



CYNGOR CYMUNED HELYGAIN / HALKYN COMMUNITY COUNCIL

**Minutes of the Meeting of Halkyn Community Council,
Held in the Halkyn Parish Hall,
On Monday the 19th May, 2025, at 7.30pm.**

Annual Council Meeting

1(A). 90/25

APPOINTMENT OF CHAIRPERSON FOR THE PERIOD 2025 / 2026

Councillor Delyth Taylor was proposed and seconded, as Chair of Council. There were no further nominations. Councillor Taylor accepted the nomination.

Members agreed the following: Councillor Delyth Taylor be appointed as Chair of Council for the period 2025 / 2026.

1(B). 91/25

SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE (CHAIR OF COUNCIL)

Councillor Delyth Taylor signed the Declaration of Acceptance of Office, which was duly witnessed by the Clerk.

The new Chair of Council Councillor Delyth Taylor thanked the Members for the appointment and also the retiring Chair Howard Morris for his time as Chair and service to the community.

2(A). 92/25

PRESENT

Councillor Howard Morris (Chair)
Councillor Delyth Taylor (Vice Chair)
Councillor David Case
Councillor Brian Coleclough
Councillor B. Glyn Coleclough
Councillor Colin R. D'Arcy
Councillor Matthew Lister
Councillor David Palmer
Councillor Jennifer E. Parry
Councillor Nicola Richardson
Councillor David G. Roberts

County Councillor Simon Jones (Flintshire County Council)

Clerk & Financial Officer R. Phillip Parry

2(B). 93/25
APOLOGIES

Councillor Bob Robinson
Councillor Wendy Sigsworth

County Councillor Frances Lister (Flintshire County Council)

2(C). 94/25
ABSENT

None

3. 95/25
APPOINTMENT OF VICE CHAIRPERSON FOR THE PERIOD 2025 / 2026

Councillor Brian Coleclough was proposed and seconded. There were no further nominations. Councillor Coleclough accepted the nomination.

Members agreed the following: To appoint Councillor Brian Coleclough, as Vice Chair for the year 2025 / 2026

4. 96/25
MINUTES OF THE ANNUAL MEETING HELD ON THE 20TH MAY, 2024

The Clerk advised Members, that the Minutes of the 2024 Annual Meeting were formally proposed, seconded and agreed at the 17th June, 2024 meeting under Minute number: 4. 124/24.

Members agreed the following: Re-affirmed the above decision.

5. 97/25
NOMINATIONS TO SERVE ON LOCAL COMMITTEES AND OUTSIDE BODIES – 2025 / 2026

Members received prior to the meeting a copy of the current list of Liaison, Local Committees and Outside Bodies for year 2024 / 2025.

Members agreed the following:

- (i) Hendre Quarry Liaison: Howard Morris to be the Council's sole representative
- (ii) Pentre Halkyn Community Centre: Councillors' Glyn Coleclough and Howard Morris
- (iii) The remainder of the current list to continue for year 2025 / 2026

General Council Meeting

6. 98/25
PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS

No attendance at meeting by public, no questions, comments or representations received prior to meeting.

7. 99/25

DECLARATIONS OF INTEREST

The following Declaration of Interest was Declared: Councillor Howard Morris (Minute number: 14. 113.25 on page 8 below)

8. 100/25

TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 28TH APRIL, 2025

The Minutes were proposed as correct by Councillor David Roberts and seconded by Councillor Howard Morris and formally agreed by the Members present.

9. 101/25

PROGRESS REPORT ON MATTERS RAISED AT PREVIOUS MEETINGS

The Clerk referred to the following matters from previous Minutes:

- (1) Convex Mirror:** To be placed in the pending file.
- (2) Footpaths on Halkyn Mountain:** To be placed in the pending file.
- (3) Street Lighting Electricity Supply:** The Clerk read out a letter that had been sent to Hannah Blythyn MS, which expressed this Council's concern that Mark Drakeford (Cabinet Secretary for Finance and Welsh Language) had not replied to the letter sent by Miss. Blythyn three months ago. Miss. Blythyn had replied to advise that a follow up letter had been sent to Mr. Drakeford.
- (4) Rhes Y Cae Play Area Upgrade:** Members were shown on screen details received from the Gwella / Flintshire Play Design Officer – to proposed new play equipment together with ancillary work, including a new entry gate in the Rhes Y Cae children's play area. The County clarified, that the match-funding for the additional play items and work in the play area totalled £10,000.00 – with this Council funding of 50% at £5,000.00. The County had confirmed, that should the project overspend the County would provide the additional funding. Further discussion in relation to sheep gaining access from a gateway to the play area.

