



CYNGOR CYMUNED HELYGAIN / HALKYN COMMUNITY COUNCIL

**Minutes of the Meeting of Halkyn Community Council,
Held in the Halkyn Parish Hall,
On Monday the 22nd July, 2024, at 7.30pm.**

This Meeting was re-arranged from Monday 15th July

1(A). 139/24

PRESENT

Councillor Howard Morris (Chair)
Councillor Delyth Taylor (Vice Chair)
Councillor B. Glyn Coleclough
Councillor Colin R. D'Arcy
Councillor David Palmer
Councillor David G. Roberts

County Councillor Simon Jones (Flintshire County Council)

Clerk & Financial Officer R. Phillip Parry

1(B). 140/24

APOLOGIES

Councillor Brian Coleclough
Councillor Matthew Lister
Councillor Nicola Richardson
Councillor Dylan H. Roberts
Councillor Bob Robinson
Councillor Wendy Sigsworth

County Councillor Frances Lister (Flintshire County Council)

1(C). 141/24

ABSENT

None

2. 142/24

PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS

- The Clerk advised in relation to a complaint received from a resident in Pentre Halkyn, who was perturbed that following works on their property, Flintshire County Council had left their garden in such a condition that the resident was not able to make good themselves.

The Clerk further advised that he made contact with both County Councillors who confirmed, that they were aware of the concerns which were in hand. County Councillor Simon Jones provided additional information.

3. 143/24

DECLARATIONS OF INTEREST

There were no Declarations of Interest Declared.

4. 144/24

TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 17TH JUNE, 2024

The Minutes were proposed as correct by Councillor Colin R. D’Arcy and seconded by Councillor David Palmer and formally agreed by the Members present.

5. 145/24

PROGRESS REPORT ON MATTERS RAISED AT PREVIOUS MEETINGS

The Clerk referred to the following matters from previous Minutes:

- (1) **Halkyn Parish Hall:** The Clerk advised that the name of Halkyn Parish Hall, the address and Post Code had been formally changed by the Post Office following the application made to the Flintshire County Council’s Street Naming and Numbering Department. The County fee of £70.00 is reflected in this evening’s list of payments.

The Clerk further advised, that the next process is to make an appointment with a legal advisor to complete the additional requirement of the Land Registry.

- (2) **Halkyn and Rhosesmor Children’s Play Areas:** Members were shown on screen provisional plans for play area refurbishments in the Halkyn and Rhosesmor children’s play areas, that had been received from Aura Leisure. Halkyn – a new aerial cableway to replace the wooden cableway which is coming to the end of its economic life. Rhosesmor – an inclusive roundabout with new bench seating (made from recyclable plastic). The cost of the equipment and groundworks total, as a maximum £25,500.00 – with the Community Council 50% share being £12,750.00.

Members agreed the following: To provide the funding of £12,750 to complete both projects in the Halkyn and Rhosesmor children’s play areas. The allocated funds in ear-marked reserves of £10,000 and £1,000 to be utilised, together with £1,750.00 from Council’s general balances.

- (3) **Eastbound Slip Road at Casino Junction (A55):** The Clerk recollects Members to a request to the North Wales Police under the Freedom of Information Act to provide details of reported accidents at the junction of the A5026 Road with the A55 at the area known locally as Casino Junction. The Clerk provided Members with the following information received from the North Wales Police: From January 2021 to 30th June 2024 there had been two collisions resulting in two serious casualties and one collision with two slight casualties and eight damage only collisions during the above period.

- (4) **The Old Bier House, Halkyn:** The Clerk advised that the re-painting of The Old Bier House had been completed. Photographs were shown on screen.

(5) **Street lighting Electricity Supply:** The Clerk advised that this is still in progress with a virtual meeting to be held with an Officer from the UK Government Procurement department.

(6) **Convex Mirror – adjacent to the B5123 in Halkyn:** The Clerk advised that a reply received from the Grosvenor Estate, who subject to various conditions would agree the installation mirror in the requested area. The Clerk further advised that he had written to the Street Scene Officer seeking details of the underground services in the area.

6(A). 146/24

CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:

(1) The Clerk advised, that the following criminal offences had been reported to the North Wales Police, that had occurred within the Halkyn Community Council area:

Halkyn: No offences reported

Pentre Halkyn: 4 x Anti social behaviour / 1 x Criminal damage

Rhes-Y-Cae: No offences reported

Rhosesmor: 1 x Anti social behaviour

The Wern: 1 x theft

(2) Cadwyn Clwyd: Rural Digital Connectivity drop-in advice session to be held in Halkyn Parish Hall on Friday 28th July between 4pm and 6pm

(3) One Voice Wales: Invitation for a Councillor to attend an initial launch meeting to be held virtually on Tuesday 10th September at 2.00pm, in relation to ‘Digital User Community for Community & Town Councils in Wales’. Councillors to advise Clerk should they wish to attend within the next seven days.

