



CYNGOR CYMUNED HELYGAIN / HALKYN COMMUNITY COUNCIL

Minutes of the Meeting of Halkyn Community Council, Held in the Halkyn Parish Hall, On Monday the 15th September, 2025, at 7.30pm.

No Council meeting was held in August

1(A). 160/25

COMMUNITY AWARD PRESENTATION

- (i)** Menna Coleclough
- (ii)** Rhosesmor Tots (Alison Leonard & Sharon Broughton)

The Chair of Council Councillor Delyth Taylor welcomed to the meeting the Community Award recipients for 2025 – namely, Menna Colclough and from the Rhosesmor Tots - Alison Leonard and Sharon Broughton.

Menna Coleclough: You have been awarded the individual award and your nominations form stated: ‘That you had been a Committee Member of the Rhes Y Cae and Moel Y Crio Sheepdog Trials and Horse Show for many, many years. Through the Halkyn Mountain News you have kept the community informed about the show, the advertising, recording results – the list is endless. Menna also supports the Mountain in many other ways and is a credit to the Community’.

Alison Leonard and Sharon Broughton: You have been awarded the joint Community Award for your work with the Rhosesmor Tots. The nomination includes the following:

‘In 2014 Alison Leonard and Sharon Broughton supported by St Paul’s church, were able to begin Rhosesmor Tots, providing a supportive baby and toddler group for families to socialise together at minimum personal cost. You both have professionally and tirelessly provided a weekly link of care from birth to entry into Ysgol Rhos Helyg and elsewhere. Their enthusiasm is now as it was eleven years ago. Alison and Sharon have shown a vital sense of commitment to the community. Their team work has provided a safe haven for parents (and grandparents) to take a rest from the demanding task of childminding’.

Alison and Sharon wish to thank both Lynn Fernhead and Jackie Blain for their kind assistance with the Rhosesmor Tots.

Councillor Taylor stated: ‘Menna, Alison and Sharon on behalf of the Halkyn Community Council, we all thank you for your voluntary contribution to this area over a substantial period of time.

Please accept these engraved crystal vases, bouquets of flowers and framed certificates – as appreciation from this Council together with the residents of the Halkyn Mountain area’.

1(B-i). 162/25

PRESENT

Councillor Delyth Taylor (Chair)
Councillor Brian Coleclough (Vice Chair)
Councillor David Case
Councillor B. Glyn Coleclough
Councillor Colin R. D’Arcy
Councillor Matthew Lister
Councillor Howard Morris
Councillor David Palmer
Councillor Jennifer E. Parry
Councillor Nicola Richardson
Councillor Wendy Sigsworth

County Councillor Simon Jones (Flintshire County Council)

Clerk & Financial Officer R. Phillip Parry

1(B-ii). 163/25

APOLOGIES

Councillor David G. Roberts
Councillor Bob Robinson

County Councillor Frances Lister (Flintshire County Council)

1(B-iii). 164/25

ABSENT

None

2. 165/25

PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS

No attendance at meeting by public, no questions, comments or representations received prior to meeting.

3. 166/25

DECLARATIONS OF INTEREST

The following Declarations of Interest were Declared: Brian Coleclough and Glyn Coleclough (Minute number: 9(c). 178/25 (a) on page 7 below).

4. 167/25

**TO APPROVE THE GENERAL & SUPPLEMENTARY MINUTES OF THE MEETING
HELD ON THE 21ST JULY, 2025**

The General and Supplementary Minutes were proposed as correct by Councillor Brian Coleclough and seconded by Councillor Matt Lister and formally agreed by the Members present.

5(A). 168/25

PROGRESS REPORT ON MATTERS RAISED AT PREVIOUS MEETINGS

The Clerk referred to the following matters from previous Minutes:

- (1) Additional Step – Halkyn Parish Hall:** The Clerk advised that a quotation had been received from G D Owen (Building Maintenance & Groundworks) for an additional concrete step, grab rail and hand rail from wall to floor at the side entrance to Halkyn Parish Hall, at a cost of £445.00. The quotation has been agreed by the Chair and Immediate Past Chair of Council.

Members agreed the following: Confirmed the above quotation.

