



CYNGOR CYMUNED HELYGAIN / HALKYN COMMUNITY COUNCIL

**Minutes of the Meeting of Halkyn Community Council,
Held in the Halkyn Parish Hall,
On Monday the 17th November, 2025, at 7.00pm**

**1(A). 206/25
PRESENT**

Councillor Delyth Taylor (Chair)
Councillor Brian Coleclough (Vice Chair)
Councillor David Case
Councillor Matthew Lister
Councillor Howard Morris
Councillor David Palmer
Councillor Jennifer E. Parry
Councillor Nicola Richardson
Councillor David G. Roberts
Councillor Bob Robinson
Councillor Wendy Sigsworth

County Councillor Simon Jones (Flintshire County Council)

Clerk & Financial Officer R. Phillip Parry

**1(B).207 /25
APOLOGIES**

Councillor B. Glyn Coleclough
Councillor Colin R. D'Arcy

County Councillor Frances Lister (Flintshire County Council)

**1(C). 208/25
ABSENT**

None

**1(D). 209/25
ANNUAL GENERAL MEETING – HALKYN PARISH HALL (SEE SEPARATE
MINUTES)**

The Chair of Council Councillor Delyth Taylor welcomed Mr. Andy Wood (Chair of Halkyn Parish Hall Management Committee) together with other Members – as listed in separate minutes).

2(A). 210/25

PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS

- Following concern raised on behalf of a family member: Blocked and sinking gully sited at the top of Springfield Hill. Photograph provided and sent to Street Scene and Street Scene Officer.

Standing Orders were suspended:

The Chair of Council Councillor Delyth Taylor welcomed Mr. Peter Maynard and Mr. Gareth Price (Members of Pentre Halkyn Junior Football Club) to the meeting.

Both Mr. Maynard and Mr Price advised Council Members in relation to the future plans for the Football Club, and in particular, a car park project adjacent to the football pitch. Members were shown a Power Point presentation on screen, with the following information provided:

- The Football Club was formed over 10 years ago
- The current lease from Flintshire County Council expires in 2050
- Over 115 registered players
- 25 Volunteers (including administration)
- Recently established a ladies team
- The Power Point presentation included provisional plans for a car park adjacent to the football pitch
- The addition of a car park would relieve parking concerns around the village on match days
- To consult with Flintshire County Council to seek the additional land to be included in the current lease, or a separate lease
- The Football Club were seeking the support of the Community Council for the project

Members agreed the following: To support the Pentre Halkyn Junior Football Club to firstly seek a lease on the additional land, and thereafter, to also support the car park project.

The Chair of Council Councillor Delyth Taylor thanked both Mr. Maynard and Mr Price for attending the meeting and for their informative presentation and wished them well with the next stages of the project.

2(B). 211 /25

Standing Orders were restored:

3. 212/25

DECLARATIONS OF INTEREST

There were no Declarations of Interest Declared.

4. 213/25

TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 20TH OCTOBER, 2025

The Minutes were proposed as correct by Councillor Brian Coleclough and seconded by Councillor David Roberts and formally agreed by the Members present.

5. 214/25

PROGRESS REPORT ON MATTERS RAISED AT PREVIOUS MEETINGS

The Clerk referred to the following matters from previous Minutes:

- (1) **HALKYN PARISH HALL – VESTING ORDER:** Members were shown on screen a schedule of four additional legal companies that has been contacted following Council’s decision at the October meeting, There had been no reply from any of the companies. One previously contacted company had replied, as follows: ‘Unfortunately my colleagues don’t have ability to assist with the court vesting side. It might be worth trying (a named two legal identities in England) who will have specialists that can deal with that’.

Members were shown on screen two quotations that had been received from two specialist legal companies firstly reported during the October Council meeting.

Members agreed the following: To appoint Mr. Duncan McAllister, Taylor Brown, Solicitors in Ellesmere Port. In reaching their decision Councillors took into consideration the requirement for a specialist legal advisor to be appointed; whilst approximate costs were provided, such as Court and Crown fees, other costs and disbursements were difficult to ascertain, apart from the legal advisors’ hourly fees which included an approximate number of hours from a similar vesting order in progress.

- (2) **FIRST AID COURSE:** The Clerk advised that unfortunately the Emergency First Aid & Defibrillator course scheduled to be held in Halkyn Parish Hall on Friday 14th November at 7.00pm, was cancelled due to only four registrations to attend.
- (3) **SCOTTISH POWER:** The Clerk advised that due to the inability of the Welsh Government Procurement Office to provide a contact for the street lighting energy supply, he had sought, to date, two quotations from energy suppliers. The Clerk suggested the matter be adjourned to the January 2026 Council meeting to enable a third quotation to be obtained.

Members agreed the following: To adjourn the matter to the January 2026 Council meeting.

