



CYNGOR CYMUNED HELYGAIN / HALKYN COMMUNITY COUNCIL

**Minutes of the Meeting of Halkyn Community Council,
Held in the Halkyn Parish Hall,
On Monday the 20th May, 2019, at 7.30pm.**

1(A). 60/19

PRESENT (ANNUAL AND GENERAL MEETINGS)

Councillor G. T. Robinson (Chair)
Councillor Brian Coleclough (Vice Chair)
Councillor Colin Barker
Councillor B. Glyn Coleclough
Councillor Colin R. D'Arcy
Councillor Miss. Jean S. Davies (Community & County)
Councillor L. Howard Morris
Councillor Mrs. Nicola Richardson
Councillor David G. Roberts
Councillor Dylan Roberts
Councillor Mrs. J. Wendy Sigsworth
Councillor Mrs. Delyth Taylor
Councillor John Thomas

Councillor Colin Legg (Flintshire County)

Clerk & Financial Officer R. Phillip Parry

1(B). 61/19

APOLOGIES (ANNUAL AND GENERAL MEETINGS)

None

Annual Council Meeting

2(A). 62/19

ELECTION OF CHAIRPERSON FOR THE PERIOD 2019 / 2020

Councillor G. T. Robinson was proposed by Councillor Brian Coleclough as Chair. The proposal was seconded by Councillor Glyn Coleclough. There were no further nominations. Councillor G. T. Robinson accepted.

Members agreed the following: To appoint Councillor G. T. Robinson (Bob), as Chair for the year 2019 / 2020.

2(B). 63/19

SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE

Councillor G. T. Robinson signed the Declaration of Acceptance of Office, which was duly witnessed by the Clerk.

Councillor Robinson thanked Members for his election as Chair of Council, and thanked the retiring Chair – Councillor Mrs. Nicola Richardson, for her year in Office and for the way she had conducted the meetings.

3. 64/19

ELECTION OF VICE CHAIRPERSON FOR THE PERIOD 2019 / 2020

Councillor Brian Coleclough, was proposed by Councillor Howard Morris and seconded by Councillor Mrs. Delyth Taylor. There were no further nominations. Councillor Coleclough accepted.

Members agreed the following: To appoint Councillor Brian Coleclough, as Vice Chair, for the year 2019 / 2020.

4. 65/19

MINUTES OF THE ANNUAL MEETING HELD ON THE 21ST MAY, 2018

The Clerk advised Members, that the Minutes of the 2018 Annual Meeting, were formally proposed, seconded and agreed at the 18th June, 2018 meeting, under Minute number: 3. 124/18

Members agreed the following: Re-affirmed the approval of the above Minutes.

5. 66/19

COUNCILLORS' ATTENDANCES FOR 2018 / 2019

The Clerk provided Members with a copy of the Register of Attendances of Councillors at Council Meetings for the period - April 2018 to March 2019.

Members agreed the following: Register of Attendances accepted.

6. 67/19

NOMINATIONS TO SERVE ON LOCAL COMMITTEES AND OUTSIDE BODIES

The Clerk provided Members with a copy of the previous year's list of Councillors' names who served on Local Committees and Outside Bodies.

Members agreed the following: Following one amendment to the current list, Members confirmed the list for 2019 / 2020.

Note: See list of Councillors' names, who serve on Liaison, Local Committees and Outside Bodies - as appendix to the end of these Minutes (**Page 9 below**).

General Council Meeting

7(A). 68/19

Standing Orders were suspended:

- (i) The Chairman Councillor G. T. Robinson welcomed Mr. Neil Hickie (Flintshire County Council) Street Scene Officer to the meeting.