- (2) Request for Yellow Parking Restrictions:** The Clerk advised that County Councillor Simon Jones had requested Highways carry out a survey to ascertain if the area in The Nant reached the criteria for yellow lines. The County have a lengthy list of areas to survey and this request will be placed on file at the present time.
- (3) First Aid & Defibrillator Course:** The Clerk advised that a number of residents have enrolled for the course which will be held in Halkyn Parish Hall on Friday 14th November at 7.00pm

Pending Matters:

The Clerk advised, that the following matters remain in the pending file:

- (i)** Rhes Y Cae Children's Play Area: Work commenced.
- (ii)** Street Lighting Procurement supply contract – Welsh Government

5(B). 169/25

TO RECEIVE UPDATE: HALKYN PARISH HALL - LAND REGISTRY REGISTRATION (ADJ FROM JULY MEETING)

Prior to the meeting the Clerk had forwarded to Members a copy of a report that had been received from Councillor David Case. Councillor Case provided details of his findings to Members in relation to the Halkyn Parish Hall, which included a number of legal avenues for discussion by Council.

Members agreed the following, by majority: The Clerk to source quotations from two legal firms – one based in North Wales and one specialist firm in Manchester – to seek a fee estimate for providing the community to secure a vesting of the Halkyn Parish Hall.

6(A). 170/25

CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:

- (1)** The Clerk advised, that the following criminal offences had been reported to the North Wales Police, that had occurred within the Halkyn Community Council area:

Halkyn: No offences reported

Pentre Halkyn: 1 x Other theft / 1 x Public order / 3 x Violence

Rhes-Y-Cae: No offences reported

Rhosesmor: 1 x Anti social behaviour

The Nant (A55): 2 x Burglary / 1 x Public order / 3 x Violence

- (2) Gwella (Flintshire County Council). Improvements to Rhes Y Cae Children's play area to commence following the school summer holidays
- (3) Cemex Quarry: Notification of proposed liaison meeting to be held on Monday 19th August, at Springfield Hotel.
- (4) Cemex Quarry: Proposed extension to quarry. Public Exhibition and Consultation will be arranged in the near future.

The following correspondence was forwarded by e-mail to Members:

- ❖ Flintshire County Council: Flintshire Local Development Plan – Consultation on Draft Interim Planning Guidance Note – Housing in Multiple Occupation. Members to complete survey on a personal basis
- ❖ North Wales Corporate Joint Committee and the Regional Strategic Development Plan. Draft delivery agreement. Members to complete survey on a personal basis
- ❖ Office of National Statistics: Population estimates for mid 2024 in Wales and England
- ❖ Research Participation Request: In Wales does the title Clerk accurately reflect the role in 2025. Members to complete survey on a personal basis
- ❖ Flintshire County Council: Information on the speed limit reduction on the A5026 in Lloc to revert from 20mph to 30mph from 8th September
- ❖ Flintshire County Council: Letter from Claire Homard in relation to the Children's summer play scheme, and in particular, social media comments
- ❖ Flintshire County Council: Notification of following road closures:
 - (i) Buxton Lane between September 29th and November 10th, in order to facilitate essential works on overhead powerlines on behalf of National Grid.
 - (ii) Nant Road, Pentre Halkyn / Flint, between September 29th and November 10th, in order to facilitate essential works on overhead powerlines on behalf of National Grid.

6(B). 171/25

CLERK'S REPORT

- (a) The Clerk advised Members in relation to the following deposit to the Council's bank account:

- £17,666.67 - Flintshire County Council: Second precept payment for financial year 2025 / 2026

- (b) The Clerk advised that the Local Government Services Clerk's pay agreement for 2025 / 2026 had been agreed. The Chair and Vice Chair had been sent a copy of the new salary scales.

Members agreed the following: (1) Accepted the new scale (2) Noted the back pay following deduction of HMRC included on the list of payments for this evening's meeting (2) Authorised the Clerk's salary standing order to reflect the increase per month.

- (c) The Clerk advised that he had attended a virtual One Voice Wales Bio-diversity course on Tuesday 9th September.
- (d) The Clerk advised that the moles had returned to the Council Cemetery adjacent to St. Mary's Church in Halkyn. The Council's contractor has been requested to attend.

6(C). 172/25

TO REVIEW (1) CEMETERY REGULATIONS (2) CEMETERY FEES FOR 2025 / 2026 (ADJ FROM JULY MEETING)

The Clerk provided Members with the current Halkyn Cemetery fees, with comparisons made between three other Cemetery Authorities in Flintshire.

Members discussed an increase between 10% and 15% - for both resident and non-residents, whereafter one proposal was made together with a counter proposal.

