



CYNGOR CYMUNED HELYGAIN / HALKYN COMMUNITY COUNCIL

**Minutes of the Meeting of Halkyn Community Council,
Held in the Halkyn Parish Hall,
On Monday the 19th June, 2017, at 7.30pm.**

**1(A). 116/17
PRESENT**

Councillor B. Glyn Coleclough (Chair)
Councillor Mrs. Nicola Richardson (Vice Chair)
Councillor Colin Barker
Councillor Brian Coleclough
Councillor Mrs. Jean S. Davies (County & Community)
Councillor David A. Hughes
Councillor L. Howard Morris
Councillor David G. Roberts
Councillor Dylan Roberts
Councillor Mrs. J. Wendy Sigsworth
Councillor Mrs. Delyth Taylor

Councillor Colin Legg (Flintshire County Councillor)

Clerk & Financial Officer R. Phillip Parry

The Chair, Councillor Glyn Coleclough, welcomed Members to the meeting, in particular, the Co-opted Councillors (Councillors' Mrs. Jean S. Davies, David G. Roberts and Dylan Roberts).

**1(B). 117/17
APOLOGIES**

Councillor G. T. Robinson
Councillor John Thomas

**1(C). 118/17
SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE – CO-OPTED
COUNCILLORS**

The following Councillors' signed their Declaration of Acceptance of Office: Councillor Mrs. Jean S. Davies, Councillor David G. Roberts and Councillor Dylan Roberts. The Clerk to the Council R. Phillip Parry, duly witnessed the signing of the above Declarations of Acceptance of Office – as the Proper Officer of the Community Council of Dyserth.

The Clerk advised, that the Declaration of Acceptance of Office, for Councillor Brian Coleclough, had been signed by Councillor Coleclough and witnessed by the Clerk. (Councillor Coleclough was not able to attend the annual meeting of the Council, in May).

1(D). 119/17

Standing Orders were suspended:

The Immediate Past Chair of Council – Councillor David Hughes, on behalf of the Community Council, presented to Councillor Brian Coleclough - bilingually engraved glassware, to commemorate Councillor Coleclough's 50 years of service, as a Parish and Community Councillor for Halkyn (The Nant). Councillor Hughes, thanked Councillor Coleclough for his sterling public service to the Community - which has been greatly appreciated. In response, Councillor Coleclough, thanked the Council Members for the glassware, and stated: 'that the time over the years had moved quite quickly and the Council still discuss similar matters throughout his 50 years as a Councillor'.

1(E). 120/17

Standing Orders were restored:

2. 121/17

DECLARATIONS OF INTEREST

There were no Declarations of Interest Declared.

3. 122/17

TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 15TH MAY, 2017

The Minutes were proposed as correct, by Councillor Mrs. Delyth Taylor and seconded by Councillor Mrs. Wendy Sigsworth and formally agreed by the Members present.

4. 123/17

MATTERS ARISING

The Clerk referred to the following matters from the previous Minutes;

Minute no: 10. 98/17 sub minute numbers 4. 73/17 & 4.52/17 (page 3), in relation to the installation of a new bus stop in The Windmill. The Clerk advised the information and plan of the new location had been sent to Natural Resources Wales (NRW). However, NRW had requested further information, including a Habitats Risk Assessment, together with a site meeting, with the Clerk and a representative from Flintshire County Council. The meeting would be held in mid-July.

Minute no: 10. 98/17 sub minute numbers 4. 73/17 & 9. 61/17 (page 3), in relation to a public event with the Welsh Ambulance Service and Holywell & Flint Rotary Club. The Clerk advised that the event had been advertised in the Halkyn Mountain News – for Saturday 24th June. Councillor Mrs. Wendy Sigsworth would be in attendance. Councillor Mrs Delyth Taylor would not be able to attend, due to attendance at a private function.

Minute no: 12(B). 101/17 (v) (page 5), in relation to (a) quotation for the repair to Rhes y Cae notice board. The Clerk advised that a quotation of £105.00, had been received from the joiner, for the repair – by replacing the perspex, together with a coat of oil. The Chair and Vice Chair had agreed the quotation in-between meetings (b) The Clerk referred to the door lock, on the entrance that the Council Members use at Halkyn Parish Hall. The joiner had quoted a cost of £25.00 for the repair and the Clerk seeked the Members to agree the quotation (c) notice board adjacent to the

former Rhes Y Cae Primary School. The Clerk advised that the notice board had been removed by the Flintshire County Council.

Members agreed the following: (a) Confirmed the quotation for £95.00, for the repair to Rhes Y Cae notice board (b) agreed the quotation of £25.00, for the repair to the door lock, at the Council entrance in Halkyn Parish Hall.

Minute no: 14(A). 105/17 (c) (page 6), in relation to an Environmental Audit. Councillor Mrs Delyth Taylor advised, that there had still been no contact from Mr. Ian Williams. The Clerk advised that he would contact Mr. Williams to ascertain the reasons for the delay.

