



CYNGOR CYMUNED HELYGAIN / HALKYN COMMUNITY COUNCIL

Minutes of the Meeting of Halkyn Community Council, Held Virtually by Video and Telephone Conference, On Monday the 17th January, 2022, at 7.30pm.

No Council meeting was held in December

1(A). 01/22

PRESENT

Councillor Brian Coleclough (Chair)
Councillor Colin R. D'Arcy (Vice Chair)
Councillor B. Glyn Coleclough
Councillor Miss. Jean S. Davies (Community & County)
Councillor L. Howard Morris
Councillor Mrs. Nicola Richardson
Councillor David G. Roberts
Councillor Dylan Roberts
Councillor G. T. Robinson
Councillor Mrs. Delyth Taylor

Clerk & Financial Officer R. Phillip Parry

1(B). 02/22

APOLOGIES

Councillor Colin Barker
Councillor Mrs. J. Wendy Sigsworth
Councillor John Thomas

2. 03/22

PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS

No attendance at meeting by public, no questions, comments or representations received prior to meeting.

3. 04/22

DECLARATIONS OF INTEREST

There were no Declarations of Interest Declared.

4. 05/22

TO APPROVE THE FOLLOWING MINUTES OF THE MEETINGS HELD ON THE 15TH NOVEMBER, 2021

- (i) **Halkyn Community Council:** These Minutes were proposed as correct by Councillor Delyth Taylor and seconded by Councillor David Roberts and formally agreed by the Members present.
- (ii) **Halkyn Parish Hall Trustees & Management Committee:** These Minutes were proposed as correct by Councillor Delyth Taylor and seconded by Councillor David Roberts and formally agreed by the Members present.

The Clerk advised, that following the above annual joint meeting between the Council Members and Parish Hall Trustees, correspondence was received from the Chair of the Parish Hall Management Committee, expressing concern with comments made by a Councillor during the virtual meeting. The e-mail had been forwarded by the Clerk to the Chair and Vice Chair of Council.

Members agreed the following: The Clerk to convey the apologies of the Council for this unfortunate incident.

- (iii) **To Appoint:** Two Councillor Trustees to the Halkyn Parish Hall Management Committee

Members agreed the following: Thanked Councillors' Howard Morris and G. T. Robinson, for their willingness to be the Community Council's representatives on the Parish Hall Management Committee.

5. 06/22

MATTERS ARISING

The Clerk referred to the following matters from previous Minutes:

- (1) **Minute no: 5. 202/21 (page 3)** – in relation to the following Pending Matters.

- (i) **Two Vehicle Speed Activated signs in Pentre Halkyn:** The Clerk enquired with Councillor Colin D'Arcy if they had been installed. Councillor D'Arcy advised, that they had not been installed.
- (ii) **New Pentre Halkyn village name signs:** The Clerk enquired with Councillor Colin D'Arcy if they had been installed. Councillor D'Arcy advised, that they had not been installed.
- (iii) **Speed monitoring tubes:** The Clerk enquired with Councillor Colin D'Arcy if the speed monitoring tubes had been installed in Pentre Halkyn. Councillor D'Arcy advised, that they were in situ.

- (2) **Minute no: 6(B). 204/21 (page 4)** – in relation to the retirement of Rachael Watson, Halkyn Mountain Ranger. The Clerk advised that whilst Rachael had thanked the Council for her retirement wishes, she also wished to thank the Council for their assistance for almost a twenty year period.

The Clerk also advised, that Rachael had referred to the placing of the white stones that were spread around the Halkyn Mountain. Whilst Racheal was not aware as to who placed

the stones originally, they had been painted in the Rhosesmor area a few years ago by a group of teenagers as part of a project organised by a local Church Group.

6(A). 07/22

CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:

- (1) The Clerk advised, that the following criminal offences had been reported to the North Wales Police, that had occurred within the Halkyn Community Council area:

Berth Ddu: 1 x Theft

Halkyn: 4 x Burglaries / 1 x Criminal damage / 1 x Other crime

Pentre Halkyn: 2 x Anti-social behaviour / 3 x Violence

Rhes-Y-Cae: 2 x Anti-social behaviour / 1 x Public order

Rhosesmor: No offences reported.

- (2) North Wales Police: Community Alert information
- (3) Welsh government: Appropriate sum under Section 137 (4)(a) of the Local Government Act 1972 Section 137 Expenditure Limit for 2022 / 2023. Increase from £8.41 to £8.82 per elector.
- (4) Love North Wales Community: Correspondence advising as to the aims and objectives of the Group.