Members agreed the following, by majority: To increase the Cemetery fees for 2025 / 2026 , as follows: (1) Resident no increase (2) Non-resident 15% increase - to be rounded up to the nearest £5.00.

6(D). 173/25

STREETSCENE SCHEDULE (FLINTSHIRE COUNTY COUNCIL)

The Clerk advised in relation to the following concern that had been reported to StreetScene, since the last Council meeting:

- ❖ Invasive plant known as Himalayan balsam is growing on the roadside in the following area:
Near to the Nant Chapel, The Nant.

The Clerk provided the following update from Mr. Neil Hickie (StreetScene) Officer

- Invasive plant Himalayan balsam in The Nant area. Treatment process initiated.

Members brought the following concern(s) to the meeting:

- (i) No concerns were brought to the attention of the meeting
- (ii) The Clerk was asked to enquire with Street Scene, should the land where the Himalayan balsam is growing not be Council adopted highway, what is the Counties procedure

7. 174/25

REPRESENTATIVES REPORTS (COMMITTEES, LIAISON & MEETINGS ATTENDED)

There were no reports specific to the Local Committees and Outside Bodies schedule, or Council Members who had attended meetings on behalf of the Council.

8. 175/25

COUNTY COUNCILLORS REPORTS (COUNCILLORS' SIMON JONES & FRANCES LISTER)

County Councillor Simon Jones advised in relation to the following:

- (a) During the summer recess complaints had been received in relation to non-collection of bins and recycling – which generally relates to the same properties. Councillor Jones together with Councillor Fran Lister have arranged a meeting with County Officers to alleviate the concern. It appears that the larger vehicles are successful with their collections, whereby the smaller vehicles are the cause of concern
- (b) The off-road vehicles appear to have subsided across the mountain, which is due to the Police actions and Grosvenor Estate.
- (c) Discussion in relation to electric bikes
- (d) Councillor Brian Coleclough expressed his concerns with the high number of accidents that are occurring on the A55 in the area of The Nant and Pentre Halkyn, in general. A number of the accidents have resulted in the attendance of the emergency services, including the air ambulance. Media reports state, that there have been serious injuries. The accidents block the A55 road with traffic being both gridlocked in the immediate area and other traffic travelling around the lanes endeavouring to seek a detour

Councillor Coleclough wished the Community Council to invite Ken Skates MS the Welsh Government Cabinet Secretary for Transport and North Wales to a site meeting.

The above item to be included in the October agenda.

County Councillor Simon Jones advised that he would write to Ken Skates with an invitation to attend a site meeting.

9(A). 176/25

PLANNING APPLICATIONS

The following planning applications had been received:

- (a) Application number: FUL/000569/25 - proposed two storey extension including balcony, at Keepers Cottage, Groes Farm, Pant y Goff, Halkyn.

Comment by Council: No objection to the application, as long as planning policies and planning guidance notes are complied with.

- (b) Application number: FUL/000606/25 – for proposed extension and remodel of property from sides, at Hill Cottage, Moel y Crio.

Comment by Council: No objection to the application, as long as planning policies and planning guidance notes are complied with.

- (c) Application number: FUL/000642/25 – for proposed additional car parking, at Springfield Hotel & Country Club, Pentre Halkyn.

Comment by Council: Whilst there is no objection to the application, in principle * - as long as planning policies and planning guidance notes are complied with. however, the Community Care

concerned, that the monkey puzzle tree (*araucaria araucana*) is not referenced either within the application form and design & access statement.

The application form is ticked to confirm, that there are no trees or hedges on land adjacent to the proposed development site that could influence the development or might be important as part of the local landscape character. The monkey puzzle tree (*araucaria araucana*) is adjacent to the proposed development and sited within the current vehicle parking area for the hotel; the tree is an important part of the local landscape. Should this local landmark tree not be retained, then the Community Council * object to the planning application.

Note: Following reply received from Planning Officer: I have sought clarification on the matter raised from the agent, who has responded accordingly (*italics*): *I can confirm that tree is a cherished part of the site at the hotel and will remain as it is.*

(The above three applications were sent to members for consultation in-between meetings, due to statutory time limits for observations from County Planning).

9(B). 177/25

Members formally confirmed the above decisions.

9(C). 178/25

The following planning applications were considered by Members at the meeting:

- (a) Application number: FUL/000527/25 - proposed new bungalow dwelling, at Bryn Haul, Moel y Crio.

