



CYNGOR CYMUNED HELYGAIN / HALKYN COMMUNITY COUNCIL

Minutes of the Meeting of Halkyn Community Council, Held in the Halkyn Parish Hall, On Monday the 20th October, 2025, at 7.30pm.

1(A). 182/25 PRESENT

Councillor Delyth Taylor (Chair)
Councillor Brian Coleclough (Vice Chair)
Councillor David Case
Councillor B. Glyn Coleclough
Councillor Colin R. D'Arcy
Councillor Howard Morris
Councillor David Palmer
Councillor Jennifer E. Parry
Councillor Nicola Richardson
Councillor David G. Roberts
Councillor Bob Robinson

County Councillor Frances Lister (Flintshire County Council)

Clerk & Financial Officer R. Phillip Parry

1(B). 183/25 APOLOGIES

Councillor Matthew Lister
Councillor Wendy Sigsworth

County Councillor Simon Jones (Flintshire County Council)

1(C). 184/25 ABSENT

None

2. 185/25 PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS

Resident requested an update in relation to the installation of a bus shelter in Halkyn (Opposite the Blue Bell). The Clerk had replied to advise that County Highways has been approached by County Councillor Simon Jones to ascertain the feasibility of a bus shelter in this area, whereby the reply

received stated, there was no funds available in the County budget. The Clerk had forwarded the residents correspondence to Councillor Simon Jones.

3. 186/25

DECLARATIONS OF INTEREST

There were no Declarations of Interest Declared.

4. 187/25

TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 15TH SEPTEMBER, 2025

The Minutes were proposed as correct by Councillor Brian Coleclough and seconded by Councillor Howard Morris and formally agreed by the Members present.

5. 188/25

PROGRESS REPORT ON MATTERS RAISED AT PREVIOUS MEETINGS

The Clerk referred to the following matters from previous Minutes:

- (1) Additional Step & Handrails:** The Clerk advised that the additional step and hand rails had been completed to the side entrance at Halkyn Parish Hall. Members were shown a photograph on screen.
- (2) Halkyn Parish Hall – Vesting Order:** The Clerk advised Members that an approach had been made to a number of legal identities both within the Counties of Flintshire and Denbighshire, together with two specialist firms outside Wales – seeking their costings for a Vesting Order. Two firms had provided costings which were shown on screen.

Members agreed the following: The Clerk to write to a number of other legal identities seeking their costings for a Vesting Order.

- (3) First Aid & Defibrillator Course:** The Clerk recollected Members that the course was to be held in Halkyn Parish Hall on Friday 14th November at 7,00pm. A number of residents have registered, whereby, the event will be advertised further on social media nearer the date.

Pending Matters:

The Clerk advised, that the following matter remain in the pending file:

- ❖ Street Lighting Energy Supply

6(A). 189/25

CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:

- (1)** The Clerk advised, that the following criminal offences had been reported to the North Wales Police, that had occurred within the Halkyn Community Council area:

Halkyn: 1 x Anti social behaviour / 1 x Other theft / 1 x Public order

Halkyn (The Catch): 1 x Public order / 1 x Violence

Pentre Halkyn: 3 x Criminal damage / 1 x Public order / 1 x Violence

Rhes-Y-Cae: 1 x Anti social behaviour

Rhosesmor: 1 x Anti social behaviour / 1 x Other crime / 1 x Other theft / 4 x Violence

Rhosesmor (Berth Ddu): 1 x Criminal damage

- (1) Flintshire County Council: Children's Summer Play Scheme report. Members received a copy of the report prior to the meeting, which was also shown on screen.
- (2) Flintshire County Council: Details and costings for the 2026 Summer Pay Scheme. The Clerk recollected to Members that the 2025 scheme was held in Rhosesmor for a period of six weeks – at a cost of £4,406.40.

The County have written to enquire if the Council wish to hold a similar 2026 Summer Play Scheme at a cost of £5,067.36 – an increase of £660.96.

Members agreed the following: To fund the 2026 Children's Summer Play Scheme at a cost of £5,067.36 for a six week period.

- (2) The Clerk recollected Members to the efforts by this Council to enter into an agreement with the Welsh Government Procurement Contract in relation to the street lighting electricity supply. There had still been no further response.

The Clerk advised that a letter had been received from Scottish Power – the Council's current provider who advised the following: from the 1st October (letter received on 2nd October) the following increase will take effect: The current standing charge of 12p per day will be increased to £32.0 per month. The kWh unit rate remains the same at 47p.