- (4) **HALKYN MOUNTAIN BIO-DIVERSITY:** The Clerk advised that the Flintshire County Biodiversity Officer will following the new year visit all the villages within the Halkyn Council area and provide suggestions for bio-diversity areas.
- (5) **KEN SKATES MEETING; UPDATE FROM COUNCILLOR SIMON JONES:** Councillor Simon Jones advised that he had not been contacted by the Office of Ken Skates, who was apparently still on leave following a family bereavement. Councillor Jones further advised that Hannah Blythyn MS had kindly agreed to meet in the Halkyn area.

Members agreed the following: Thanked Councillor Jones for offering to arrange the site meeting.

- (6) **INCONSIDERATE PARKING IN PENTE HALKYN:** Members were shown on screen an e-mail together with photographs from PCSO Charlotte Wilson. The Officer advised that visits to the area had taken place and whilst the vehicle is currently insured and taxed, it’s MOT has expired. The PCSO advised that no action would be taken in relation to the inconsiderate parking.

6(A). 215/25 CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:

- (1) The Clerk advised, that the following criminal offences had been reported to the North Wales Police, that had occurred within the Halkyn Community Council area:

A55 (The Nant): 1 x Violence

Halkyn: 1 x Anti social behaviour / 2 x Violence

Pentre Halkyn: 1 x Anti social behaviour / 4 x Violence

Rhes-Y-Cae: 1 x Anti social behaviour

Rhosesmor: 1 x Anti social behaviour / 1 x Possession of weapon / 1 x Violence

- (2) Flintshire County Council: Notification of Joint meeting for Town & Community Councils in Flintshire with County Standards Committee – to take place on 3rd November.

The following correspondence was forwarded by e-mail to Members:

- ❖ Flintshire County Council: Consultation of the future of public conveniences in Holywell, Mold and Talacre. Councillors to complete on a personal basis
- ❖ Democracy and Boundary Commission Cymru: Consultation on their draft Annual Remuneration Report for 2026 / 2027. Councillors to complete on a personal basis
- ❖ Flintshire County Council: Notification of the following temporary road closures:
 - (i) From 16th November 2025 for 1 day - no vehicles shall proceed; B5123 Berth Ddu Junction To Church Junction - between its junctions with Berth Ddu Loop Road and B5123 War Memorial Rhosesmor. The reason for the closure is to facilitate repairs to defective chamber in the carriageway with associated works for Welsh Water.
 - (ii) From 26th November 2025 for 1 day, at Berth Ddu Loop Road Off B5123 - between its junctions with B5123 and Bodlondeb for an approximate distance of 147.36 metres.

6(B). 216/25 CLERK'S REPORT

The Clerk advised that he had no report this month.

6(C). 217/25 PRECEPT AND FINANCIAL ALLOCATIONS FOR 2025 / 2027

The Clerk advised, that this exercise was to enquire with the Members of the Council, if there were any items of expenditure additional to the present allocation in the 'Earmarked Reserves' to be included in the next financial year. A copy of the current ear-marked reserves was provided to Members.

Members agreed the following: To transfer from the current 2025 / 2026 ear-marked reserves budget - for the financial year 2026 / 2027: Councillor Training £2,000.00; To include legal costs of £10,000.00 in relation to the Vesting of The Halkyn Parish Hall; Bio-diversity project for Ysgol Rhos Helyg £2,500.00. Other possible ring-fenced and general reserves – to be agreed in January 2026 budget setting.

6(D). 218/25 STREETSCENE SCHEDULE (FLINTSHIRE COUNTY COUNCIL)

The Clerk advised in relation to the following concern(s) that had been reported to StreetScene, since the last Council meeting:

- No matters of concern had been received and reported since the last Council meeting.

The Clerk provided the following update from Mr. Neil Hickie (StreetScene) Officer

- No update in relation to previously reported concerns had been received from Street Scene.

Members brought the following concerns to the meeting:

- (i) Reported by resident: Blocked and sinking gully at top of Springfield Hill (Photograph provided and sent to Street Scene)
- (ii) Pot hole: Opposite the bus shelter in Rhosesmor. A number of residents have advised that when the pot hole is full of water, drivers do not realise there is a pot hole which results in both people being splashed and vehicles swaying following hitting the pot hole

The Clerk advised that the above concerns would be brought to the attention of StreetScene.

7. 219/25

REPRESENTATIVES REPORTS (COMMITTEES, LIAISON & MEETINGS ATTENDED)

There were no reports specific to the Local Committees and Outside Bodies schedule, or Council Members who had attended meetings on behalf of the Council.

