



# **CYNGOR CYMUNED HELYGAIN / HALKYN COMMUNITY COUNCIL**

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**Minutes of the Meeting of Halkyn Community Council,  
Held in the Halkyn Parish Hall,  
On Monday the 15<sup>th</sup> June, 2026 at 7.30pm.**

**1(A). 96/26  
PRESENT**

Councillor Brian Coleclough (Chair)  
Councillor Howard Morris (Vice Chair)  
Councillor David Case  
Councillor Colin R. D'Arcy  
Councillor Matthew Lister  
Councillor Howard Morris  
Councillor David Palmer  
Councillor Jennifer E. Parry  
Councillor Nicola Richardson  
Councillor David G. Roberts  
Councillor Bob Robinson  
Councillor Wendy Sigsworth  
Councillor Delyth Taylor

Clerk & Financial Officer R. Phillip Parry

**1(B). 97/26  
APOLOGIES**

Councillor B. Glyn Coleclough

County Councillor Simon Jones (Flintshire County Council)  
County Councillor Frances Lister (Flintshire County Council)

**1(C). 98/26  
ABSENT**

None

**2. 99/26  
PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS**

- Enquiry from a resident near Rhosesmor in relation to a septic tank and its drainage adjacent to their property. The resident was seeking if a Council Member was able to provide

information as to the septic tank's installation, maintenance, or any historic agreements relating to it. Members perused the e-mail on screen.

**Members agreed the following:** Unfortunately, and whilst the Councillors are aware of the property, they have no recollection of the installation of the septic tank, or its location. The Clerk to also provide contact details for the Grosvenor Estate Agent for the Halkyn Mountain Common.

### **3. 100/26**

#### **TO APPOINT: VICE CHAIR OF COUNCIL FOR 2026 / 2027 (ADJOURNED FROM MAY MEETING)**

Councillor Howard Morris was nominated and seconded as Vice Chair. Councillor Morris accepted the nomination. There were no further nominations.

**Members agreed the following:** Appointed Councillor Howard Morris as Vice Chair of Council for the 2026 / 2027 period.

### **4. 101/26**

#### **DECLARATIONS OF INTEREST**

There were no Declarations of Interest Declared.

### **5. 102/26**

#### **TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 18<sup>TH</sup> MAY 2026**

The Minutes were proposed as correct by Councillor Nicola Richardson and seconded by Councillor Matt Lister and formally agreed by the Members present.

### **6. 103/26**

#### **PROGRESS REPORT ON MATTERS RAISED AT PREVIOUS MEETINGS**

The Clerk referred to the following matters from previous Minutes:

- (1) Additional Bench Seats and Community Garden in Rhes Y Cae:** The Clerk advised that he had been in further contact with the resident in relation to making contact with the Rhes Y Cae Village Hall Committee. The resident advised that the Village Hall Committee had written to inform that a Community Garden could not be agreed in the vicinity of the Hall. A number of reasons were provided to the resident. The Village Hall Committee had also suggested locations for the bench seats.  
  
Councillor Nicola Richardson advised that further contact will be made with the resident to clarify the locations for the requested bench seats
- (2) Vehicle Activated Speed Signage:** The Clerk advised to the following reply received from Flintshire County Council. The Vehicle Activated Signs have been replaced in Berth Ddu, with the two signs in Pentre Halkyn will either be replaced, or if suitable, the display will be changed from 30mph to 20mph.
- (3) Halkyn Parish Hall – Vesting Process:** The Clerk advised that the appointed legal representative was unable to complete the Vesting process, due to family commitments. Councillor David Case advised, that he had sought from another professional firm a quotation for the Vesting process. However, prior to a quotation the Company wished to receive further information which Councillor Case is collating.