Members agreed the following: The Clerk to source quotations from other electricity energy suppliers.

- (3) The Clerk recollected Members to the correspondence forwarded from Cemex Quarries, and in particular, to their pre-planning consultation – which will be considered under the planning agenda heading. This Council had been asked to make arrangements that the consultation documents to be also displayed in the Halkyn Parish Hall – whereby this had been arranged with the Librarian.
- (4) Invitation from Police Inspector Iwan Jones for two Councillors to attend a Town & Community Council meeting with the Police in Mold Police Station on 9th October at 5.00pm. Councillor Delyth Taylor confirmed her attendance with Councillor Matt Lister making a decision nearer the date due to work commitments.
- (5) Flintshire County Standards Committee: Notification that the annual joint meeting of the Standards Committee and Town & Community Councils in Flintshire will be held hybrid on Monday 3rd November. No time has been provided.

The following correspondence was forwarded by e-mail to Members:

- ❖ Flintshire County Council: National Residents Survey – Let's talk living in Flintshire

- ❖ Connah's Quay Low Carbon Power: Section 56 consultation notice
- ❖ Welsh Government: Draft Annual Remuneration Report for 2026 / 2027
- ❖ Flintshire County Council: Digital Support events
- ❖ Flintshire County Council: Consultation and Engagement Strategy
- ❖ One Voice Wales: Written Statement from The Cabinet Secretary for Housing and Local Government
- ❖ Flintshire County Council: Completion of children's play area improvements in Rhes Y Cae have been completed

6(B). 190/25 CLERK'S REPORT

- (a) The Clerk advised that he had received the End of year accounts for the Halkyn Parish Hall, which had been uploaded to the Charity Commission web site
- (b) The Council have been advised by the Grosvenor Estate Arboriculturist that a small tree will be removed in the area Halkyn village as more than one telephone cable was entangled within the branches. The Estate will replant another tree within the village area.
- (c) The Clerk had written to the County bio diversity Officer seeking their assistance prior to the commencement of the new 2026 bio diversity policy that all Town & Community Councils in Wales will be required to produce, under the Environment (Wales) Act 2016 – Section 6 Bio diversity and Resilience of Ecosystem Duty.
- (d) The Clerk advised that a request had been received by two PCSO's to attend a future Council meeting, whereby the Clerk had provided the meeting dates until March 2026.
- (e) The Clerk was asked to report the following complaint to the Police in relation to a Black Audi – Registration (provided) that is parked half on the footpath in Pentre Halkyn. Apparently, the position of this vehicle restricts view, in particular, to the large lorries that visit the local quarries in the area. A screen shot of the DVLA page was provided that the Council had received which indicates the vehicle is taxed but not insured.

6(C). 191/25 TO APPOINT A COUNCILLOR TO VERIFY, SIGN AND DATE BANK STATEMENTS

The Clerk recollected to Members that this process is required under the Council's Financial Regulations.

Members agreed the following: (1) Councillor David Palmer appointed to verify, sign and date bank statements for the quarter: July, August and September, 2025 (2) Councillor Palmer confirmed to Members, that the bank statement reconciliations agreed with the end of quarter - as per below Minute - to receive and approve the quarterly statement of accounts to the 30th September, 2026.

6(D). 192/25 TO RECEIVE AND APPROVE THE QUARTERLY STATEMENT OF ACCOUNTS TO THE 30TH SEPTEMBER 2025

The Clerk, as Financial Officer provided Members with a copy of the Quarterly Statement of Accounts, as at the end of September 2025. (Electronic copies sent prior to the meeting to

Councillors). The Clerk further provided Members with a breakdown in relation to the budget headings, which included income and expenditure to date. The financial documents were shown on screen together with bank statements.

Members agreed the following: Approved the Statement of Accounts, whereby the document was agreed to be signed by the Chair of Council Councillor Delyth Taylor.

6(E). 193/25

TO REVIEW (AMEND / UPDATE) AND APPROVE, THE FOLLOWING POLICIES:

(a) Code of Conduct (b) National Standing Orders (c) Local Standing Orders (d) Financial Regulations (e) Internal Financial Controls (f) Annual Risk Assessment – 2025/ 2026 (g) Retention Of Documents Etc., Schedule (h) Cemetery Regulations (i) Fixed Asset Register – 2025 / 2026 (j) Retention of Documents Policy Statement (k) Social Media (l) Annual Investment Strategy – 2025 / 2026 (m) Model Local Resolution Protocol (n) Model Publication Scheme / General Data Protection Regulation (Notice & Consent) (GDPR) (o) Social Media (p) Biodiversity Duty Plan (q) Welsh Language Policy (r) Equal Opportunities Policy (s) Training Plan (t) Annual Review of Clerk's Contract of Employment

(Councillors were able to peruse the above policies prior to the meeting, following receipt of an e-mailed link provided by the Clerk to the Council to the Council's Microsoft cloud folder).