The following correspondence was forwarded by e-mail to Members:

- ❖ Welsh Government: Draft Statutory Guidance for Community and Town Council Consultation link – under the Local Government and Elections (Wales) Act 2022
- ❖ Flintshire County Council: Chief Executive Re Coronavirus Variant of Concern
- ❖ Welsh Government: Draft budget for 2022 / 2023
- ❖ Welsh Government: Electoral Arrangements for the County of Flintshire
- ❖ Flintshire County Council: Consultation in relation to Council Tax on long term properties and second homes
- ❖ Welsh Government: The Local Elections (Principal Areas) (Wales) Rules 2021 and The Local Elections Rules 2021 (Effective for the May 2022 elections in Wales)
- ❖ Flintshire County Council: Senior Minerals and Waste Planning Officer in relation to a proposed HyNet North Wales Carbon Dioxide Pipeline
- ❖ Welsh Government: Welsh Tax Acts (Power to Modify) Bill

6(B). 08/22

CLERK'S REPORT

- (a) The Clerk advised Members in relation to the following deposit to the Council's bank account:
- £16,666.67 - Flintshire County Council: Third precept payment for financial year 2021 / 2022
- (b) The Clerk brought to the attention of Members correspondence and photographs (shown virtually) from the Secretary of Halkyn Junior Football Club. Whilst the Football Club are in the process of agreeing an asset transfer for the Pentre Halkyn Football pitch area, the Club also wish to improve the community facilities in the area. The Club have a number of ideas, with one being a 'Community Dog Park'. The Football Club sought the observations from the Community Council.

Members agreed the following: Whilst the Council appreciate the suggested community engagement, they felt that a dog park could be a concern for a number of reasons, including the following: The area would be close to the children's play area; the land belongs to the County Council (or is this included in the asset transfer); would require monitoring / cleaning frequently; who would administer and pay, including public liability and other insurance cover.

- (c) Concern received from a Pentre Halkyn resident who required assistance, as the County Council nappy collection service had not collected the bags over the past five weeks. The Clerk contacted County Councillor Jean Davies, who further contacted the County Supervisor for the department. The resident contacted the Clerk further to advise, that the bags had been collected.
- (d) Concern received from a resident in the armed forces who owns a property in the Halkyn Council area, who was apparently being charged the full household community charge. The Clerk had provided information for the resident to peruse.
- (e) Request to attend the February Community Council meeting from Marianne Lewis (Flintshire County Council) to provide an update in relation to Micro-care in the County.

Members agreed the following: The Clerk to contact Marianne Lewis, to seek that an update report is sent electronically for distribution to Members, rather than attend a virtual meeting.

6(C). 09/22

TO RECEIVE AND APPROVE THE QUARTERLY STATEMENT OF ACCOUNTS TO THE 31ST DECEMBER, 2021

The Clerk, as Financial Officer, provided Members with a copy of the Quarterly Statement of Accounts, as at the end of December 2021, together with copies of the two Council Bank account statements. The Clerk further provided Members, with a breakdown in relation to the budget headings, which included income and expenditure to-date.

Members agreed the following: Approved the Statement of Accounts, whereby the document was agreed to be signed by the Chair of Council – Councillor Brian Coleclough.

6(D). 10 /22

TO RECEIVE, CONSIDER AND APPROVE THE BUDGET FOR THE FINANCIAL YEAR 2022 / 2023

- (1) Not to increase the precept for the forthcoming financial year and to remain at £50,000.00. The Clerk advised, that due to the decrease in the number of Band D properties from 1,355.15 to 1,344.58 - the Band D property charge would be £37.19p, an increase to the current charge of £0.29p a year (0.79%).
- (2) Earmarked Reserves £35,000.00 / General Reserves £19,497.00 / To transfer £4,979.00 from the 2022 / 2023 budget to General Reserves. This transfer of funds is also towards the upkeep of Council owned property, in particular, the Halkyn Parish Hall.
- (3) The Chair of Council Brian Coleclough, to sign the estimates for the end of the financial year 2020 / 2021, including the precept requirement for 2022 / 2023.
- (4) The Clerk to advise Flintshire County Council, in respect of the Community Council's financial requirements (precept) for 2022 / 2023.

