



CYNGOR CYMUNED HELYGAIN / HALKYN COMMUNITY COUNCIL

**Minutes of the Meeting of Halkyn Community Council,
Held in the Halkyn Parish Hall,
On Monday the 17th October, 2016, at 7.30pm.**

**1(A). 171/16
PRESENT**

Councillor B. Glyn Coleclough (Vice Chair)
Councillor Brian Coleclough
Councillor L. Howard Morris
Councillor Mrs. Delyth Jones - Taylor
Councillor Mrs. Nicola Richardson
Councillor G. T. Robinson
Councillor Mrs. J. Wendy Sigsworth

Clerk & Financial Officer R. Phillip Parry

**1(B). 172/16
APOLOGIES**

Councillor Colin Barker
Councillor Paul B. Davies - Cooke
Councillor David A. Hughes (Chair)
Councillor John Thomas
Councillor Miss. C. Alex Wilcox

Councillor Colin Legg (Flintshire County Councillor)

**2. 173/16
DECLARATIONS OF INTEREST**

The following Declaration of Interest was declared:

Councillor Mrs. Delyth Jones-Taylor, in relation to planning application number: 055985 – at 20, Cae'r Ffynnon, Rhosesmor (See Minute number: 7(A). 182/16 on page 5 below)

**3. 174/16
TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 19TH SEPTEMBER,
2016**

The Minutes were proposed as correct by Councillor Brian Coleclough and seconded by Councillor Mrs. Delyth Jones-Taylor and formally agreed by the Members present.

4. 175/16

MATTERS ARISING

The Clerk referred to the following matters from the previous Minutes;

Minute no: 4. 154/16 Sub minute numbers: 4. 133/16 & 4/ 115/16 (page 2), in relation to registration of land in The Nant with the Land Registry. The Clerk advised that he had received an amended Statement of Truth from a resident, and together with a second Statement of Truth, the Clerk would complete the required application forms to register the land in the name of Halkyn Community Council.

Minute no: 4. 154/16 Sub minute numbers: 4. 133/16 & 118/16 (page 2), in relation to the Flintshire County Council telephone line and laptop, including the Parish Hall Laptop. The Clerk advised as follows:

- (a) Flintshire County Council telephone landline. The Clerk had been advised by Flintshire County Council, that a request had been placed by the County IT department, for the telephone line to be disconnected.
- (b) The former Library laptop would be handed to Marilyn the Librarian in the Holywell Library within the next week.
- (c) The Parish Hall Laptop had been traced and was on the Chair / Clerk's desk upon arrival at the Parish Hall this evening. The Clerk suggested that the laptop be taken by Councillor G. T. Robinson – to be checked for software and handed to the Librarian. Councillor Robinson agreed.

Minute no: 4. 154/16 Sub minute numbers: 4. 133/16 & 5(B). 117/16(c) (page 2), in relation to the Community Council providing IT training for local residents. The Clerk advised that the IT consultant had been informed in relation to the number of residents who required assistance. Details in relation to the training will be advised shortly, together with a quotation. The Clerk suggested that possibly the quotation could be agreed, or other, by the Chair and Vice Chair in-between meetings. **The Members agreed.**

Minute no: 4. 154/16 Sub minute numbers: 5(B). 135/16(d) (page 2), in relation to the installation of a bus shelter in The Windmill. The Clerk advised that he was exasperated with the continuous delay – which apparently was now with Flintshire County Council – who have been contracted to lay the foundation base for the shelter. Hopefully, the shelter would be in situ within the next two weeks.

Minute no: 4. 154/16 Sub minute numbers: 5(D). 137/16 (page 2), in relation to a vacancy in the Office of Councillor. The Clerk advised that a 'Notice of Vacancy' in the Office of Community Councillor had been displayed on the 22nd September, with a closing date of 12 Noon on Monday 10th October, 2016. The Clerk advised that there had been no applications received.

Minute no: 5(A). 155/16 (2) (page 3), in relation to the Police Consultative Committee meeting, to be held in Mold on Tuesday 6th December. The Clerk advised that Councillor Colin Barker had confirmed his attendance at the meeting.

Minute no: 13. 169/16 (a) (page 7), in relation to the speed limit indicator equipment in Rhosesmor. The Clerk advised that he had written to Flintshire County Council Highways, but there had been no reply. The Members asked that the Clerk send County Councillor Colin Legg a copy of the letter, asking him to follow up the concern with a Highways Officer.

Minute no: 13. 169/16 (b) (page 7), in relation to a large overgrown hedge in the area of The Old Bryn Erin, Halkyn. The Clerk advised that he had reported the concern to the Street Scene Supervisor, and the hedge had been cut. Councillor Howard Morris confirmed.