Members agreed the following: Approved and updated the above policies, and to be further reviewed, if necessary, before the end of the financial year.

6(F). 194/25

2025 REVIEW: ENVIRONMENT (WALES) ACT 2016 PART 1 – SECTION 6 THE BIODIVERSITY AND RESILIENCE OF ECOSYSTEMS DUTY

The Clerk advised Members that under the above-named Wales Act the Council were required to further review their biodiversity policy before the end of 2025. The Clerk further advised that the policy had been updated each year since the last review in 2022 and had been included in the annual review of policies in October each year. Members had received a copy by e-mail of the updated policy for perusal prior to the meeting.

Members agreed the following: Confirmed the Council's updated biodiversity policy for year 2025.

6(G). 195/25

STREETSCENE SCHEDULE (FLINTSHIRE COUNTY COUNCIL)

The Clerk advised in relation to the following concern(s) that had been reported to StreetScene, since the last Council meeting:

- ❖ Cattle grid on B5123 road in Berth Ddu – is again rattling. The Clerk recollected to Members that the cattle grid had been repaired a number of months ago but would appear to be loose again. County Councillor Simon Jones has asked Street Scene to keep him up to date with their actions to repair.

The Clerk provided the following update from Mr. Neil Hickie (StreetScene) Officer

- No update in relation to previously reported concerns had been received from Street Scene.

Members brought the following concern(s) to the meeting:

- ❖ No concerns reported.

7. 196/25

REPRESENTATIVES REPORTS (COMMITTEES, LIAISON & MEETINGS ATTENDED)

- (i) **Police Consultative Meeting:** Councillor Delyth Taylor advised of her attendance at a recent meeting at Mold Police Station that was facilitated by Inspector Iwan Jones. Councillor Taylor advised that the meeting discussed a number of topics which included the following: Marking of items to be identified if stolen; Cuppa with a Coppa to recommence – more social media profile; Go Safe attendance; Officers will visit schools to discuss anti-social behaviour; parking on yellow lines and street corners.
- (ii) **Aberdo Quarry Liaison Meeting:** Councillor Howard Morris advised that blasts from the quarry will cause less disturbance to neighbouring properties and the area in general.
- (iii) **Halkyn Parish Hall:** Councillor Nicola Richardson advised of her attendance at a recent meeting of the Hall Management Committee. Councillor Richardson advised that the meeting discussed a number of topics which included the following: Review of Hall hire fees and afternoon tea for Hall users.

8. 197/25

COUNTY COUNCILLORS REPORTS (COUNCILLORS' SIMON JONES & FRANCES LISTER)

County Councillor Simon Jones advised in relation to the following:

- ❖ Notification forwarded from the Grosvenor Estate, which advised in relation to an illegal fenced off-area in The Windmill

County Councillor Frances Lister advised in relation to the following:

- Meeting with Tarmac quarries in Hendre with road closure in the Rhes Y Cae area discussed and arrangements for a site meeting
- Discussion with County Planning in relation to the Miners Arms in Rhes Y Cae and in particular, the planning granted for usage

9(A). 198/25

PLANNING APPLICATIONS

The following planning applications had been received:

- (a) Application number: FUL/000793/25 – for proposal to construct a permanent gazebo adjacent to property, at Caeau Gleision, Halkyn.

Comment by Council: No objection to the application, as long as planning policies and planning guidance notes are complied with.

- (b) Application number: FUL/000739/25 – for proposal to raise ridge height and roof and create rooms at first floor level, at Y Bwthyn, Rhes y Cae.

Comment by Council: Subject to compliance with relevant policies and planning guidance notes, then no objections raised.

(The above two applications were sent to Members for consultation in-between meetings, due to statutory time limits for observations from County Planning).

9(B). 199/25

Members formally confirmed the above decisions.

9(C). 200/25

The following planning application and pre-planning application to be considered by Members at the meeting:

- Planning application number: FUL/000860/25 – for proposed alterations to conservatory to form garden room, at The Nook, Rhosesmor.

