



CYNGOR CYMUNED HELYGAIN / HALKYN COMMUNITY COUNCIL

**Minutes of the Meeting of Halkyn Community Council,
Held in the Halkyn Parish Hall,
On Monday the 19th November, 2018, at 7.00pm**

**1(A). 205/18
PRESENT**

Councillor Mrs. Nicola Richardson (Chair)
Councillor Colin Barker
Councillor Brian Coleclough
Councillor Colin R. D'Arcy
Councillor Miss. Jean S. Davies (Community & County)
Councillor L. Howard Morris
Councillor Dylan Roberts
Councillor Mrs. J. Wendy Sigsworth
Councillor Mrs. Delyth Taylor

Clerk & Financial Officer R. Phillip Parry

**1(B). 206/18
APOLOGIES**

Councillor B. Glyn Coleclough
Councillor David G. Roberts
Councillor G. T. Robinson
Councillor John Thomas

Councillor Colin Legg (Flintshire County)

**ANNUAL GENERAL MEETING – HALKYN PARISH HALL
1(C). 207/18**

The Chair of Council, Councillor Mrs. Nicola Richardson, welcomed members of the Halkyn Parish Hall Management Committee, to the Annual General Meeting – between the Parish Hall Trustees (Community Councillors) and the Management Committee.

(Separate Minutes taken for this particular meeting)

**2. 208/18
DECLARATIONS OF INTEREST**

There were no Declarations of Interest declared.

3. 209/18

TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 15TH OCTOBER, 2018

The Minutes were proposed as correct by Councillor Brian Coleclough and seconded by Councillor Mrs. Wendy Sigsworth and formally agreed by the Members present.

4. 210/18

MATTERS ARISING

The Clerk referred to the following matters from the previous Minutes:

Minute no: 4. 189/18 sub minute number: 4. 168/18 & 4. 144/18 & 125/18 & 9. 98/18

(page 2) in relation to the installation of defibrillator units, that have recently been installed in the Communities Villages.

- (a)** The Clerk provided Members who were associated with the Village Hall Committees of: Pentre Halkyn, Rhos Y Cae and Rhosesmor – with the original ‘Minor Electrical Installation Works Certificates’ following the installation of the defibrillator heated cabinets at the three Village Halls. The Certificate for the Halkyn Parish Hall, was personally handed to Mr. Andy Wood (Parish Hall Chairman) during the meeting.
- (b)** The Clerk recollected to Members that it was previously agreed that commemorative plaques be placed on the defibrillator cabinets. The Clerk suggested, that following the installation of the new Hall signage in Halkyn and Pentre Halkyn, the Council could seek a quotation from this installer Company.

Members agreed the following: Following installation of the above referred to signage, the Clerk to obtain a quotation for consideration by Members, in relation to commemorative plaques.

Minute no: 4. 189/18 sub minute number: 4. 168/18 & 4. 144/18 & 125/18 & 9. 98/18 (page 2)

in relation to new signage at Halkyn Parish Hall and Pentre Halkyn Community Centre. The Clerk advised, that the signage quotation had been amended. Using the audio visual equipment, Members were shown updated photographs of the draft signage. The Clerk further advised, that the revised and reduced cost was now £1,800.00 plus VAT of £360.00 – Total £2,160.00.

Members agreed the following: Agreed the revised quotation for £2,160.00 – which includes VAT.

Minute no: Minute no: 4. 189/18 sub minute number: 4. 168/18 & 4. 144/18 & 5(A). 126/18

(pages 2 and 3) in relation to speeding concerns in the area of Berth Ddu and Rhosesmor.

The Clerk recollected to Members, an e-mail forwarded from the North Wales Police (Wales Road Casualty Reduction Partnership) to all Members. The e-mail advised that the latest site assessment in relation to speeding traffic had been completed - which will result in the area becoming a live site for enforcement. Risk assessments will be completed, together with new signage erected as soon as possible.

Minute no: 10. 201/18 (page 6) in relation to additional inscriptions on the Rhosesmor Cenotaph Memorial Stone. The Clerk advised, that whilst the stone mason had visited the Cenotaph, he was unable to provide a quotation, until the number of name letters were available for the inscription. Councillor Mrs. Wendy Sigsworth advised, that although she had made various enquiries, to date, was unable to confirm the exact spelling of the names.

5(A). 211/18
CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:

- (1) The following report had been received from PCSO Connor Freel, in relation to reported criminal offences within the Community:

Halkyn: 1 x ASB Environment - Quad bikes on SSSI land. Photographs of bikes unloading from van had been taken: 1 x Arson - 3 youths trying to set gorse fires on the mountain.

Pentre Halkyn: 1 x ASB Personal – Caller found hunting arrow had been fired into their garden. No evidence to say they had been targeted specifically: 1 x Suspicious Circumstances – Suspicious male seen at the bowling green car park pacing up and down on his phone constantly.