Mr. Hickie provided the following update to concerns previously brought to his attention:

(1) Shone's Lane Area, Berth Ddu – installation of new dog bin. Awaiting site meeting with Councillor G. T. Robinson (2) Cae'r Fallwch, Rhosesmor. Give way lights faulty – matter passed to street lighting (3) Caeau Gleision Lane, Halkyn – road sign lit continuously - passed to street lighting (4) Bryn Rodyn to Rhes y Cae, Halkyn – potholes. Work order issued (5) Haven Garage, Pentre Halkyn. Visibility issue with sign – discussed further with Council Members (6) A5026 and B5123, Pentre Halkyn to A541 through Rhosesmor. Faded white lines – being address and part completed to date in part (7) A5026, fronting Haven Garage, Pentre Halkyn – potholes. Have been temporarily repaired, whereby road has been placed on resurfacing programme for this year.

The following concerns were reported to Mr. Hickie:

(a) A number of conifer trees are affecting visibility (b) Speeding concerns in Pentre Halkyn – could signage be improved (c) Discussion in relation to the installation of bench seating in Rhosesmor. The Clerk advised that this had been discussed by the Council previously, whereby the Community Group had been advised to consult with the County Council, as to the area to site the bench seating – with Council Members providing a number of possible areas (d) Flooding concerns with a grid in the Black Lion area in Rhes Y Cae (e) Concerns with dog fouling in a number of areas. The Clerk advised in relation to an e-mail from a resident in Rhosesmor – who was concerned with dog fouling – with a request for a dog bin to be sited at the junction – between the area of the Village Hall and where the Church meets with Wern Road. Mr. Hickie advised that he would endeavour to have a dog bin placed in this area. Councillor Miss. Jean Davies advised, that the County Council do supply no dog fouling signage

The Chairman Councillor G. T. Robinson, thank Mr. Hickie for his attendance at the meeting.

- (ii) The Chairman Councillor G. T. Robinson welcomed Mr. Saul Burton (Halkyn Mountain Living Landscape Officer) to the meeting.

Mr. Burton advised Members of his knowledge of the area, whereby his position as Living Landscape Officer – was funded by the European Union. Part of Mr. Burton's remit was in relation to the following: Installation of five new cattle grids – with the first to be installed in Wern Road. This will allow more grazing opportunities on the mountain. Managing the gorse and bracken, the preservation of the SSSI areas, to endeavour to increase the amount of stock in the area, including the number of graziers. A number of articles have been written for the Halkyn Mountain News.

Councillors' discussed the following with Mr. Burton: Economic concerns / Slowing down of the evolution aspect / Graziers have been discouraged from breeding sheep on the mountain / Landscapes concerns.

The Chairman Councillor G. T. Robinson, thank Mr. Burton for his attendance at the meeting.

7(B). 69/19

Standing Orders were restored:

7(C). 70/19

DECLARATIONS OF INTEREST

There were no Declarations of Interest Declared.

8. 71/19

TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 15TH APRIL, 2019

The Minutes were proposed as correct by Councillor Howard Morris and seconded by Councillor Colin Barker and formally agreed by the Members present.

9. 72/19

MATTERS ARISING

The Clerk referred to the following matters from the previous Minutes:

Minute no: 4.48/19 sub minute numbers 4.28/19 & 4.05/19 etc., (page 2) in relation to additional inscriptions on Rhosesmor Cenotaph. The Clerk advised that despite a number of e-mail requests for a quotation from the monumental engraver, there had been no reply. The Clerk advised, that he would endeavour to make contact before the June Council meeting.

Minute no: 4.48/19 sub minute numbers 4.28/19 & 5(A). 06/10 (page 2) in relation to Rhes Y Cae Play Area new equipment. The Clerk advised, that the Council were awaiting a site plan from Aura Leisure, to include the equipment type and position area.

Minute no: 4.48/19 sub minute number 6.33/19(b) (page 2) in relation to a quotation for a longer lantern arm – on lamp sited on Brynford Road, Pentre Halkyn. The Clerk advised that a quotation had been received for £180.00 plus VAT – for an extended arm to be fitted on the lantern.

Members agreed the following: Accepted the quotation.