6(E). 11/22

TO FURTHER DISCUSS & UPDATE: (I) (LOCAL GOVERNMENT AND ELECTIONS (WALES) ACT 2021 SECTION 47 (B) - MULTI-LOCATION MEETINGS / MEETING DATES / VENUE / COMMENCEMENT TIMES (II) NATIONAL & LOCAL STANDING ORDERS

The Clerk recollected to Members, that under the above Act the Local and National Standing Orders should be updated to reflect the Council meeting preferences. Whilst the Orders presently state meetings are held virtually and is also contained within the Public Agenda and Councils web site, it had been thought that face to face meetings, with audio facilities, may have commenced during the early part of the new year.

Members agreed the following: Due to the current pandemic restrictions, this agenda item will be adjourned to a date to be affixed.

6(F). 12/22

TO CONSIDER: APPOINTMENT OF INTERNAL AUDITOR – END OF YEAR AUDIT 2021 / 2022

The Clerk advised that this matter is an annual agenda item in January of each year. The Clerk further advised, in relation to the appointment process for the Council's Internal Auditor.

Members agreed the following: To re-appoint JDH Business Services Ltd., as the Council's Internal Auditor for the end of year 2021 / 2022 accounts.

6(G). 13/22

CLERK'S ANNUAL APPRAISAL – 2021

The Clerk advised, and the Chair of Council - Councillor Brian Coleclough confirmed, that the Clerk's annual appraisal had been completed for year 2021. The Clerk thanked Councillor Coleclough for his comments contained in the appraisal – which were appreciated.

6(H). 14/22

TO DISCUSS: ST. DAVID'S DAY CONCERT IN HALKYN VILLAGE HALL

The Clerk advised, that it had been anticipated the Covid-19 regulations may have been eased, which would have enabled the St. David's Day concert in the Halkyn Parish Hall to be held.

Members agreed the following: Due to the current regulations, the concert be cancelled.

6(I). 15/22

STREETSCENE SCHEDULE (FLINTSHIRE COUNTY COUNCIL)

- (1) The Clerk advised, that no concerns had been received to be forwarded to Street Scene.

Members brought the following concerns to the attention of the meeting:

- (1) B5123 Road – travelling from the A541 towards Rhosesmor. A road sign has been knocked and is lying flat on top of the hedge on the left hand side - approaching the top of the hill prior to the turning to Wern Road.
- (2) A number of highway markings have faded at junctions in the Rhosesmor area; such as the roads alongside the play area; near the Cenotaph and Church. Could a review of all the junction markings be arranged please.
- (3) Concern expressed that a high wall sited between the Rhes Y Cae play area and adjacent property formally known as the Rhes Y Cae Primary School, whereby the wall was apparently blown down during recent high winds. The area is now open and exposed whereby children can climb over the breeze blocks.

Members agreed the following: The Clerk to contact Aura Leisure seeking an urgent inspection and to make safe.

7. 16/22

REPRESENTATIVES REPORTS (COMMITTEES, LIAISON & MEETINGS ATTENDED)

There were no reports specific to the Local Committees and Outside Bodies schedule, or Council Members who had attended meetings on behalf of the Council.

8. 17/22

COUNTY COUNCILLORS' REPORTS (COUNCILLOR MISS. JEAN S. DAVIES & COUNCILLOR COLIN LEGG)

Councillor Miss. Jean S. Davies advised, that she had no report to bring to the attention of Council.

9(A). 18/22

PLANNING APPLICATIONS

The following planning applications have been received:

- (a) Application number: 063757 – for Application for the addition of 3.No Glamping Pods on the unused field to the South/West corner of the property, at Bryn Golau, Buxton Lane, Pentre Halkyn.

Comment by Council: The comment from the Community Council, is as follows: No objection to the application, as long as planning policies and planning guidance notes are complied with.

- (b) Application number: 063836 - Proposed replacement and enlargement of balcony to side elevation of existing building, at Top Pen Y Parc Farm, Pant Y Goff, Halkyn

Comment by Council: No objection to the application, as long as planning policies and planning guidance notes are complied with.

- (c) Application number: 063536 - Change of Use from Agriculture to Tourist Accommodation, at Fron Farm Caravan Park Fron Farm, Rhes Y Cae Road, Hendre.

Comment by Council: is as follows: No objection to the application, as long as planning policies and planning guidance notes are complied with.

- (d) Application number: 063786 - Demolition of existing garage and the erection of a larger detached garage, at 1, Bryn Rodyn, Rhes-Y-Cae

Comment by Council: No objection to the application, as long as planning policies and planning guidance notes are complied with.

