



# **CYNGOR CYMUNED HELYGAIN / HALKYN COMMUNITY COUNCIL**

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**Minutes of the Meeting of Halkyn Community Council,  
Held in the Halkyn Parish Hall,  
On Monday the 15<sup>th</sup> April, 2019, at 7.30pm.**

**1(A). 43/19  
PRESENT**

Councillor Mrs. Nicola Richardson (Chair)  
Councillor G. T. Robinson (Vice Chair)  
Councillor Colin Barker  
Councillor Brian Coleclough  
Councillor B. Glyn Coleclough  
Councillor Colin R. D'Arcy  
Councillor Miss. Jean S. Davies (Community & County)  
Councillor L. Howard Morris  
Councillor David G. Roberts  
Councillor Mrs. Delyth Taylor  
Councillor John Thomas

Councillor Colin Legg (Flintshire County)

Clerk & Financial Officer R. Phillip Parry

**1(B). 44/19  
APOLOGIES**

Councillor Dylan Roberts  
Councillor Mrs. J. Wendy Sigsworth

**1(C). 45/19  
TO FORMALLY RECORD: NO COUNCIL MEETING HELD IN MARCH 2019.**

**2. 46/19  
DECLARATIONS OF INTEREST**

**There were no Declarations of Interest Declared.**

**3. 47/19  
TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 25<sup>TH</sup> FEBRUARY  
2019**

The Minutes were proposed as correct by Councillor Brian Coleclough and seconded by Councillor Glyn Coleclough and formally agreed by the Members present.

#### **4. 48/19**

#### **MATTERS ARISING**

The Clerk referred to the following matters from the previous Minutes:

**Minute no: 1(D). 24/19 (page 2)** in relation to white lining at the top of Springfield Hill, Pentre Halkyn. The Clerk advised that the Street Scene Officer had stated that the work had been listed for the new budget – from April, 2019.

**Minute no: 4.28/19 sub minute numbers: 4.05/19 & 4.210/18 & 10.201/19 (page 2)** in relation to additional inscriptions on Rhosesmor Cenotaph. The Clerk advised, that following a public notice in the recent edition of The Halkyn Mountain News, there had been no information received in relation to further details to the names to be added to the Cenotaph – such as the rank and service details.

**Members agreed the following:** The Clerk to seek a quotation from a Stonemason – for the additional inscriptions to be placed on a green plaque.

**Minute no: 4.28/19 sub minute number: 5(A). 06/10 (page 3)** in relation to Rhes y Cae Play Area new equipment. Councillor Mrs. Nicola Richardson advised, that whilst meeting dates were suggested, a site meeting with interested persons at the play area had not materialised.

**Members agreed the following:** the Clerk to seek provisional plans for new play area equipment from Aura Leisure.

**Minute no: 5(B). 30/19 (i) (page 4)** in relation to the newly installed defibrillator on the wall of Pentre Halkyn Community Centre. The Clerk advised, that the defibrillator had now been received from Mold Police Station, whereby Councillor Brian Coleclough had placed the equipment back in its housing unit. The Clerk further advised, that the cost of a lockable door would be £125,00 plus delivery and VAT.

**Members agreed the following:** As the defibrillator was apparently removed from the housing unit during a football match - but was not required - the housing unit to remain unlocked.

**Minute no: 5(B). 30/19 (ii) (page 4)** in relation to financial assistance from Tarmac, towards the purchase and installation of defibrillators within the Community. The Clerk advised, that he had written further to Tarmac, recollecting to management their offer of financial assistance towards the defibrillators within the Community. The Clerk had sent copies of the various paid accounts.

**Minute no: 5(B). 30/19 (ii) (page 4)** in relation to the damaged notice board in Pentre Halkyn. The Clerk advised, that the Council's joiner had forwarded two quotations for the repair to the notice board.

**Members agreed the following:** Accepted the quotation for £536.74 – for the repair to the Pentre Halkyn notice board.

**Minute no: 6.33/19 (b) (page 5)** in relation to a quotation for the installation of a longer lantern arm – on Brynford Road, Pentre Halkyn. The Clerk had sent to Councillor Colin D'Arcy a Google street plan of the lantern, together with a copy e-mail from the Council's street lighting contractor. It appears that during the changeover to LED lantern the long arm was removed and replaced with a shorter arm.

**Members agreed the following:** The Clerk to clarify with the street lighting contractor and to seek a quotation to install a longer lantern arm.

**Minute no: 8(A). 35/19 (a) (page 5)** in relation to planning application number: 059476, at St. Paul's Church, Rhosesmor. The Clerk recollected to Members, an e-mail forwarded from Reverend Hugh Burgess, who had offered to meet personally with Council Members and residents to discuss their concerns.