Members agreed the following: **(1)** Confirmed the allocation of £5,000.00 from ear-marked reserves to match-fund the project in Rhes Y Cae children's play area **(2)** The Clerk to further contact the Play Design Officer to advise, that the sheep are gaining entry from the gate that faces the football pitch. Could the mechanism be inspected and either repaired or replaced.

- (5) Joint Consultative Committee (JCB) – Halkyn Mountain Common:** The Clerk advised that the following reply had been received from Tom Woodall (Flintshire Access and Natural Environment Manager) 'I do feel that the discussions to re-establish the JCB have been going on for quite some time now and nothing has been resolved, so there is a risk that it will continue to drift. Subject to HSBC, I think unless there is a definite move to re-start things with a nominated Chair, Treasurer and Secretary by the end of the month, I will move to close the account'
- (6) British Red Cross:** The Clerk advised that whilst he had written to the Course provider accepting the offer of free emergency first aid and defibrillator training and sought that they are hosted in the Halkyn, Pentre Halyn, Rhosesmor and Rhes Y Cae Village Halls. As the

course provider is inundated with requests from across North Wales, it will be some time before any dates are able to be arranged.

- (7) **Community Award:** The Clerk confirmed the following: The Community Award Public Notice has been displayed on all Council's notice boards in Halkyn, Pentre Halkyn, Rhosesmor and Rhes Y Cae, including the latest edition of the Halkyn Mountain News. The application form and policy document are available to peruse and download from the Council's web site, or by e-mail and hard copy from the Clerk.

The closing date for nominations is 12 Noon on Monday 14th July, whereafter Council will consider applications at the meeting to be held on Monday 21st July.

10(A). 102/25 CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:

- (1) The Clerk advised, that the following criminal offences had been reported to the North Wales Police, that had occurred within the Halkyn Community Council area:

Halkyn: 1 x Anti social behaviour / 2 x Violence

Pentre Halkyn: 1 x Anti social behaviour / 1 x Violence

Rhes-Y-Cae: 1 x Violence

Rhosesmor: 1 x other crime

- (2) Flintshire County Council Legal Officer: Public Services Ombudsman for Wales. Recent case decision in relation to a Councillor's role as a trustee of a local community interest company. The Clerk provided Members with the contents of the letter
- (3) St Mary's Church, Halkyn. The Clerk read out to Members a letter received from Reverend Hugh Burgess in relation to an agreement for the shared water supply to the cemeteries at St Mary's Church and the Community Council cemetery adjacent to St Mary's Church. Prior to 2019 the water cost has been shared equally, unfortunately, due to the pandemic the Church had not requested payment. The Clerk advised in relation to each of the yearly charges that the Reverend had itemised.

Members agreed the following: Accepted the explanation for the non-issuing of invoices from 2019. The payment of £441.79 be included in the list of payments for authorisation during this evening's meeting.

The following correspondence was forwarded by e-mail to Members:

- ❖ Democracy and Boundary Commission Cymru: 2025 Electoral Review Programme. Councillors to complete on a personal basis
- ❖ One Voice Wales: Consultation on proposals to improve the administration and enforcement of Council Tax in Wales. Members to complete on a personal basis

- ❖ Flintshire County Council: Notice of road closure; at Rhes-y-Cae from 8th June 2025 for 1 day, subject to a maximum period of 5 days, between Abbots Key Junction To Ffordd Y Graig Junction - between its junctions with Ffordd Y Graig Junction

10(B). 103/25

CLERK'S REPORT

- (a) Councillor Delyth Taylor completed the Charing Skills course facilitated by One Voice Wales
- (b) Flintshire County Council have received funding to either replace or recalibrate the speed indicator signage within the County. The Clerk recollected Members that two signs in the Pentre Halkyn area were in the ownership of this Council and were included in the funding received from the Welsh Government to complete the changes. The work will commence in July over a period of months.