Minute no: 5(A). 49/19 (2) (i) (page 3) in relation to a new central heating system in Halkyn Parish Hall. The Clerk advised that he had received one quotation from the Halkyn Parish Hall Management Committee, in relation to the installation of a new central heating boiler. The Clerk had advised the Management Committee, that as the Community Council were paying for the installation (as the Council own the building), a second quotation must be sought.

Members agreed the following: To await a second quotation.

Minute no: 5(A). 49/19 (2) (iii) (page 3) in relation to a quotation for the refurbishment of a snooker table in Halkyn Parish Hall. The Clerk advised that he had written by e-mail to the Parish Hall Management Committee Chair, seeking further information, but to date, there has been no reply.

Minute no: 5(B). 50/19 (d) (page 4) in relation to a letter sent to the Headteacher of Ysgol Rhos Helyg, Berth Ddu – seeking that the vacant position of a School Crossing Officer is advised to parents and guardians of the pupils. The Clerk advised that he had written to the Headteacher, but had received no reply.

Members agreed the following: The Clerk to ascertain form Flintshire County Council, the present position in relation to the vacant position of School Crossing Officer.

10(A). 73/19

CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:

- (1) The following report had been received from PCSO Connor Freel, in relation to reported criminal offences within the Community:

Halkyn: (1) 1 x theft from motor vehicle – of the number plates. No suspect identified, no CCTV and no CSI opportunities (2) 1 x anti-Social behavior environment – 4 x off-road bikes behind the Blue Bell pub – No identification of the riders / VRMs or supporting vehicles (3) 1 x anti-social behavior in Pant Quarry - approximately 12 males swimming in the quarry refusing to leave. Officers attended and moved the youths on.

Pentre Halkyn: (1) 1 x Suspicious Circumstances – suspicious vehicle on Allt Y Plas, possible drug dealing. Vehicle details passed over and traffic unit alerted to stop vehicle (2) 1 x Anti-social behavior environment – Quad bikes on the mountain (grid reference given). 1 adult and 2 children with Black Nissan Navara parked close by, VRM given. Warning letter sent to owner of vehicle.

Rhes-Y-Cae: (1) 1 x Anti-social behavior environment – local resident reporting anonymously that a male has been riding around the Trem Y Foel area of Res y Cae on a red, off-road bike on the road without a VRM and up to the common, often with his black Labrador. House to house enquiries carried out, male identified and sent warning letter.

- (2) Grosvenor Estate – notification of the appointment of a new land agent for the Halkyn Mountain Common. Information had been forwarded to all Council Members by e-mail.
- (3) Flintshire County Council – Feedback from Flintshire County Council Chief Officer (Governance) – in relation to further visits to Town & Community Councils, by independent members of the Standards Committee.
- (4) Flintshire County Council – notification of the next two County Forum meetings, to be held in June and October. Information forwarded to Councillor Colin D’Arcy – as the Community Council representative.

10(B). 74/19

CLERK’S REPORT

- (i) The Clerk advised Members of a deposit to the Council’s bank account, the sum of £17,707.34, being the first payment of the 2019 / 2020 precept for the current financial year, received from Flintshire County Council.
- (ii) The Clerk advised that a payment of £1,500.00, had been paid into the Council’s bank account from Tarmac – as a donation towards the purchase and installation of the defibrillator project.
- (iii) The Clerk advised that a member of the public had reported damage to the door catch, on the bus shelter in The Windmill. The Council’s joiner had fitted a new catch.
- (iv) The Clerk advised Members in relation to his concern with the storage capacity available at his home for Council papers. The Clerk produced photographs which provided evidence of the storage concern. The Clerk further advised, that the other Councils where he is employed as Clerk have provisionally agreed to the purchase of second-hand storage cabinets to be sited in the Clerk’s garage. The cost in total was £365.00 plus VAT – shared by four Councils at a cost of £91.25 plus VAT to each Council.

Members agreed the following: Agreed to the quarter share of the purchase of storage cabinets.