**5(A). 49/19**

## **CORRESPONDENCE**

**The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:**

- (1) The following report had been received from PCSO Connor Freel, in relation to reported criminal offences within the Community:

**Halkyn:** No reported offences:

**Pentre Halkyn:** 1 x Drugs Offence – in The Nant area. Local farmer has found between 45/50 bin bags of cannabis waste dumped in field / 1 x drink - drug driving – A55. Driver tested positive for drug - driving and was arrested for that and also possession of cannabis / 1 x ASB Environment – Aberdo Quarry – Off road bikes been driving around the quarry and surrounding Roads – Vehicle Registration number reported – anti-social driving notices being considered by Rural Crime Team / 1 x Suspicious Circumstances – Maes Llygan - two males acting suspiciously on a driveway, peering down the side of a house / 1 x ASB Environment – Off Road Bikes x 3 and a Red Land Rover causing a nuisance on the mountain.

**Rhes-Y-Cae:** 1 x Dangerous Dog – Infant bitten by brown boxer type dog walked by a lady in her 60s - wearing a purple jacket, purple hat and grey pants.

**Rhosesmor:** 1 x Dangerous Dog – Pant y Ffrith – dog sheep worrying across fields. Dog and owner identified and dealt with via LEAD initiative warning letter / 1 x Theft – Ifor Williams trailer stolen in process of moving from one house to the other when leaving old house unattended.

- (2) The Clerk advised in relation to the following correspondence from the Chair of the Halkyn Parish Hall Management Committee – as follows:

- (i) Quotation received for the supply and fitting of a new central heating system at The Parish Hall. The quotation was for £4,258.00 plus vat of £851.60 = Total £5,109.00. The Clerk advised that the Hall Management Committee had arranged further quotations, but these, to date, had not been received.

**Members agreed the following:** Whilst the quotation appeared reasonable, the Management Committee to endeavour to obtain a further quotation.

- (ii) Information including quotation for the replacement of Parish Hall lighting system to LED. The Hall would receive a Government grant which could be payable over a number of years – whereby the savings in electricity consumption costs would cover the repayment.
- (iii) Quotation for the refurbishment of the Hall Snooker Table – at a cost of £709.00 plus VAT. The Clerk advised, that it was unclear from the correspondence as to why the Council had received the quotation.

**The following correspondence had been e-mailed to Council Members:**

- Flintshire Standards Committee – Feedback from visits to Town & Community Councils by Independent Members of the Standards Committee.
- Flintshire County Council – Public Footpath No: 28 – Extinguishment Order.
- Flintshire Citizens Advice – Sleep Out fundraising event.
- Calor Gas – Funding information.

**5(B). 50/19**

**CLERK'S REPORT**

- (a) The Clerk advised in relation to a circular received from the National Association of Local Councils – Employment Briefing E02 – 18 / 2018 – 2019 National Salary Award for Clerk's from the 1<sup>st</sup> April, 2019. The Chair and Vice Chair of Council were provided with a copy of the circular. The Clerk sought the approval of Members to amend the Clerk's salary Bank Standing Order, to reflect the pay increase – less PAYE / NI – with the first amended payment dated the 1<sup>st</sup> May, 2019 and each month thereafter.

**Members agreed the following:** Acknowledged the salary award and agreed the amendment to the Clerk's salary bank standing order, to be made by internet banking.

- (b) The Clerk provided Members with a claim form in relation to the £150.00 members allowance – as advised by the Independent Remuneration Panel for Wales. The Clerk advised, that the form is required to be completed, either claiming or forgoing the allowance.
- (c) The Clerk advised in relation to a complaint received to an alleged unauthorised construction in the area of The Nant. The complaint had been forwarded to the County Enforcement Officer.
- (d) The Clerk advised in relation to further complaints received to speeding traffic in the area of Berth Ddu – and in particular, outside the Ysgol Rhos Helyg Primary School. The Clerk had contacted the PCSO seeking further enforcement action during School hours. The Police had advised that there was a delay in the implementation of the Go-Safe enforcement. The Police also advised, in relation to the position of a School Crossing Officer, that had been vacant for some time.

**Members agreed the following:** The Clerk to write to the Headteacher, seeking that the School Crossing Officer position is advised to the parents and guardians of the pupils.

**5(C). 51/19**

**TO RECEIVE AND APPROVE: END OF YEAR ACCOUNTS FOR 2018 / 2019**

The Clerk, as Financial Officer, provided Members with a copy of the end of year Statement of Financial Accounts for the year 2018 / 2019. The Clerk advised Members further, in relation to the accounts and the end of year balance.

**Members agreed the following:** Approved the end of year accounts for the financial year 2018 / 2019, with the financial spreadsheet signed by the Vice Chair of Meeting – Councillor Mrs. Nicola Richardson.