#### **Pending Matters:**

**The Clerk advised, that the following matter remains in the pending file:**

- ❖ Scottish Power: Street Electricity Supply

**7(A). 104/26**

**CORRESPONDENCE**

**The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:**

- (1) The Clerk advised, that the following criminal offences had been reported to the North Wales Police, that had occurred within the Halkyn Community Council area:

**Halkyn:** 1 x Violence

**Pentre Halkyn:** 1 x Anti social behaviour / 1 x Vehicle crime / 3 x Violence

**Rhes-Y-Cae:** 1 x Anti social behaviour / 3 x Violence

**Rhosesmor:** 1 x Violence

**The Nant: (A55):** 1 x Anti social behaviour / 1 x Violence

**The Wern:** 1 x Anti social behaviour / 2 x Violence

**7(B). 105/26**

**CLERK'S REPORT**

- (a) The Clerk advised that the Annual Return for Year Ending 31<sup>st</sup> March, 2026 had been submitted to Wales Audit. A Public Notice of appointment of the date for the exercise of electors' rights is displayed on the Council's notice board and uploaded to the Council's web site.
- (b) Correspondence from a member of the Rhosesmor Village Community Group in relation to providing information signage for visitors to the area. The Group have been consulting with Street Scene who have provided provisional signage suggestions. The Group are seeking the support from the Community Council in relation to both the signage installation and to seek funding towards the project from the Council.

**Members agreed the following:** Whilst the Members appreciate the interest taken by the Community Group for the Rhosesmor area, they were a little concerned that together with the existing signage and the proposed additional signage – that perhaps the area would be overkill of signs. The Council suggested a heritage plaque / interpretation panel which maps out the area. The Council Members further felt that perhaps a large interpretation board to include a map and sited in a prominent place in Rhosesmor village, would perhaps be more in keeping with the rural landscape and character of the area. The Council would be favourable to provide funding towards the project.

**(c) STREET LIGHTS**

The following two street lanterns have become faulty following a thunder and lightning storm in the Moel y Crio area.

- (1) The Cottage, Moel Y Crio, CH8 8JN (Google street plan identifying the lantern provided)

- (2) Between Shifna Hir and Y Fferm, Moel Y Crio, CH8 8JN (Google street plan identifying the lantern provided)

## 7(C).106 /26

### STREETSCENE SCHEDULE (FLINTSHIRE COUNTY COUNCIL)

**The Clerk advised in relation to the following concern(s) that had been reported to StreetScene, since the last Council meeting:**

- No matters of concern had been received and reported since the last Council meeting.

**The Clerk provided the following update from StreetScene**

- Condition of roadway at junctions of B5123 and A5026. Could the area be inspected as the roadway requires a major repair or retarmacking. It is possible the condition of the road has deteriorated due to the heavy vehicles that use the area *This section has been regularly inspected with works tickets raised. A request has been submitted for patching.*
- **Potholes in the following areas:**
- Moel Y Crio. From area of bus stop to Y Fferm. *This section has also been inspected and works tickets raised. Again, a request has been submitted for patching.*
- Moel Y Crio to Rhes Y Cae Road – travelling downhill. *This has received some maintenance recently, but there are some edges of carriageway defect still outstanding, plus a pothole fronting Black Lion Farm. Chaser has been submitted to Service Delivery.*
- Halkyn to Rhes Y Cae road. *Again, this section has received some patching work with the use of our Pothole Pro. We have requested for this to return, but it is working on a schedule to service all 8 areas. A chaser for temporary repairs has been submitted.*
- Top of Martins Hill – between Buxton Lane and Rhes Y Cae junction. *This area has also been identified and requested for patching.*
- Crossroads under A55 – travelling downhill from Springfield Hotel. *I assume this is the same (Casino) junction as noted above as point (1).*

**Members brought the following concerns to the meeting:**

- (1) Pot holes: Junction of bottom of sand & gravel (Rhosesmor Hill)
  - (2) Pot holes: Windmill junction to Rhes Y Cae
  - (3) Pot holes: Junction of Shone's Lane, Berth Ddu
  - (4) Pot holes: Top of Middle Mill Lane
- ❖ Request for the installation of yellow lines in the Nant area between the Haven Garage and Billy Jeans. The concern relates to inconsiderate parking in general, which causes difficulty for the large lorries and general traffic that travel along this road, together with the entry and egress to Cornist Lane Junction. County Councillors' Fran Lister and Simon Jones were asked to discuss with County Highways.
  - ❖ Lack of recycling and non-recycling items not being collected from properties in the area of top of middle Lane, Pen Y Parc. The Clerk advised that this concern has to be reported personally.