Minute no: 16. 111.17 (page 7), in relation to street lighting. The Clerk advised that he had attended a meeting with Mr. Darell Jones, Street Lighting Manager, Flintshire County Council, at the Alltami Offices. The following matters were discussed: **(1)** concerns in relation to the night-times inspections that the Community Council are invoiced for each month. Mr. Jones had provided the Clerk with further information and also advised in relation to the procedure for the inspections. Mr. Jones agreed to refer to the procedure in the next team meeting, and to advise the staff to provide the Community Council, with enhanced information, when a repair is not possible or requires Scottish power to carry out work **(2)** Rhes y Cae street lights. Mr. Jones advised that the County are awaiting Scottish Power, to **(i)** address underground faults **(ii)** to trace if the removal of street lights from newly erected poles, were either faulty, or are to be re-placed **(3)** Lights in Moel Y Crio. The three faulty street lights in Moel Y Crio are not on the roadside, but in a field adjacent. It is not possible for the vehicle to drive close to the pole and use the cherry picker to inspect the lamp. (apparently, the previous electrical company would use a ladder – which is not acceptable and dangerous) **(4)** Faulty light near to Ninfa, Halkyn. The lighting engineer advised that they had visited the site on two occasions, and were unable to reach the actual site using the vehicles, including the smallest vehicle available **(5)** Inspection of all Community Council street lighting. The Clerk advised that that the inspection report (RAG – Red, Amber & Green), would be completed this financial year. The cost, which had been previously agreed by the Community Council, was £1,637.00 plus £325) **(6)** The Clerk would be provided with photocopies of maps from the street lighting department, which would identify each street light, together with the lights reference number. This would be beneficial when reporting faults.

Minute no: 17.112/17 (b) (page 7), in relation to the condition of the bench seat at the entrance to the Council Cemetery, at St. Mary's Church, Halkyn. The Clerk advised that a quotation of £95.00, had been received from the joiner, for the repair, sanding and staining of the bench seat. The Chair and Vice Chair had agreed the quotation in-between meetings.

Members agreed the following: Confirmed the acceptance of the above quotation.

5(A). 124/17

CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:

- (1)** The Clerk recollected to the Members, that it was agreed in the May Council meeting, that an Officer from Flintshire County Council Transportation Department, to attend this evening's meeting. The Clerk advised that the County Council had advised on the 25th May, that the Officer would not be attending any Town & Community Council meetings, but would be providing a presentation at the County Forum Meeting on 28th June.

- (2) The Clerk advised that an e-mail dated the 19th June had been received from Flintshire County Council, informing that the County Forum meeting, due to be held on 28th June, had been cancelled.
- (3) Notification received from the Flintshire County Council Chief Officer (Governance), in relation to an appointment to the Flintshire Standards Committee. The Standards Committee were proposing to re-appoint Councillor Jonathan Duggan-Keen (Caerwys Town Councillor), as the Town & Community Council's representative, from the end of June.

Members agreed the following: the Council have no adverse comments, in relation to the re-appointment of Councillor Jonathan Duggan-Keen, to the Standards Committee.

- (4) Notification from the North Wales Police, that temporary Inspector Darren Whibberley has been seconded to the area and based at Mold Police Station.
- (5) Copy of letter received from the new Secretary to Halkyn & District Bowling Club, which had been sent to Flintshire County Council. The letter referred to the Bowling Club Pavilion, and in particular, to a recent electrical inspection and pending application for a Community Asset Transfer.

5(B). 125/17 CLERK'S REPORT

- (i) The Clerk advised, in relation to the payment of £1,952.44, made direct to the Council's bank account - from HM Revenue & Customs, in relation to the 2016 / 2017 VAT refund.
- (ii) The Clerk referred to the First Responder Open Morning in Halkyn Parish Hall, on Saturday 24th June – whereby all Councillors' had been provided with an information flyer for the event with their agenda for this evening's meeting.

6. 126/17 REPRESENTATIVES / LIAISON COMMITTEE REPORTS

- ❖ Councillor Colin Barker advised, in relation to his attendance at a recent meeting held at Pant Quarry. Councillor Barker provided an update in relation to the work at the Quarry, including revised operating hours from July.

7(A). 127/17 PLANNING APPLICATIONS

The following planning applications have been received:

- (a) Application number: 056915 – for the proposed two storey rear extension, at Pant Glas, Pant y Gof, Halkyn.

Comment by Council: Providing it complies with relevant planning policies, then no objection to the proposal.

- (b) Application number: 056966 - for the erection of two-storey extension to side and a single storey rear extension, at Swallowdale, The Nant, Pentre Halkyn.

Comment by Council: Providing it complies with relevant planning policies, then no objection to the proposal.