8. 220/25

COUNTY COUNCILLORS REPORTS (COUNCILLORS' SIMON JONES & FRANCES LISTER)

County Councillor Simon Jones advised in relation to the following:

- (1) Meeting with Ken Skates MS (See progress reports)
- (2) Halkyn to Rhes Y Cae Road. Repairs to potholes
- (3) Councillor Jones and Councillor Frances Lister held a surgery in Rhes Y Cae

County Councillor Frances Lister advised in relation to the following:

In Councillor Frances Lister's absence, the Clerk read out an e-mail in relation to a property in Rhes Y Cae, which had been provided with guidance form Planning Enforcement.

9(A). 221/25

PLANNING APPLICATIONS

The following planning applications were considered by Members at the meeting:

- (a) Application number: DET/000899/25 - For approval of details reserved by conditions 22 & 23, Ref: M/89/20/01239, at Pant Quarry, Halkyn.

The Clerk advised Members that the closing date for this application was prior to the November meeting. However, the Planning Officer had granted an extension of comment time to enable Council to discuss at their November meeting.

Comment by Council: Whilst there is no objection to the actual approval of details application, the Community Council do support the concerns of the Flintshire Footpaths Committee of Ramblers Cymru, and in particular, the Community Council wish that a suitable resolution will be agreed with Ramblers Cymru in relation to the footpaths.

- (b) Application number: FUL/000949/25 - Application for variation of condition 1 following Grant of planning permission 049756, at Fron Farm, Gwrachen Farm Junction A541 at Rhes Y Cae (proposal to remove 29 touring pitches and create 18 static pitches in their place)

Comment by Council: No objection to the application, as long as planning policies and planning guidance notes are complied with.

- (c) Pre-Application Planning Consultation Ref: 5249 (Caulmert of St. Asaph) - Schedule 1B - publicity and consultation before applying for planning permission notice under articles 2c and 2d – Town and Country Planning (Development Management Procedures) (Wales) Order 2012 in relation to: Demolition of existing warehouse and office building and erection of new storage facility with ancillary office space, reconfiguration/provision of parking, landscaping, alterations to internal road layout, installation of new pump house & sprinkler tanks and capping of mine shaft (retrospective element), at Tiger Tim Products, Wern Road, Rhosesmor.

Comment by Council: Whilst the Community Council have no objection to the proposals, in principle, the Council wish the following to be taken into consideration: The Wern Road access point area for staff and visitors which includes informal parking arrangements for nearby residents, it is noted, there will be landscaping in this area. Depending on the density of the landscaping, the Council are concerned with possible reduced visibility for traffic, in particular, with the current narrowness of the road.

9(B). 222/25

PLANNING DECISIONS

The following planning decisions have been received from Flintshire County Council:

- (1) Application number: FUL/000738/25 - General refurbishment and repair works of a dilapidated rural cottage, at Pen Draw, Pentre Road, Pentre Halkyn. Approved.
- (2) Application number: FUL/000527/25 - Proposed new bungalow dwelling, at Bryn Haul, Moel Y Crio. Refused.

10. 223/25

TO DISCUSS: REMEMBRANCE DAY POPPY WREATHS (CLLR WENDY SIGSWORTH)

Councillor Wendy Sigsworth discussed with Members the future laying of wreaths by this Community Council on Rememberable Sunday at the three cenotaphs within this Council area, namely: St. Mary's Church in Halkyn, B5123 Road in Rhosesmor and Christchurch in Rhes Y Cae.

Members agreed the following: (1) The Clerk to order each year three Local Authority Wreaths
(2) To be laid at the three above referred to cenotaphs by either the Chair of Council, and or, Chair and Councillor representatives.

11. 224/25

APPROVAL OF ACCOUNTS FOR PAYMENT

Cheque Number	Payee	Net £	Vat £	Total £
	<u>Payments made – to be confirmed:</u>			
	Standing Order: R. P. Parry - Clerk to Council (Monthly salary & home working allowance for October Payments dated: 03/11/2025			

	<u>Payments for consideration at meeting to be paid by BACS:</u>			
	HSBC Bank: Bank charges - 2 x cheques paid into account	0.80p		0.80p
	Direct Debit: Scottish Power (October - Street Lighting Electricity Account payment due: 21/10/2025)	603.87	120.77	724.64
	(All invoices listed have been 'examined, verified and certified' by the Clerk)			

12. 225/25

APPLICATIONS FOR FINANCIAL SUPPORT

Cheque Number	Name of organisation	Amount granted £
	<u>Authorised to be paid by BACS:</u>	
	Application by Halkyn United Junior Football Club for release of funds £725.00 – as previously granted by Council in July, 2025 (Clerk confirms that accounts and copy bank statement received) (Section 19 - 3 LGA (Miscellaneous Provisions) Act 1976)	£725.00
	Wales Air Ambulance: (Application for annual donation) (Section 137 LGA 1972)	£500.00

13. 226/25

Members agreed the payments of the above accounts and financial support as listed.

There being no further business, the Chairman thanked everyone for attending and closed the meeting.

SIGNED BY THE CHAIRMAN.....

DATE OF APPROVAL.....