Comment by Council: No objection to the application, as long as planning policies and planning guidance notes are complied with.

- ❖ Pre-application Consultation by Cemex Quarries in relation to a proposed extension to Halkyn Quarry. Consultation period from Thursday 16th October to Monday 10th November, together with a public exhibition.

Comment by Council: No objection to the 2 year extension to the quarry operations. In reaching their decision the Members took into consideration, that the extended area is included within the present Flintshire Local Development Plan for extraction. However, the Council are concerned with residents' comments in relation to blasts that occur from the quarry which apparently shakes their homes and has resulted in wall cracks appearing. The dust aspect is also another concern for the wider area surrounding the quarry.

9(D). 201/25

PLANNING DECISIONS

The following planning decisions have been received from Flintshire County Council:

- ❖ Application number: NMA/000788/25 - for non-material amendment following the grant of planning permission, at land to the rear of The Stores House, Rhes-y-Cae. Approved.
- ❖ Application number: DET/000696/25 for discharge of condition 18, Ref: 062110 at Hendre Limestone Quarry, Denbigh Road, Hendre. Approved.
- ❖ Application number: FUL/000642/25 – for car parking increase to Springfield Hotel & Country Club, Pentre Halkyn. Approved.
- ❖ Application number: COU/000037/25 – for change of use of land to provide small scale luxury glamping site, at Bryn y Gelli, Rhydymwyn. Approved.

10. 202/25

TO CONSIDER: INVITING KEN SKATES MS (CABINET SECRETARY FOR TRANSPORT AND NORTH WALES) TO A SITE MEETING IN PENTRE HALKYN TO DISCUSS ROAD TRAFFIC ACCIDENTS ON A55 ROAD (CLLR BRIAN COLECLOUGH)

The Clerk advised that County Councillor Simon Jones had written to Mr. Ken Skates inviting him to a site meeting in the area of the A55 in Pentre Halkyn. However, Mr. Skates was currently on leave due to a family bereavement.

Councillor Jones confirmed that Hannah Blythyn MS and Carolyn Thomas MS had advised that they were both amicable to attend the site meeting.

Members agreed the following: To be adjourned until such time Mr. Ken Skates is available to attend a site meeting.

11. 203/25

APPROVAL OF ACCOUNTS FOR PAYMENT

Cheque Number	Payee	Net £	Vat £	Total £
	<u>Payments made – to be confirmed:</u>			
	BACS: Richard Roberts (Mole Catcher) Clearance of moles from Council Cemetery (Payment authorised by two Councillor bank signatories – dated 20/09/2025)	180.00		180.00
	Standing Order: R. P. Parry - Clerk to Council (Monthly salary & home working allowance for September (Quarterly payment for Cemetery administration – July, August & September) (Payments dated: 01/10/2025)			
	BACS: G D Owen (Builder) New step and hand rails on side entrance to Halkyn Parish Hall (Payment authorised by two Councillor bank signatories – dated 10/10/2025)	365.00		365.00
	BACS: H. M. Revenue & Customs. Clerk's PAYE & Clerk & Council NI - July, August & September (Payment dated: 13/10/2025)	1,473.19		1,473.19
	<u>Payments for consideration at meeting to be paid by BACS:</u>			
	Flintshire County Council: Children's Summer Play Scheme at Rhosesmor	4,406.40		4,406.40
	Flintshire County Council: Contribution of Rhes Y Cae Children's play area improvement	5,000.00		5,000.00
	Direct Debit: Scottish Power (September - Street Lighting Electricity Account payment dated 17/10/2025)	447.63	22.38	470.01
	R P Parry (Clerk) Reimbursement Land Registry fees – download of deeds and plan of Halkyn Parish Hall) As per receipt	14.00		14.00
	(All invoices listed have been 'examined, verified and certified' by the Clerk)			

12. 204/25

APPLICATIONS FOR FINANCIAL SUPPORT

Cheque Number	Name of organisation	Amount granted £
	<u>Authorised to be paid by BACS:</u>	
	Urdd Gobaith Cymru (Application for annual grant) (Section 145 LGA 1972)	£250.00
	Nightingale House (Application for annual grant) (Section 137 LGA 1972)	£500.00

13. 205/25

Members agreed the payments of the above accounts and financial support as listed.

There being no further business, the Chairman thanked everyone for attending and closed the meeting.

**SIGNED BY THE
CHAIRMAN.....**

**DATE OF
APPROVAL.....**