**The Clerk advised that the above concerns would be brought to the attention of StreetScene.**

## 8. 107/26

### HALKYN COUNCIL CEMETERY

## **(A) TO RECEIVE REPORT: ANNUAL CEMETERY INSPECTION**

The Clerk advised that the Annual Cemetery Inspection had taken place on Thursday 4<sup>th</sup> June, 2026, at 6.30pm. In attendance: Councillors' Brian Coleclough, Howard Morris and Wendy Sigsworth, together with the Clerk. Councillor Nicola Richardson had sent apologies.

There were no memorial stones found to be defective and no other concerns identified within the cemetery area.

## **(B) TO REVIEW CEMETERY REGULATIONS: (I) MEMORIAL STONES - FULL PLOTS & ASHES PLOTS (II) TO CONSIDER: THIRD ROW FOR INTERMENT OF ASHES**

The Clerk advised Members that during the annual inspection of the Council's Cemetery, the inspecting sub-committee wished the following two items to be placed on this agenda.

**(I)** Photographs were shown on screen in relation to the current two rows of Ashes Plots. Contained in the first row are a mixture of the maximum height for memorial stones together with smaller memorial stones and tablets. The sub-committee wished Members to consider reviewing the size of Ashes Plots Memorial Stones. The Cemetery Regulations were shown on screen with the Clerk referring to Para 2 (c) height of Memorials.

**Members agreed the following:** To retain the current height for both Full Plot Memorials and Ashes Plots Memorials - at: To not exceed 3 feet (91 cm) above ground level and the width should not exceed 2 foot 9 inches (84 cm). No other changes to the Cemetery Regulations were made.

**(II)** Photographs were shown on screen in relation to the current two rows of Ashes Plots. The sub-committee advised Members that the Ashes Plots were now lower than the Full Plots and wished Members to consider commencing a third row of Ashes Plots.

**Members agreed the following:** A third row of Ashes plots to commence from the last Full Plot Row.

## **(C) ANNUAL REVIEW OF CEMETERY FEES – 2026 / 2027**

Members perused on screen this Council's current Cemetery fees, together with other Council's Cemetery fees.

**Members agreed the following:** Not to increase the Council's Cemetery fees for 2026 / 2027

### **9. 108/26**

#### **REPRESENTATIVES REPORTS (COMMITTEES, LIAISON & MEETINGS ATTENDED)**

There were no reports specific to the Local Committees and Outside Bodies schedule, or Council Members who had attended meetings on behalf of the Council.

### **10. 109/26**

#### **COUNTY COUNCILLORS REPORTS (COUNCILLORS' SIMON JONES & FRANCES LISTER)**

The following report had been received from County Councillor Fran Lister.

**Tiger Tim's** – A third revision of the plans has now been submitted and the application remains open for consultation. No Planning Committee date has been set. There appear to be very few

changes, except that the plans now include building heights. The height of the building is 7.8m. This is unlikely to be reduced due to forklift requirements.

**Old School Manor** – This remains a concern. Noise Enforcement are closely monitoring the situation, but anti-social behaviour appears to be increasing as we move into the summer months. I am also working with our Plaid Senedd Members on the wider issues this raises.

**Roads** – I have received notification that the A541 will be resurfaced from Black Brook to Pentre Gwysaney. I have also been assured that the Halkyn to Rhes-y-Cae section will be completed.

**Strategic Highways** – As part of the Tiger Tim's development, I have asked for consideration to be given to highway safety, particularly in relation to increased HGV movements. The need for a pedestrian crossing was raised at the previous meeting, so I have asked the Planning Officer and Highways to consider siting one on the road by the park.