10(C). 104/25

TO RECEIVE INTERNAL AUDIT REPORT: YEAR ENDED 31ST MARCH 2025

The Clerk advised that the Internal Audit report had not been received. This was due to this meeting being three weeks following the April meeting, which has therefore provided the internal auditor with a short timescale.

Members agreed the following: Adjourned to the June 16th Council meeting.

10(D). 105/25

COMMUNITY AND TOWN COUNCILS IN WALES: ANNUAL RETURN FOR THE YEAR ENDED 31 MARCH 2025

The Clerk advised that the internal audit report was required to be received and accepted by Council prior to the Wales Audit Annual Return being considered. As the Internal Audit report had not been received the Clerk requested an adjournment to the June Council meeting.

Members agreed the following: Adjourned to the June 16th Council meeting.

10(E). 106/25

TO CONSIDER: ANNUAL REPORT – YEAR ENDING 2024 / 2025

The Clerk recollected Members to the draft Annual Report for the year ending March 2025, that had been forwarded prior to the meeting for perusal. The Clerk advised that the report had followed the guidance issued by the Welsh Government in relation to the contents and was also shown on screen during the meeting.

Members agreed the following: Confirmed the Annual Report for the year ending March 2025. There were no amendments. The Clerk advised that the report would be made available on the Council's web site. The Clerk was thanked for completing the substantial report.

10(F). 107/25

TO ARRANGE: ANNUAL CEMETERY INSPECTION IN JUNE

The Clerk advised that this agenda item is to arrange the Annual Inspection of the Council Cemetery adjacent to St. Mary's Church, Halkyn.

Members agreed the following: Inspection to take place on Wednesday 11th June at 6.30pm. The Clerk to advise the Cemetery Sub-Committee.

10(G). 108/25

STREETSCENE SCHEDULE (FLINTSHIRE COUNTY COUNCIL)

The Clerk advised in relation to the following concern(s) that had been reported to StreetScene, since the last Council meeting:

- No matters of concern had been received and reported since the last Council meeting.

The Clerk provided the following update from Mr. Neil Hickie (StreetScene) Officer

- ❖ No update in relation to previously reported concerns had been received from Street Scene.

Members brought the following concerns to the meeting:

- (1) Middle Mill Lane: Continual deterioration of road surface – Bluebell end of the lane
- (2) Area of road just past Cefn Road, The Nant (Known locally as Haunch). The road edge is badly deteriorated and falling away by many inches. Could the area be inspected as a matter of urgency, as should a vehicle tyres enter this area damage to the vehicle will occur

The Clerk advised that the above concerns would be brought to the attention of StreetScene.

- **Other concerns included in the Street Scene list:**

- (a) Missed recycling collections: County Councillor Simon Jones to take forward with County Street Scene
- (b) Vehicle parking on the slip road between Bryntirion Road and the A55: Community Councillor requested to provide vehicle make, model and registration number to the Clerk who will thereafter report to the North Wales Police
- (c) Request for yellow parking enforcement lines in The Nant: County Councillor Simon Jones to take forward with County Highways

11. 109/25

REPRESENTATIVES REPORTS (COMMITTEES, LIAISON & MEETINGS ATTENDED)

There were no reports specific to the Local Committees and Outside Bodies schedule, or Council Members who had attended meetings on behalf of the Council.

12. 110/25

COUNTY COUNCILLORS REPORTS (COUNCILLORS' SIMON JONES & FRANCES LISTER)

County Councillor Simon Jones advised in relation to the following:

- (1) The recent change to the re-cycling programme had gone well, in particular, with the larger vehicles but has caused some difficulty with the smaller vehicles
- (2) Since the change of re-cycling programme there has been a 20% reduction in black bin waste

- (3) The 20mph speed limit in Rhes Y Cae is fully implemented
- (4) Community Speed Watch held recently in Rhosesmor resulted in capturing 35 vehicles travelling in excess of the 20mph limit; with 28 travelling over the 30mph speed limit – from a total of 48 vehicles. The area of the speed watch covered the B5123 including the Rhosesmor children's play area
- (5) Street Scene continue to repair road defects, in particular, pot holes, whereby Councillor Simon Jones is in regular contact with the Street Scene Officer discussing the outstanding repairs
- (6) A number of scenarios reported during the meeting whereby the black bins were not collected. Councillor Jones advised as to the procedure to report missed collections of any type of bins