**6. 52/19**

**REPRESENTATIVES / LIAISON COMMITTEE REPORTS**

There were no representative reports.

## **7. 53/19**

### **COUNTY COUNCILLORS' REPORTS (COUNCILLOR MISS. JEAN S. DAVIES & COUNCILLOR COLIN LEGG)**

Councillor Miss. Jean Davies advised that she had nothing to report.

The Clerk advised, that he had received a telephone call from County Councillor Colin Legg, who had stated: that Highways will be completing the white lining in the area of Springfield Hill – later this week.

## **8(A). 54/19**

### **PLANNING APPLICATIONS**

**The following planning applications had been received:**

- (a) Application number: 059596 - for change of use from shooting range to holiday lodges, at Pen Y Parc Farm, Pant Y Gof, Halkyn.

Comment by Council: Providing that the application complies with planning policy, then no objections raised.

- (b) Planning Application number: 059487 - for removal of condition 11 – following grant of planning permission 056419, at Pant Y Pwll Dwr Quarry, Pentre Halkyn.

Comment by Council: Providing that the application complies with planning policy, then no objections raised.

- (c) Applications by Tarmac (Pant Asphalt) – for the following out of hours working: 23<sup>rd</sup> and 24<sup>th</sup> March / 30<sup>th</sup> and 31<sup>st</sup> March

Comment by Council: No objection

**(The above three application were sent to Members for consultation in-between meetings, due to statutory time limits for observations from County Planning).**

## **8(B). 55/19**

**The Members agreed with the above decisions.**

## **8(C). 56/19**

**The following planning application was dealt with by the Members at the meeting:**

- ❖ Application number: 059741 – for proposed single storey rear extension to existing dwelling, at Hollie Bach, Rhes Y Cae.

Comment by Council: Providing that the application complies with planning policy, then no objections raised.

## **8(D). 57/19**

### **PLANNING DECISIONS**

**The following planning decision have been received from Flintshire County Council:**

- (a) Application number: 059016 – for details reserved by condition number 3 – attached to planning permission no: 057994, at Gwysaney Saw Mill & Stable, Rhosesmor. Approved.
- (b) Application number: 059440 – for two storey extension at, Ffynnonfa, Rhosesmor. Approved
- (c) Application number: 059441 – for a single storey side extension, at, Ffynnonfa, Rhosesmor. Approved
- (d) Application number: 059476 – for reconstruction of approach path to the south porch etc., together with other work, at St. Paul’s Church, Rhosesmor. Approved.
- (e) Application number: 059264 – for retrospective application to ground floor and other work, at Little Chef, Halkyn. Approved
- (f) Application number: 059322 – for demolition of external stores and other work, at Nant Cottage, The Nant. Approved

**9. 58/19**

**APPROVAL OF ACCOUNTS FOR PAYMENT**

<b>Cheque Number</b>	<b>Payee</b>	<b>Net £</b>	<b>Vat £</b>	<b>Total £</b>
<b><u>To confirm below payments made in March 2019</u></b>				
604	Scottish Power (February - Street Lighting Electricity Supply)	112.80	5.64	118.44
605	H. M. Revenue & Customs. Clerk’s PAYE & Clerk & Council NI - January, February & March, 2019	525.61		525.61
606	Caerwys Town Council – Payment of ¼ share of photocopier hire for the year – less VAT	51.00		51.00
607	R. P. Parry Clerk (Re-imburement of ¼ share Microsoft 365 renewal – with three other Councils)	16.66	3.33	19.99
<b><u>Payments for consideration at this meeting</u></b>				
608	Scottish Power (March - Street Lighting Electricity Supply)	124.92	6.25	131.17
609	Halkyn Parish Hall (Hire of room for Library - 11 weeks £302.50)	302.50		302.50

**10. 59/19**

**APPLICATIONS FOR FINANCIAL SUPPORT**

<b>Cheque Number</b>	<b>Name of organisation</b>	<b>Amount granted £</b>
610	Flintshire 50+ Action Group (Application adjourned from the February Council meeting for further information, together with copy of Group’s accounts) (The above information was received for the April Council meeting) (S.137 LGA 1972)	100.00

	<p>Rhys Y Cae Village Hall Committee (Application towards Hall upgrade to UPVC windows – two copy quotations received)</p> <p><b>Members agreed the following:</b> In principle, granted the sum of £1,000.00 towards the new windows. The cheque will be released upon production of a copy invoice – following completion of the work.</p>	
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**11. 60/19**

**Members agreed the payments of the above accounts and financial support as listed.**

**There being no further business, the Chairman thanked everyone for attending and closed the meeting.**

**SIGNED BY THE  
CHAIRMAN.....**

**DATE OF  
APPROVAL.....**