The following correspondence was forwarded by e-mail to Members:

❖ Office of the North Wales Police & Crime Commissioner: Survey named - Have your say on how your neighbourhood is policed. Councillors to complete on a personal basis

❖ Flintshire County Council: Notices of road closures:

(i) Pentre Halkyn - B5122 Springfield Hill: Pentre Road to underpass on 28th July

(ii) Pentre Halkyn: Nant Road between its junctions with Cornist Lane and Bryn Tirion Road – from 2nd October for three days

(iii) Halkyn: At Ty Coch junction to B5123 junction between Och'r Y Bryn and Jubilee Drive – from 1st August for two days

6(B). 147/24

CLERK'S REPORT

- (1) Summer Play Scheme: Members were shown on screen a poster advertising the play scheme which will be held in the Chapel Street children's play area from - 22nd July to the 9th August. The Clerk asked that Councillors upload the poster to the local Facebook pages. (Poster shown on screen). The six week cost to the Community Council £3,831.00
- (2) The Clerk advised that Councillor David Palmer had written to advise of a recent incident whereby a resident was apparently bitten by a dog which required a hospital visit to a specialist department due to the type of injury. Whilst the incident was reported to the North Wales Police, it was advised, that it would be two to three days before a Police Officer could attend. Councillor David Palmer provided additional information.

Members agreed the following: The Clerk to write to Mr. Andy Dunbobbin (North Wales Police & Crime Commissioner) to advise of the incident and to seek the response time-line for Police attendance following the above type of incident. To also seek the Commissioner's thoughts as to a more realistic attendance time-frame should the reply confirm, the above referred to two to three day period. To copy Police Inspector Iwan Jones (Flintshire South) into the mail.

6(C). 148/24

COMMUNITY COUNCILLOR VACANCY (HALKYN MOUNTAIN WARD)

The Clerk advised that following the display of Public Notices, the Office of the County Returning Officer had written to confirm, that there had been no call for an election, whereby the Community Council were authorised to commence a co-option process. The Clerk provided legal advice.

Members agreed the following: The Clerk to advertise the vacancy on the Council's web site and notice boards in Halkyn and Rhosesmor.

6(D). 149/24

TO RECEIVE AND APPROVE THE QUARTERLY STATEMENT OF ACCOUNTS TO THE 20TH JUNE 2024

The Clerk, as Financial Officer, provided Members with a copy of the Quarterly Statement of Accounts, as at the end of June 2024 (electronic copies sent prior to the meeting to Councillors), together with copies of the Council Bank account statements. The Clerk further provided Members, with a breakdown in relation to the budget headings, which included income and expenditure to-date.

Members agreed the following: Approved the Statement of Accounts, whereby the document was agreed to be signed by the Chair, Councillor Howard Morris.

6(E). 150/24

TO REVIEW: COUNCIL'S EAR-MARKED RESERVES

The Clerk advised that whilst the ear-marked reserves had been agreed in November last year and formally entered into the budget setting process in January of this year, these reserves were required to be updated for the remainder of this financial year. Councillors had received a copy of the current ear-marked reserves prior to the meeting by e-mail.

Members agreed the following: (1) The ear-marked reserves were updated, as follows: £1,000.00 - Rhosesmor play area picnic table / £10,000.00 - play equipment in Halkyn & Rhosesmor children's' play areas / £2,000.00 - Council training budget. Total ear-marked reserves £13,000.00 (2) Other reserves: £809.00 - WAG burial grant for child / £5,000.00 - Cemetery upkeep and Council buildings (general maintenance and future work).

6(F). 151/24

HALKYN PARISH HALL TRUST – TRUSTEES MEETING

The Clerk advised, that there were no items to either bring to the attention of Council Members or for discussion.

6(G). 152/24

TO RECEIVE: CEMETERY INSPECTION REPORT:

The Cemetery inspection was held on Wednesday 10th July, with the following Councillors' in attendance: Brian Coleclough, Howard Morris, Nicola Richardson and Wendy Sigsworth.

The Sub-committee reported the following: (1) There were no concerns with the Memorial Stones (2) Concern with grass cuttings on the walkway, hedge running alongside the burial plots requires cutting, together with grass cutting from the area of the current interment rows to the lower hedge.

Members agreed the following: (1) Thanked the Sub-committee for completing the annual Cemetery inspection, whereby it was noted that there were no concerns with the Memorial Stones (2) The Clerk to write to the Council's Cemetery grass cutter contactor (Rhys Williams) seeking the following additional work be carried out at the Cemetery:

- (1) To remove the grass cuttings from the walkway following each general cut
- (2) Following the nesting season to cut the hedge running alongside the ashes burial plots
- (3) During late August to early September to cut the grass from the last burial row to the bottom hedge.