13(A). 111/25

PLANNING APPLICATIONS

The following planning applications were considered by Members at the meeting:

- (a) Application number: FUL/000887/23 - Amendments to submitted application, for proposed extension to existing static caravan park - 12 static caravans together with landscaping and SUDS pond attenuation systems, at Glasdir View, Pentre Halkyn.

Comment by Council: No objection to the application, as long as planning policies and planning guidance notes are complied with.

- (b) Application number: FUL/000392/25 – to construct a permanent gazebo adjacent to the property, at Caeau Gleision, Halkyn,

Comment by Council: No objection to the application, as long as planning policies and planning guidance notes are complied with.

- (c) Application number: FUL/000367/25 – for proposed x2 static caravans within main curtilage to substitute x 2 glamping pods, at Top Pen y Parc Farm, Pant y Goff, Halkyn

Comment by Council: No objection to the application, as long as planning policies and planning guidance notes are complied with.

13(B). 112/25

PLANNING DECISIONS

The following planning decisions have been received from Flintshire County Council:

- (1) Application number: FUL/000185/25 to convert vacant barn to residential dwelling, at Pantauhron, Rhosesmor. Refused.
- (2) Application number: DET/000183/25 – for approval of Details Reserved by conditions 3, 4, 8 and 9 of COU/399/24, at Nant Farm Barn, Nant Road, Pentre Halkyn. Approved
- (3) Application number: FUL/000202/25 – for proposed Extension & remodel of existing house, replacement garage and new stable, at Bryn Y Gwynt, Moel Y Crio. Approved.
- (4) Application number: FUL/001064/24 – for the siting of two static caravans (H10ft xW10ft x L32ft) for holiday lets, at Top Pen y Parc Farm, Pant Y Goff, Halkyn. Withdrawn.

(5) Application number: FUL/000857/24 - for variation of Condition Nos. 2 & 3, at Orsedd, Rhosesmor. Approved.

14. 113/25

APPROVAL OF ACCOUNTS FOR PAYMENT

Cheque Number	Payee	Net £	Vat £	Total £
	<u>Payments made – to be confirmed:</u>			
	Standing Order: R. P. Parry - Clerk to Council (Monthly salary & home working allowance for April) Payments dated: 01/05/202			
	Direct Debit: HSBC Bank (charges) Payment dated: 16/05/2025	5.00		5.00
	<u>Payments for consideration at meeting to be paid by BACS:</u>			
	Clear Councils (Council's annual insurance policy renewal)	1,096.43		1,096.43
	One Voice Wales (Councillor Delyth Taylor – Charing Skills Course) £65.00 – less 50% bursary of £32.50	32.50		32.50
	St Mary's Church Halkyn. 50% shared costs of yearly water supply (Years: March 2019 to March 2026)	441.79		441.79
	Councillor Howard Morris (Retiring Chair of Council allowance for 2024 / 2025)	400.00		400.00
	* Note: Councillor Howard Morris declared an interest (Minute number: 7. 99/25 on page 3 above)			
	Direct Debit: Scottish Power (April - Street Lighting Electricity Account payment due: 19/05/2025)	463.26	23.16	486.42
	Councillor allowance: 2025 / 2026			
	Councillor David Case	208.00		208.00
	Councillor David Case (Part payment for February & March 2025)	34.68		34.68
	Councillor Brian Coleclough	208.00		208.00
	Councillor Delyth Taylor	208.00		208.00
	(All invoices listed have been 'examined, verified and certified' by the Clerk)			

15. 114/25

APPLICATIONS FOR FINANCIAL SUPPORT

Cheque Number	Name of organisation	Amount granted £
	No applications received	

16. 115/25

Members agreed the payments of the above accounts as listed.

There being no further business, the Chairman thanked everyone for attending and closed the meeting.

SIGNED BY THE

CHAIRMAN.....

DATE OF

APPROVAL.....

DRAFT