Planning do not currently consider this to be a proportionate response, but it is something I will raise with the Planning Committee when the Tiger Tim's application is on the agenda

## **11(A). 110/26**

### **PLANNING APPLICATIONS**

#### **The following planning applications had been received:**

- (1) Application number: FUL/001055/25 – 2<sup>nd</sup> amended planning application number for proposed full planning permission for the demolition of existing warehouse and office building and erection of new storage facility with ancillary office space, reconfiguration/provision of parking, landscaping, alterations to internal road layout, installation of new pump house & sprinkler tanks and capping of mine shaft (retrospective element), at Tiger Tim, Rhosesmor.

#### **Comment by Council:**

- (a) The Community Council support the request by County Councillors' Fran Lister and Simon Jones for the full Planning Committee to determine the above application.
  - (b) The Community Council are aware that both County Councillors for the Ward area – Fran Lister and Simon Jones have indicated their attendance at a full Planning Committee, including a member of a Resident Group who will also advise the Planning Committee, as to concerns with the application, on behalf of a number of residents. The Community Council feel that there is sufficient representation to speak in relation to the application, therefore, the Community Council will not be represented at the hearing.
- (2) Application number: ADV/000408/26 – for proposed advertisement consent to install four nonilluminated sponsorship signs 1000x500mm placed on the roundabout using a powder coated two posts and plate, passive sign system, one sign located facing each road entrance, at Roundabout, A55 NW Expressway at Caeau Gleision Lane, Halkyn.

**Comment by Council:** No objection to the application, as long as planning policies and planning guidance notes are complied with.

**(The above two applications were sent to Members for consultation in-between meetings, due to statutory time limits for observations from County Planning).**

## **11(B). 111/26**

**Members formally confirmed the above decisions.**

**11(C). 112/26****The following planning application(s) were considered by Members at the meeting:**

No planning applications received from Flintshire County Council for consideration at meeting

**11(D). 113/26****PLANNING DECISIONS**

No planning decisions have been received from Flintshire County Council

**12. 114/26****APPROVAL OF ACCOUNTS FOR PAYMENT**

<b>Payee (Authorised to be paid by BACS)</b>	<b>Net £</b>		<b>Total £</b>
<b><u>Payments made – to be confirmed:</u></b>			
<b>BACS:</b> Deeco Lighting (Three street lantern repairs): Payment dated: 27/05/2026 – authorised by two Councillor bank signatories	245.00	49.00	294.00
<b>Direct Debit:</b> Scottish Power (April - Street Lighting Electricity Account payment dated: 06/05/2026	551.93	110.30	662.32
<b>Standing Order:</b> R. P. Parry - Clerk to Council (Monthly salary & home working allowance for May) Payments dated: 01/06/2026			
<b>Direct Debit:</b> Scottish Power (May - Street Lighting Electricity Account payment dated: 04/06/2026	449.39	22.47	471.86
<b>Direct Debit:</b> HSBC Bank (charges) Payment dated: 15/06/2026	0.80		0.80
<b><u>Payments for consideration at meeting to be paid by BACS:</u></b>			
Halkyn Parish Hall: Library room hire £550.00 / Council meeting room hire £20.00	570.00		570.00
Defib Store (Zoll CRP pads for Council defibrillator)	125.00	25.00	150.00
Parish On-line (Software renewal)	67.50	13.50	81.00
One Councillor allowance to a Member (As per Independent Remuneration Panel for Wales)	208.00		208.00
<b>(All invoices listed have been 'examined, verified and certified' by the Clerk)</b>			

**13. 115/26****APPLICATIONS FOR FINANCIAL SUPPORT**

Name of organisation (Authorised to be paid by BACS)	Amount granted £
Rhes & Cae Village Hall (Application towards re-painting of part of the Hall (Community / Village Halls – Section 19 LGA 1976)	£338.00

**14. 116/26**

**Members agreed the payments of the above accounts and financial support as listed.**

**There being no further business, the Chairman thanked everyone for attending and closed the meeting.**

**SIGNED BY THE CHAIRMAN.....**

**DATE OF APPROVAL.....**

DRAFT