- (v) **Street Lighting:** Councillor Mrs. Nicola Richardson reported the following lamp as faulty: Lamp number 9 in Rhes Y Cae. The Clerk advised, that the fault would be reported to the Council's street lighting contractor.

10(C). 75/19

TO ARRANGE: ANNUAL INSPECTION OF THE COUNCIL CEMETERY IN JUNE

The annual inspection of the Council Cemetery adjacent to St. Marys' Church, Halkyn, was arranged for Thursday 13th June at 7.00pm.

10(D). 76/19

TO RECEIVE INTERNAL AUDITOR'S REPORT - 2018 / 2019

The Clerk advised Members, that the Internal Auditor's Report for the year 2018 / 2019, had been received.

The Clerk further advised Members, in relation to the contents of the report, including the actions taken in addressing the items raised. Copies of the report were provided to the Chair, Councillor G. T. Robinson and Vice Chair Councillor Brian Coleclough.

10(E). 77/19

WALES AUDIT: ANNUAL RETURN FOR THE YEAR ENDED 31ST MARCH, 2019

The Clerk advised Members that Sections in the above document named: Accounting statements for 2018-19, together with the Annual Governance Statement (Part1) had been completed by the Clerk prior to the return being presented to the Internal Auditor. The Clerk further advised, that the Annual Internal Audit report section had been completed by JDH Business Services. The Annual Governance Statement (Part 2), was now required to be signed by the Chair of the Council, together with the Clerk.

Members confirmed the following: The approval of the Annual Governance Statement (Part 2). The Chair Councillor G. T. Robinson, together with the Clerk of the Council, both signed the above referred to statement.

11. 78/19

REPRESENTATIVES / LIAISON COMMITTEE REPORTS

- Councillor Colin Barker advised, that the Tarmac Quarry meeting had been cancelled, until the appointment of a new Quarry Manager.

12. 79/19

COUNTY COUNCILLORS' REPORTS (COUNCILLOR MISS. JEAN S. DAVIES & COUNCILLOR COLIN LEGG)

- (i) Councillor Miss Jean S. Davies advised in relation to the following: A possible joint Aberdo Quarry visit with Brynford Community Council Members. Councillor Miss. Davies and Councillor Howard Morris will arranged.
- (ii) Councillor Colin Legg advised in relation to the following: The speed limit in Rhes y Cae. Whilst the aim was to have a 20mph speed limit, the Welsh Assembly Government has refused. The area is now 30mph. Councillor Mrs. Nicola Richardson referred to the positioning of the new speed signage - whereby apparently to have the commencement of the speed limit extended, a new street lamp would have to be installed – in the area

travelling from the Church to Lixwm. Councillor Colin Legg advised, that he would make further enquiries with County Highways.

13(A). 80/19

PLANNING APPLICATIONS

The following planning applications have been received:

- (1) Application number: 059800 – for proposed garage conversion to residential accommodation, including windows and doors, at 17 Llys Dedwydd, Pentre Halkyn.

Comment by Council: Providing that the application complies with planning policy, then no objections raised.

- (2) Application number: 059833 – for single storey side and rear extension, at Terfyn, Wern & Gaer, Moel Y Crio.

Comment by Council: Providing that the application complies with planning policy, then no objections raised.

- (3) Application number: 059866 – for demolition of existing timber framed bungalow and associated garage / outbuildings. Proposed erection of dormer bungalow with associated ramps / retain walls etc., and temporary permission for siting of a static caravan during construction, at Silvermere, Pentre Halkyn.

Comment by Council: Providing that the application complies with planning policy, then no objections raised.

- (4) Application number: 059790 – for proposed erection of a car port and store, at Gwern Y Gaer, Wern Road, Rhosesmor.

Comment by Council: Providing that the application complies with planning policy, then no objections raised.

(The above four application were sent to Members for consultation in-between meetings, due to statutory time limits for observations from County Planning).

13(B). 81/19

Members agreed with the above decisions.

