor extension to existing cottage, at Hill Cottage, Moel Y Crio.

Comment by Council: No objection to the application, as long as planning policies and planning guidance notes are complied with.

- (3) Planning application number: FUL/000531/26 for proposed (resubmission) of application FUL/000111/26 withdrawn. change of use of agricultural building to dwelling. single storey rear extension to replace existing outbuilding. single storey rear extension to replace existing lean-to. two storey rear extension, at Tan y Foel, Rhes-y-Cae.

Comment by Council: No objection to the application, as long as planning policies and planning guidance notes are complied with.

9(D). 135/26

PLANNING DECISIONS

The following planning decision has been received from Flintshire County Council:

- Planning application number: ADV/000408/26 for proposed Advertisement Consent, to install four non-illuminated sponsorship signs 1000x500mm placed on the roundabout using a powder coated two posts and plate, passive sign system, one sign located facing each road entrance, at Roundabout, A55 NW Expressway / Caeau Gleision Lane, Halkyn. Granted.

10. 136/26

APPROVAL OF ACCOUNTS FOR PAYMENT

Payee (Authorised to be paid by BACS)	Net £	Vat £	Total £
<u>Payments made – to be confirmed:</u>			

Direct Debit: Scottish Power (June - Street Lighting Electricity Account payment 29/07/2026)	393.11	19.66	412.77
BACS: Defib Store (Defibrillator supplies for First Responder) (Payment made on 29/07/2026 and authorised by two Councillor bank signatories)	570.00	114.00	684.00
Standing Order: R. P. Parry - Clerk to Council (Monthly salary & home working allowance for July) Payments dated: 01/07/2026 & Quarterly payment for Cemetery administration – April, May & June			
BACS: H. M. Revenue & Customs. Clerk's PAYE & NI - April, May & June 2026 – payment dated: 11/06/2026	1,434.63		1,434.63
<u>Payments consideration at meeting to be paid by BACS:</u>			
Audit Wales (2024 / 2025 Audit fees)	200.00		200.00
Information Commissioner's Office (Data Protection renewal)	52.00		52.00
(All invoices listed have been 'examined, verified and certified' by the Clerk)			

11. 137/26

APPLICATIONS FOR FINANCIAL SUPPORT

Name of organisation (Authorised to be paid by BACS)	Amount granted £
No applications received	

12. 138/26

Members agreed the payments of the above accounts as listed.

There being no further business, the Chairman thanked everyone for attending and closed the meeting.

SIGNED BY THE

CHAIRMAN.....

DATE OF

APPROVAL.....