Comment by Council: No objection to the application, as long as planning policies and planning guidance notes are complied with.

Note: Brian Coleclough and Glyn Coleclough Declared an Interest in the above planning application.

- (b) Application number: FUL/000738/25 – proposed general refurbishment and repair works of a dilapidated rural cottage to include the demolition of an existing single-storey conservatory and the construction of a new two-storey extension, of a similar footprint. Other minor alterations include removal of existing porch, window replacements and additional openings, to be undertaken under permitted development rights where applicable, at Pen Draw, Pentre Road, Pentre Halkyn.

Comment by Council: No objection to the application, as long as planning policies and planning guidance notes are complied with.

9(D). 179/25

PLANNING DECISIONS

The following planning decisions have been received from Flintshire County Council:

- (1) Application number: FUL/000561/25 – proposed restaurant extension to Springfield Hotel, Springfield Hotel & Country Club, Pentre Halkyn. Approved
- (2) Application number: FUL/000587/25 - proposed alteration to existing garage, proposed construction of increased 1.5, at Keats, Pentre Road, Pentre Halkyn. Approved
- (3) Application number: NMA/000558/25 - Non-material amendment, Ref: 062043 at The Stores House, Rhes-y-Cae. Approved

- (4) Application number: FUL/000887/23 - extension to existing static caravan park - 12 static caravans, at Glasdir View, Pentre Halkyn. Approved

10. 180/25

APPROVAL OF ACCOUNTS FOR PAYMENT

Cheque Number	Payee	Net £	Vat £	Total £
	<u>AUGUST</u>			
	<u>Payments for conformation paid during August recess by BACS: (Authorised by two Councillor Bank signatories)</u>			
	Standing Order: R. P. Parry - Clerk to Council (Monthly salary & home working allowance for July) Payments dated: 01/08/2025			
	Direct Debit: HSBC Bank (charges) Payment dated: 15/08/2025	5.00		5.00
	Direct Debit: Scottish Power (July - Street Lighting Electricity Account payment dated: 18/08/2025	478.42	23.92	502.34
	<u>Payments for consideration to be paid by BACS:</u>			
	Deeco Lighting (Street light repair in Rhosesmor)	205.00	41.00	246.00
	R W Williams (2024 - Annual Cemetery grass cutting, including hedge and other areas in Pentre Halkyn & Rhes Y Cae)	1,310.00		1,310.00
	Wilday Construction Ltd (Roof repair at Halkyn Parish Hall)	262.50	52.50	315.00
	<u>SEPTEMBER</u>			
	<u>Payments made – to be confirmed:</u>			
	Standing Order: R. P. Parry - Clerk to Council (Monthly salary & home working allowance for August) Payments dated: 01/09/2025			
	BACS: J E Davies & Son (Funeral Directors): Refund of overpayment of a Cemetery fee (Authorised by two Councillor bank signatories) Payment dated: 03/09/2025	20.00		20.00
	BACS: Angus Business Ltd (Hardware Store): Two crystal engraved vases for Community Award (Authorised by two Councillor bank signatories) Payment dated: 08/09/2025	205.71	41.14	246.85

	<u>Payments for consideration at meeting to be paid by BACS:</u>			
	Halkyn Parish Hall (Parish Hall Hire for Library June to August £357.50 / Council meetings June & July £20.00	377.50		377.50
	R P Parry (Clerk) Re-imbursement for Community Award: Max Spielmann Certificate presentation frames x 2 £30.00 plus VAT £6.00 = £36.00 / Flowers by Anne X 3 £125.00 plus VAT £25.00 = £150.00 (as per receipts)	155.00	31.00	186.00
	R P Parry (Clerk) Back pay – following HMRC deduction)	150.56		150.56
	Direct Debit: Scottish Power (August - Street Lighting Electricity Account payment due: 17/09/2025	478.42	23.92	502.34
	(All invoices listed have been ‘examined, verified and certified’ by the Clerk)			

11. 181/25

APPLICATIONS FOR FINANCIAL SUPPORT

Cheque Number	Name of organisation	Amount granted £
	No applications received	

12. 182/25

Members agreed the payments of the above accounts as listed.

There being no further business, the Chairman thanked everyone for attending and closed the meeting.

SIGNED BY THE

CHAIRMAN.....

DATE OF

APPROVAL.....