Rhosesmor: 1 x Road Disruption – Complaint about speeding along the road from the Blue Bell area to Ysgol Rhos Helyg: 1 x interfere with motor vehicle / unauthorized taking of motor Vehicle: 1 x Attempt Burglary in Rhos Helyg School.

- (2) E-mail received from Zurich Insurance – who advised that their e-mail system had been, without permission, remotely accessed. Apart from the Council e-mail address, no further information was apparently downloaded or copied.

- (3) Flintshire County Council – Rights of Way Improvement Plan / Policies Booklet Consultation. **Members agreed no observation.**

- (4) **The following information had been forwarded to Council Members by e-mail:**

- Flintshire County Council – Gambling Policy consultation.
- Flintshire County Council – County Forum & Boundary commission presentations.
- Flintshire County Council – Well-being of Future Generations Act.
- Flintshire County Council- Rights of Way Improvement Plan.
- Flintshire County Council – Flintshire County Electoral Review.
- Flintshire County Council – Social Media Guide for Councillors.
- Grosvenor Estate – Details in relation to collapsed mineshaft on Halkyn Common.
- North Wales Fire & Rescue Service - Presentation.
- North & Mid Wales Trunk Road Agency – Tree Cutting on A55 in Halkyn area.

5(B). 212/18
CLERK'S REPORT

- (a) The Clerk's attendance at a recent meeting in County Hall, Mold, whereby the lack of response to letters to Highways and Planning departments were discussed.

- (b) The Clerk advised in relation to a request, made by the residents in the area of The Old Wern Stores, Rhosesmor, that the new LED street light is removed completely from outside the Old Stores. The Clerk had received a letter personally signed by all the residents in the area, which stated their agreement to the removal of the street lantern.

Members agreed the following: The Clerk to instruct the Council's electrical contractor to remove the street light and make the electricity connection safe.

- (c) The Clerk advised in relation to a circular received from the National Association of Local Councils – Employment Briefing E01-18 / 2018 – 2019 National Salary Award for Clerk’s. the Chair of Council was provided with a copy of the circular. The Clerk sought the approval of Members to amend the Clerk’s salary Bank Standing Order, to reflect the pay increase – less PAYE / NI.

Members agreed the following: Acknowledged the salary award and agreed the amendment to the Clerk’s salary bank standing order, to be made by internet banking.

(d-1) Street Scene Concerns: The Clerk advised in relation to a complaint of a large overhanging hedge in Shone’s Lane, Berth Ddu. The Clerk had contacted the Street Scene Officer, who had visited the landowner.

(d-2) The Clerk advised in relation to complaints from residents by e-mail - who were also in attendance at the meeting. The complains related to dog fouling and wished that extra red dog bins to be sited in various locations. The Clerk advised, that on the Halkyn Mountain Common there are no grass verges that are the responsibility of Flintshire County Council – as generally the area is under the control of the Grosvenor Estate.

Members agreed the following: The Clerk to arrange a site meeting with the Street Scene Officer, together with Councillor Colin Barker and a number of residents. The site meeting to endeavour to agree areas, whereby Flintshire County Council, are able to install red dog bins.

(d-3) Councillor Mrs. Wendy Sigsworth advised, in relation to concerns with a number of pot holes in the area of Middle Lane Road. The Clerk stated that he would contact the Street Scene Officer – and report the pot holes.

5(C). 213/18

PRECEPT AND FINANCIAL ALLOCATIONS FOR 2019 / 2020

The Clerk advised that this exercise was to enquire with the Members of the Council, if there were any items of expenditure, extra to the present allocation in the ‘Earmarked Reserves’ to be included in the next financial year.

Members agreed the following: (1) £5,000.00 - Halkyn Parish Hall, towards the purchase of a new central heating boiler and refurbishment (2) £4,500.00 – (£1,500.00 each to): to Chris Church in Rhes Y Cae, St. Mary’s in Halkyn and St. Paul’s in Rhosesmor – towards grass cutting and general upkeep at each of the three Church Cemeteries (3) £1,000.00 – Rhosesmor War Memorial – for the inscription of a number of additional names.

6. 214/18

REPRESENTATIVES / LIAISON COMMITTEE REPORTS

- Councillor Colin D’Arcy advised, in relation to his attendance at a recent meeting of the Flintshire County Forum, held in County Hall, Mold. The Clerk was also present in the meeting. Whilst the meeting covered a number of topics, the Boundary Commission provided a presentation in relation to the review on County Wards in Flintshire.