6(H). 153/24

ANNUAL REVIEW OF CEMETERY FEES

Members agreed the following: To adjourn this item to the September 2024 Council meeting.

6(I). 154/24

TO CONSIDER: COMMUNITY AWARD APPLICATION(S) (MEETING TO BE CLOSED UNDER SECTION 1 (2) OF THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960))

Pursuant to Section 1 (2) of the Public Bodies (Admissions to Meetings) Act 1960, and having regard to the confidential nature of the business to be discussed, it was **RESOLVED** that the press and public be excluded from the meeting, for the following item of business:

The nominations for a Community Award was the only matter discussed during this closure of the meeting to the press and public.

Public Bodies (Admissions to Meetings) Act 1960, **RESOLVED** that the press and public be re-admitted to the meeting.

6(J). 155/24

STREETSCENE SCHEDULE (FLINTSHIRE COUNTY COUNCIL)

The Clerk advised in relation to the following concern(s) that had been reported to StreetScene, since the last Council meeting:

- ❖ No matters of concern had been received and reported since the last Council meeting.

The Clerk provided the following update from Mr. Neil Hickie (StreetScene) Officer

- ❖ No update in relation to previously reported concerns had been received from Street Scene.

Members brought the following concerns to the meeting:

- (1) 30mph signs obscured by foliage: Between the A55 and The Britannia Inn, Halkyn
- (2) Hedges overgrown and obscuring driving visibility: Gwern Y Gaer (Northop Road) (From the commencement of children's play area to The Green, Northop))
- (3) Buxton Lane (One way street): Increasing number of vehicles travelling the wrong way. Could the signage be inspected / replaced
- (4) Rhosesmor Children's play area: At least one or two further rubbish bins are required. (Could at least one be multi-use to encourage recycling)

The Clerk advised that the above concerns would be brought to the attention of StreetScene.

7. 156/24

REPRESENTATIVES REPORTS (COMMITTEES, LIAISON & MEETINGS ATTENDED)

There were no reports specific to the Local Committees and Outside Bodies schedule, or Council Members who had attended meetings on behalf of the Council.

8. 157/24

COUNTY COUNCILLORS REPORTS (COUNCILLOR SIMON JONES)

County Councillor Simon Jones advised in relation to the following:

- (1) Cattle grid concerns on B5123 Road in Berth Ddu. Speed monitoring equipment to be installed in the area. Sought an inspection of the cattle grid to ascertain if the model is suitable for the road.
- (2) Concerns with speeding vehicles on the B5123 Road in Rhosesmor. Go Safe have been requested to visit the area. Councillor Jones requested that the Council also request Go Safe to visit.

Members agreed the following: The Clerk to request Go Safe to visit Rhosesmor.

- (3) Pot Holes: Either have been repaired or for imminent repair.
- (4) In consultation with County Highways to re-tarmac the highway in the area of The Britannia.
- (5) Both County Councillors Simon Jones and Fran Lister will be holding a joint drop-in session in Halkyn Village Hall on Saturday 8th August.
- (6) Black Bin Collection: Discussion in County Hall to change the black bin collection service from fortnightly to either a three or four weekly service. The County are currently not reaching the recycling targets set by the Welsh Government. Concern was expressed by Community Councillors, in particular, households with children and large families.

9(A). 158/24

PLANNING APPLICATIONS

The following planning applications had been received:

- (1) Reference No: FUL/000428/24 – for proposed two storey side extension including proposed balcony, at Keepers Cottage, Groes Farm, Pant Y Goff, Halkyn.

Comment by Council: No objection to the application, as long as planning policies and planning guidance notes are complied with.

- (2) Reference No: FUL/000310/24 – for alteration of vehicle access to Tan y Wal, at Tan y Wal, Rhosesmor.

Comment by Council: No objection to the application, as long as planning policies and planning guidance notes are complied with.

- (3) Reference No: COU/000399/24 – for amended proposals for the conversion of an existing barn approved under application reference 039592 – at Nant Farm Barn, Nant Road, Pentre Halkyn.

Comment by Council: It appears one residential unit has become three, outside of any settlement and with no agricultural need. Additionally, it appears that by approving the previous Barn A application in a physically impossible form, which is now pushing forward and which appears to be an inappropriate oversized design.

The agents also points out the confusing “building of local interest situation’ - which is puzzling.

However, whilst the application appears conflicted and confusing, the Community Council have no alternative but to offer no objection to the application, as long as planning policies and planning guidance notes are complied with.