13(C). 82/19

The following planning applications were dealt with by the Members at the meeting:

There were no applications for consideration at the meeting.

13(D). 83/19

PLANNING DECISIONS

The following planning decisions had been received from Flintshire County Council:

- Application number: 059487 – for removal of a condition 11 following grant of planning permission 056419, at Pant Y Pwll Dwr Quarry, Pentre Halkyn. Approved.

14. 84/19**APPROVAL OF ACCOUNTS FOR PAYMENT**

| Cheque Number | Payee | Net £ | Vat £ | Total £ |
|----------------------|---|--------------|--------------|----------------|
| 611 | Scottish Power (April - Street Lighting Electricity Supply) | 120.96 | 6.05 | 127.01 |
| 612 | BHIB insurance (Council's Annual Insurance policy renewal) | 621.37 | | 621.37 |
| 618 | JDH Business Services Ltd (Internal Audit) | 170.00 | 34.00 | 204.00 |
| 613 | AURA Leisure & Libraries (Re-charge for Halkyn Library staffing costs – April 2018 to March 2019) (Section 19 LGA 1976) | 3,981.96 | | 3,981.96 |
| 614 | Councillor Mrs. Nicola Richardson (Retiring Chair's Annual Allowance) | 400.00 | | 400.00 |
| 615 | R. P. Parry – Clerk (Re-imburement of bulk stationery & ink supplies – ¼ share with other Councils) – as per receipts | 74.39 | 14.88 | 89.27 |
| 616 | R. P. Parry – Clerk (Re-imburement of salary amendment from year 2017 – 2018) | 31.92 | | 31.92 |

15. 85/19**APPLICATIONS FOR FINANCIAL SUPPORT**

| Cheque Number | Name of organisation | Amount granted £ |
|----------------------|---|-------------------------|
| 617 | Rhes Y Cae & Moel Y Crio Sheepdog Trials & Show (Application for annual donation) Section 144 of the LGA 1972 | 250.00 |
| 618 | Cheque details in above - Approval of accounts for payment | |

16. 86/19

The Members agreed the payments of the above accounts and financial support as listed.

There being no further business, the Chairman thanked everyone for attending and closed the meeting.

**SIGNED BY THE
CHAIRMAN.....**

**DATE OF
APPROVAL.....**

**LIST OF LIAISON, LOCAL COMMITTEES AND OUTSIDE
BODIES FOR YEAR 2019 / 2020**

| NAME OF ORGANISATION | COUNCIL REPRESENTATIVES NAME(S) |
|--|--|
| Aberdo and Bryn Mawr Quarry Liaison | Councillor L. Howard Morris |
| Flintshire Local Access Forum | Councillor John Thomas |
| Flintshire County Council – County Forum | Councillor Colin D’Arcy |
| Halkyn Cemetery | Councillors’ Colin Barker, Brian Coleclough, Mrs. J. Wendy Sigsworth, Mrs. Nicola Richardson |
| Halkyn Parish Hall Trust | (All Council Members) |
| Hendre Quarry Liaison | Councillors’ Colin Barker, Dylan Roberts |
| Joint Consultative Committee | Councillors’ Brian Coleclough, Mrs. J. W. Sigsworth |
| Pant Quarry Liaison | Councillor Colin Barker |
| Pant y Pwll Dwr Quarry Liaison | Councillor L. Howard Morris |
| Pentre Halkyn Community Centre | Councillors’ Brian Coleclough, B. Glyn Coleclough, L. Howard Morris |
| Planning Sub-Committee | (All Council Members) |
| Police Community Consultative Group | Councillors’ Colin Barker or Mrs. Delyth Taylor |
| Rhosesmor Institute | Councillors’ G. T. Robinson, John Thomas, Mrs. J. Wendy Sigsworth |
| Rhos Helyg School Governor | Councillor Brian Coleclough |
| Tiger Tim Liaison Committee | Councillor John Thomas |