(The above two applications were sent to the Chairman for consultation with the local Member(s) due to statutory time limits for observations).

7(B). 128/17

The Members agreed with the above decisions.

7(C). 129/17

The following planning applications were dealt with by the Members at the meeting:

- (1) Application number: 056969 – for a lawful development certificate for the existing use of barn as residential dwelling, at Nant Farm, Nant Road, Pentre Halkyn.

Comment by Council: No comment.

- (2) Application number: 056982 – for partial demolition of wall and creating of new access to serve existing dwelling, at Rose Mount, Halkyn.

Comment by Council: Whilst the Community Council have no objection to the application, in principle, the following concern is raised: Rose Mount is sited in a Conservation area, is the surround wall listed.

7(D). 130/17

PLANNING DECISIONS

The following planning decisions have been received from Flintshire County Council:

- (a) Application number: 056554, for the erection of single storey extension to dwelling, at Ty Celyn, Rhes y Cae. Withdrawn.
- (b) Application number: 056826, to extend previously approved front extension in-line with existing front of cottage, at Dunvant, the Catch, Halkyn. Approved.
- (c) Application number: 056983, for partial demolition of wall and creating of new access to serve existing dwelling, at Rose Mount, Halkyn. Withdrawn.
- (d) Application number: 056867, for the approval of details reserved by condition no. 3, attached to planning permission no: 054202, at Slip Inn Farm, Halkyn. Approved.

8. 131/17

COMMUNITY LIGHTING

- (a) The Clerk advised, that apart from outstanding repairs, no further faulty lights had been reported in-between the May and June Council meetings.
- (b) There were no faulty lights reported at the meeting.

9(A). 132/17

TO RECEIVE REPORT ON THE ANNUAL CEMETERY INSPECTION

The Clerk advised, that the inspection of the Council Cemetery at St. Mary's Church, had taken place on Wednesday 14th June, 2017. In attendance were the Clerk, Councillors' David Hughes and Wendy Sigsworth. Apologies were received from Councillors' Colin Barker, Brian Coleclough and Nicola Richardson. The Clerk further advised the Members, that each headstone was inspected individually, and none were found to be loose or dangerous, and that there were no adverse concerns in relation to the Cemetery. **The Members accepted the report from the Cemetery Sub Committee.**

9(B). 133/17

EXTENSION OF PATHWAY - COUNCIL CEMETERY AT ST. MARY'S CHURCH

Councillor Howard Morris, referred to the previously agreed decision, to extend the present footpath to near the hedge at the bottom of the Cemetery.

Members agreed the following: (1) To seek quotations for the extension of the pathway at the Council Cemetery, in St. Mary's Church, Halkyn. Councillors' Colin Barker and Howard Morris, agreed to approach suitable Companies, to arrange quotations (2) the Clerk to place the matter on the July agenda.

10. 134/17

COUNTY COUNCILLORS' REPORT – COUNCILLOR MRS. JEAN S. DAVIES

Councillor Mrs. Jean Davies, advised the Members in relation to a planning application, that had recently been submitted to the County Council. The Clerk advised that the application had not been received, but would pass to the Chair and Vice Chair in-between meetings.

The Clerk advised, that from the July Council meeting, the County Councillor report, will be a standard agenda item.

11. 135/17

APPROVAL OF ACCOUNTS FOR PAYMENT

| Cheque Number | Payee | Net £ | Vat £ | Total £ |
|----------------------|--|--------------|--------------|----------------|
| 468 | Scottish Power (May - Street Lighting Electricity Supply) | 336.27 | 67.25 | 403.52 |
| 469 | Flintshire County Council (April - Street Lighting Inspection and Maintenance) | 219.25 | | 219.25 |
| 470 | AON UK Ltd (Council Annual Insurance Policy Renewal) | 676.62 | | 676.62 |
| 471 | Getmapping plc – Parish Online (Annual Subscription Renewal) | 42.00 | 8.40 | 50.40 |
| 472 | Information Commissioner's Office (Data Protection Registration Renewal) | 35.00 | | 35.00 |
| 473 | R. P. Parry – Clerk to Council (Re-imburement of book of 100 postal stamps – as per receipt) | 65.00 | | 65.00 |

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|-----|--|--------|--|--------|
| 474 | Gwyn R. Jones (Joiner – work completed on Rhys y Cae notice board and Bench seat in Council Cemetery – as per quotation) | 200.00 | | 200.00 |
|-----|--|--------|--|--------|

12. 136/17

APPLICATIONS FOR FINANCIAL SUPPORT

| Cheque Number | Name of organisation | Amount granted £ |
|---------------|--------------------------|---------------------|
| | No applications received | |

13. 137/17

The Members agreed the payments of the above accounts as listed.

There being no further business, the Chairman thanked everyone for attending and closed the meeting.

**SIGNED BY THE
CHAIRMAN.....**

**DATE OF
APPROVAL.....**