7. 215/18

COUNTY COUNCILLORS’ REPORTS (COUNCILLOR MISS. JEAN S. DAVIES & COUNCILLOR COLIN LEGG)

Councillor Miss. Jean Davies, provided the Members with the following information:

- (i) Attempted break in at Brynford Church and asked that Council Members, together with residents, are vigilant.
- (ii) Concerns in relation to building and other developments in the area known as Paradise Pride – The Nant area – which is sited in the Community Council area of Brynford. Councillor Miss. Davies provided details in relation to further developments at the site, together with the apparent lack of urgency being taken by the Planning Enforcement Department at Flintshire County Council. Councillor Miss. Davies wished the Halkyn Council to consider meeting with the Brynford Council. Firstly, to seek enforcement action from Flintshire Planning and to hold a joint meeting with a Senior Planning Officer.

Members agreed the following: (1) Agreed to meet with Members of Brynford Community Council, and to attend a site meeting with a Planning Officer. The Clerk to advise the Clerk to Brynford Council (2) the Clerk to place the matter on the January, 2019 Council Agenda.

Councillor Colin Legg: The Clerk advised, that County Councillor Colin Legg, who was unable to attend this evening's meeting, had advised that he had nothing to report.

8(A). 216/18

PLANNING APPLICATIONS

The following planning applications were dealt with by the Members at the meeting:

- (i) Application number: 059110 – for the proposed erection of raised terrace area and associated external door with alterations to existing window, at Springfield Hotel, Pentre Halkyn.

Comment by Council: Providing that the application complies with planning policy, then no objections raised.

- (ii) Application number: 059010 – for the proposed rebuild of existing derelict outbuilding and wall, at Moel y Crio Farm, Moel y Crio.

Comment by Council: Providing that the application complies with planning policy, then no objections raised.

8(B). 217/18

PLANNING DECISIONS

The following planning decisions had been received from Flintshire County Council:

- (a) Application number: 058738 – for existing garage to be demolished and bungalow to be extended to form lounge, kitchen / utility along with associated car parking area etc., at 1, Uwch Y Mor, Pentre Halkyn. Approved.
- (b) Application number: 058907 – for non-material amendment following grant of planning permission number: 057563, at Pen Yr Orsedd Farm, Rhosesmor. Approved.
- (c) Application number: 058438 – for prior notification of agricultural or forestry development for the proposed erection of a store to be located at the north west side of land, forming part of Terfyn Farm, Rhosesmor. (prior approval not required).

- (d) Application number: 058817 – for demolition of existing dilapidated garage and erection of a new open sided garage on the same site, at The Old Hall, Halkyn. Approved.

9. 218/18

COMMUNITY LIGHTING

The Clerk advised in relation to the following:

- (a) Apart from a couple of ‘problem’ installations, the new LED lighting installation was completed.
- (b) The Clerk advised, that Scottish Power had updated the street lighting electricity supply – ‘Unmetered Supply Certificate’ – with effect from 1st November. Future electricity invoices will take into consideration the reduced usage following the installation of new LED lanterns.
- (c) The Clerk advised, that from January, 2019, the agenda item to report faulty street lights will be removed. Faults or other concerns in relation to street lighting can be recorded under Clerk’s Report.

10. 219/18

APPROVAL OF ACCOUNTS FOR PAYMENT

Cheque Number	Payee	Net £	Vat £	Total £
579	Scottish Power (October - Street Lighting Electricity Supply)	336.67	67.33	404.00
580	Snapfast (Electrical) - Purchase and installation of 131 LED Street lanterns – as per agreed quotation))	20,697.60	4,139.52	24,837.12
581	I. Parry Ltd., (Extension to Council Cemetery pathway at St. Mary’s Church, Halkyn – as per agreed quotation)	4,500.00	900.00	5,400.00
582	Flintshire County Council (Contribution towards Summer Play Scheme in Rhosesmor & Pentre Halkyn. Invoice includes £1,822.00 which was received from Welsh Assembly Government)	4,440.00		4,440.00
583	Rhys Jones (Electrical) (Installation of four defibrillators))	469.35	93.87	563.22
584	R. P. Parry (Clerk) – back pay from 1 st April – National pay rise for Clerk’s - @ £11.02 each month following deduction of PAYE / NI for seven months	77.14		77.14
585	R. P. Parry(Clerk) – Travelling expenses from April 2018 to September 2018 – (as per detailed auditor’s list)	171.90		171.90

11. 220/18

APPLICATIONS FOR FINANCIAL SUPPORT

Cheque Number	Name of organisation	Amount granted £
586	No applications received for financial assistance Note: To re-issue cheque number: 101573 for £1,000.00 – made payable to Christchurch, Rhes Y Cae. To be made payable to: ‘The Vicar and Churchwardens of Rhes y Cae Churchyard Account’ (Cheque number: 101573 – cancelled)	

12. 221/18

The Members agreed the payments of the above accounts as listed.

There being no further business, the Chairman thanked everyone for attending and closed the meeting.

**SIGNED BY THE
CHAIRMAN.....**

**DATE OF
APPROVAL.....**