**5(A). 176/16
CORRESPONDENCE**

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:

- (1) Information received from Flintshire County Council, in relation to the 2016 Summer Play Scheme programme. The play scheme which ran for three weeks, was attended by a total of 316 children in Rhosesmor and 214 children in Pentre Halkyn, during the weekday sessions.
- (2) The Clerk referred to an invitation to attend a Workshop organised by the County Council, in relation to the Flintshire Local Development Plan – which had been cascaded to members by e-mail. Councillor Brian Coleclough advised in relation to his attendance.
- (3) Flintshire County Council Winter Maintenance arrangements – Preparations for the coming winter. The Clerk advised in relation to the contents of the letter.
- (4) The Clerk referred to an e-mail forwarded to all Councillors on the 6th October, in relation to the Independent Remuneration Panel for Wales – Draft Annual Report
- (5) The Clerk referred to an e-mail forwarded to all Councillors on the 6th October, from the Chief Officer (Governance) Flintshire County Council - in relation to the Code of Conduct, which included guidance from the Public Services Ombudsman for Wales.

**5(B). 177/16
CLERK'S REPORT**

- (i) The Clerk advised in relation to the Flintshire County Council Standards Committee meeting and training session, which was held in the Pentre Halkyn Community Centre on the 3rd October. The County Council thanked the Community Council and Clerk for hosting the meeting. The Clerk expressed his thanks to Mrs. Megan Davies, the Centre Caretaker for her assistance.
- (ii) The Clerk recollects to the Members, the Community Transport Drop-in Session, was to be held in the Halkyn Parish Hall, on Friday 21st October, between the hours of 2.30pm to 4.30pm.

**5(C). 178/16
TO RECEIVE AND APPROVE THE QUARTERLY STATEMENT OF ACCOUNTS TO
THE 30TH SEPTEMBER 2016**

The Clerk and Financial Officer, provided Members with a copy of the Quarterly Statement of Accounts, to the end of September, 2016. The Clerk further provided the Members with a breakdown in relation to each budget heading – which included the spend to date, together with the agreed budget totals for the financial year.

The Members agreed the following: Approved the Statement of Accounts, with the document being signed by the Chairman, Councillor Glyn Coleclough.

5(D). 179/16

TO REVIEW (AMEND / UPDATE) AND APPROVE, THE FOLLOWING POLICIES:

(a) Code of Conduct (b) National Standing Orders (c) Local Standing Orders (d) Financial Regulations (e) Internal Financial Controls (f) Annual Risk Assessment – 2016 / 2017 (g) Retention of Documents Etc., Schedule (h) Fixed Asset Register – 2016 / 2017 (i) Retention of Documents Policy Statement (j) Annual Investment Strategy – 2016 / 2017.

The Members agreed the following: All the above policies were reviewed and confirmed. The Clerk advised that the Annual Investment Strategy (J), will be further updated following the January 2017, precept setting meeting.

The Clerk asked the Members to bring to the November Council meeting, their Policy folders – whereby updated copies of the above policies will be provided, for insertion into the folder.

5(E). 180/16

TO DISCUSS ADOPTION OF THE RED TELEPHONE KIOSK IN HALKYN AND THE PROVISION OF DEFIBRILLATORS WITHIN THE COMMUNITY AND IBEACON SYSTEM.

The Clerk advised the Members in relation to Minute number: 5(B). 156/16 – under Clerk's Report at the 19th September, 2016 Council meeting.

The Clerk recollected the following to the Members: He had been contacted by Cadwyn Clwyd in relation to BT's proposals to disconnect and remove all telephone payphones within the Community – including the red telephone box sited on Halkyn Village Green. The Clerk had met with a representative from Cadwyn Clwyd in Halkyn, and discussed their project of Town & Community Councils adopting the kiosks from BT – with a view of utilising the shell of the kiosk as an information point, which could also house a defibrillator. The Clerk advised that a number of Town & Community Councils in Flintshire were utilising the phone boxes for the installation of defibrillators, whereby the British Heart Foundation were providing a grant towards the cost. Cadwyn Clwyd also wished the Council to consider the involvement of providing iBeacon's within the Community.

The Members agreed the following:

- (a) To provisionally agree the adoption of the Red K6 Giles Scott telephone box sited in Halkyn Village Green area. The Clerk to make contact with a local resident who had previously made known, that he would possibly assist with 'looking after' the telephone box – should the Community Council ever adopt.
- (b) To provisionally agree the purchase and installation of a defibrillator – to be sited on the outside wall of Halkyn Parish Hall. The Clerk to make further enquiries with the Community Heartbeat Trust.
- (c) In relation to the installation of an iBeacon system within the Community. The Members agreed not to proceed with the project at this time. The Clerk to advise Cadwyn Clwyd.

6. 181/16

REPRESENTATIVES / LIAISON COMMITTEE REPORTS

There were no Representatives Reports.