(The above three applications were sent to Members for consultation in-between meetings, due to statutory time limits for observations from County Planning).

9(B). 159/24

Members formally confirmed the above decisions.

9(C). 160/24

The following planning application(s) were considered by Members at the meeting:

- No planning applications received from Flintshire County Council for consideration at meeting

9(D). 161/24

PLANNING DECISIONS

The following planning decisions had been received from Flintshire County Council:

- (1) Reference number: LBC/000347/22 for proposed internal /external alterations to existing building including the construction – at Tan Yr Allt, Old A541 Cut Off, Rhyd Y Goleu, Mold. Approved
- (2) Reference number: LDP/000295/22 – for Lawful Development Certificate - Existing use of caravan as holiday let, at Midlist Farm, Pany Y Gof, Halkyn. Approved

- (3) Reference number: FUL/000537/22 for Proposed change of use from outbuilding into two holiday lets, at Cefn Y Gildia, Ffordd Y Graig, Rhes-y-cae. Approved
- (4) Reference number: DET/000401/23 – for Application for Approval of Details Reserved by Condition No. 3, 4, 5, 7, at Old Church School, Halkyn. Part Permitted / Part Refused
- (5) Reference number: FUL/000758/23 for Demolition of existing 2 Bedroom Bungalow and construction of a replacement 3 bedroom bungalow, At Ashford Farm, Caeau Gleision Lane, Halkyn. Withdrawn
- (6) Reference number: FUL/000953/23 – for Conversion of existing barn into 2 holiday cottages, along with amenity space etc., at Ffagnallt Farm, Lixwm. Approved
- (7) Reference number: LBC/000954/23 for Listed Building Consent - Conversion of existing barn into 2 holiday cottages, etc., at Ffagnallt Farm, Lixwm. Approved
- (8) Reference number: FUL/000242/24 – for Installation of roof insulation and over-cladding of the existing roofs etc., at Tiger Tim, Rhosesmor. Approved
- (9) Reference number: LDP/000299/24 – for Mobile lodge for temporary family use, at Bryn Charlotte, Hendre. Refused

10. 162/24

APPROVAL OF ACCOUNTS FOR PAYMENT

Cheque Number	Payee	Net £	Vat £	Total £
	<u>Payments made – to be confirmed:</u>			
	Standing Orders: R. P. Parry - Clerk to Council (Monthly salary & home working allowance for June) Payments dated: 01/07/2024 (Quarterly payment for Cemetery administration – April, May & June)			
	BACS: H. M. Revenue & Customs. Clerk's PAYE & Clerk & Council NI - April, May & June, 2024 – payment dated: 09/07/2024	1,175.85		1,175.85
	Direct Debit: HSBC Bank (charges) Payment dated: 16/07/2024	5.80		5.80
	BACS: Les Matthews (Painter). Outside painting of The Old Bier House (Payment authorised by two Councillor bank signatories)	475.00		475.00
	Direct Debit: Scottish Power (June - Street Lighting Electricity Account payment dated: 19/07/2024	461.85	23.09	484.94
	<u>Payment for and consideration at meeting to be paid by BACS:</u>			
	Information Commissioner's Office (Data Protection Renewal)	40.00		40.00

	R P Parry (Clerk) Re-imburement of fee paid to Flintshire County Council (Street Naming & Numbering to change Post Code & address of Halkyn Parish Hall – as per receipt)	70.00		70.00
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11. 163/24

APPLICATIONS FOR FINANCIAL SUPPORT

Cheque Number	Name of organisation	Amount granted £
	<u>Authorised to be paid by BACS:</u>	
	Halkyn Mountain News (Application for annual donation towards printing costs) (Section 137 LGA 1972)	£2,000.00
	Rhes Y Cae Village Hall (Application for funding towards capital purchase (new chairs)) (Section 19 LGA 1976)	(*See note)
	* Members agreed the following: (1) The Rhes y Cae Village Hall is the smallest Hall within the Community Council area. The Council are aware of the fundraising activities by the Hall Management Committee to enhance the facilities (3) The Community Council agree to purchase direct the following: 70 chairs at a cost of £1,969.80 (incl VAT), plus delivery cost of approximately £95.00 (4) The chairs to be donated to the Rhes Y Cae Village Hall Management Committee (5) The Clerk to issue a Purchase Order to Ningbo for 70 -Steel Square Back Banqueting Chairs in Red & Gold at a cost of £23.45 each plus VAT (£28.14 each) Total cost £1,969.80 plus delivery charge of approximately £95.00.	

12. 164/24

Members agreed the payments of the above accounts and financial support as listed.

There being no further business, the Chairman thanked everyone for attending and closed the meeting.

SIGNED BY THE CHAIRMAN.....

DATE OF APPROVAL.....