7(A). 182/16

PLANNING APPLICATIONS

The following planning application to be dealt with by the Members at the meeting:

- ❖ Application number: 055985, for the erection of a two-storey extension to side of dwelling, at 20, Cae'r Ffynnon,

Comment by Council: Providing that the application complies with planning policy, then no objections raised.

Declaration of Interest: Councillor Mrs. Delyth Jones-Taylor, Declared a Declaration of Interest. (See Minute number: 2. 173/16 on page 1 above).

7(B). 183/16

PLANNING DECISIONS

The following planning decisions have been received from Flintshire County Council;

- (a) Application number: 054768, for variation of condition number 17, by Cemex UK Materials Limited, attached to planning reference no: 00/20/570, to increase production limit at Pant Y Pwll Dwr Quarry. Approved.
- (b) Application number: 055218, for creation of overburden storage bund, by Cemex UK Materials Limited, at Pant Y Pwll Dwr Quarry. Approved.
- (c) Application number: 055494, for re-capping mine shaft with concrete plug and reinstatement of top soil and grass, at Windmill Terrace, Pentre Halkyn. Approved

8. 184/16

COMMUNITY LIGHTING

The following lamps were reported out of order at the meeting:

- (1) Map number: 3 - The Windmill. Lamp number 6
- (2) Map number: 3 - The Windmill. Lamp number 7
- (3) Map number: 8 – Berth Ddu, Pen Y Parc etc., Lamp number 26 – near Grosvenor Cottage (travelling from Rhosesmor towards Berth Ddu and Halkyn)
- (4) Map number: 10 – Rhes Y Cae. Lamp number 2 (the Clerk advised that this lamp is near the area called the village green. It has been faulty since last year and Flintshire have been awaiting Scottish Power to rectify an underground fault). The Clerk will seek an update from Flintshire Lighting Department.
- (5) Map number: 10 – Rhes Y Cae. Lamp number 1 near to Christchurch, Church.

9. 185/16

HALKYN PARISH HALL – BUSINESS RATES (CLLR COLIN BARKER)

The Clerk in Councillor Barker's absence referred to a notice received in relation to the Non-Domestic rates for the Halkyn Parish Hall. The information advised that from the 1st April, 2017, the Parish Hall would have to pay 20% of the rates. To claim the 80% discount the County Council required a form to be completed – which contained various questions in relation to the usage of the

Hall. The Clerk advised that he was aware that the Welsh Assembly Government (WAG) provide a rebate to businesses, who have a rateable value under a certain amount. The Clerk will contact WAG to ascertain if Village Halls are covered with this funding. The Clerk suggested that the Village Halls, in Rhosesmor, Pentre Halkyn, Rhes Y Cae, together with Halkyn Parish Hall, may require financial assistance with the 20% of their rates.

The Members agreed the following: (a) Councillor Mrs. Delyth Jones-Taylor to approach the Committee of Rhosesmor Village Hall, and to seek a copy of their business rate demand. (b) Councillor Mrs. Nicola Richardson to also seek similar information from the Rhes Y Cae Village Hall Committee (c) the Clerk advised that he would contact Mrs. Megan Davies in relation to the Pentre Halkyn Community Centre.

10. 186/16

APPROVAL OF ACCOUNTS FOR PAYMENT

Cheque Number	Payee	Net £	Vat £	Total £
421	Scottish Power (September - Street Lighting Electricity Account)	324.36	64.87	389.23
422	Flintshire County Council (Contribution towards Summer Play Scheme)	1,800.00		1,800.00
423	H. M. Revenue & Customs. Clerk's PAYE & Clerk & Council NI - July, August & September 2016 - via The Post Office)	493.98		493.98
424	Land Registry (Fee for application to register land in The Nant)	30.00		30.00

11. 187/16

APPLICATIONS FOR FINANCIAL SUPPORT

Cheque Number	Name of organisation	Amount granted £
425	Llangollen International Eisteddfod	100.00

12. 188/16

The Members agreed the payments of the above accounts and financial support as listed.

13(A). 189/16

Standing Orders were Suspended

Councillors discussed concerns in relation to general litter on the Mountain, dog owners allowing dogs to roam loose and foul in areas frequented by residents and visitors. Bellis Pond area was a particular concern – where a platform / jetty had been erected. The Members discussed the provision of signage, general rubbish bins and red dog bins. Councillor Glyn Coleclough advised, that the Ranger removed a tremendous amount of rubbish from the mountain on frequent occasions.

The Members agreed the following: (a) To invite Rachael Watson – Halkyn Mountain Ranger, to the November Council meeting (b) the meeting to commence at 7.00pm.

**13(B). 190/16
Standing Orders were Restored**

There being no further business, the Chairman thanked everyone for attending and closed the meeting.

**SIGNED BY THE
CHAIRMAN.....**

**DATE OF
APPROVAL.....**