- (e) Application number: 063754 – for Amendments to Existing Listed Building Consent ref 057994 for proposed alterations, at Gwysaney Saw Mills, Rhosesmor.

Comment by Council: No objection to the application, as long as planning policies and planning guidance notes are complied with.

(The above five applications were sent to Members for consultation in-between meetings, due to statutory time limits for observations from County Planning).

9(B). 19/22

Members formally confirmed the above decisions.

9(C). 20/22

The following planning application(s) were considered by Members at the meeting:

No applications for Members to considered at meeting.

9(D). 21/22

PLANNING DECISIONS

The following planning decisions have been received from Flintshire County Council:

- (a) Application number: 063612 – for approval of details reserved by condition number 4 etc., at Meadow View, Rhosesmor. Approved.
- (b) Application number: 062767 – for erection of two storey extension to existing dwelling, at East View, Rhosesmor. Approved.
- (c) Application number: 063560 – for conversion of existing double garage to form new single storey annex to main building, at Bryn Newydd, Pentre Halkyn. Approved.
- (d) Application number: 063426 – for approval of details reserved by condition no 3 etc., at Ty Newydd, Pant Y Gof, Halkyn. Approved.

PLANNING ENFORCEMENT

- Notification from County Planning Enforcement, that the unauthorised building attached to the Pentre Halkyn Village Shop & Post Office; an application for retrospective planning has been received.

10. 22/22**TO CONSIDER: AMENDMENT TO SECTION 9. (B) FEES AND CHARGES OF THE CEMETERY REGULATIONS – ADJOURNED FROM NOVEMBER COUNCIL MEETING (CLLR WENDY SIGSWORTH)**

The Clerk recollects Members to the decision at the November 2021 Council meeting (Minute number: 10. 214/21), whereby it was agreed, that Councillor G. T. Robinson draft a suitable paragraph for consideration, in relation to amending the above referred to section of the Cemetery Regulations. Members viewed the draft virtually, with the Clerk advising, that the draft paragraph had been forwarded to Councillor Wendy Sigsworth – who had expressed her agreement.

Members agreed the following: To amend Section 9.(B) of the Cemetery Regulations, as follows: ‘In the case of a long term resident who may have moved from the area into care, this regulation may be varied at the discretion of the Chair and Vice Chair of Halkyn Community Council, or, if not available, by at least two Council Members’.

11. 23/22**APPROVAL OF ACCOUNTS FOR PAYMENT**

Cheque Number	Payee	Net £	Vat £	Total £
	<u>December – 2021 Payments</u>			
	Standing Order: R. P. Parry - Clerk to Council (Monthly salary & home working allowance for November) Payments dated: 01/12/2021			
	BACS: I T Williams (Ruthin) Payment of metal storage container for Halkyn Parish Hall oil tank (as agreed previously by Council)	3,311.67	662.33	3,974.00
	BACS: Prestige Tanks (Kingfisher Direct) Payment of new oil tank for Halkyn Parish Hall (as agreed previously by Council)	1,180.31	236.06	1,416.37
	Halkyn Parish Hall (Library room hire from May to November, 2021 13 weeks at £27.50)	357.50		357.50
	Direct Debit: Scottish Power (November - Street Lighting Electricity Account payment due: 17/12/2021)	120.96	6.05	127.01
	BACS: Denman & Wilkinson (Installation of new oil tank – Halkyn Parish Hall) As previously agreed quotation – payment dated 21/12/2021	380.00	76.00	456.00
	(Above payments authorised by two Councillor Bank signatories)			
	<u>January – 2022 Payments</u>			
	<u>Payments for consideration to be paid by BACS:</u>			

Standing Order: R. P. Parry - Clerk to Council (Monthly salary & home working allowance for November) Payments dated 04/01/2022			
R. P. Parry – Clerk (Reimbursement of Stationery & printer ink from Viking Stationery Supplies – quarter share with other Councils (as per receipt)	54.40	10.88	65.28
Society of Local Council Clerk’s (Membership renewal: £294.00 – quarter share with other Councils)	73.50		73.50
Standing Order BACS: H. M. Revenue & Customs. Clerk’s PAYE & Clerk & Council NI - October, November & December	773.16		773.16
HSBC - Bank charges	5.80		5.80
Direct Debit: Scottish Power (November - Street Lighting Electricity Account payment due: 17/01/2022)	124.92	6.25	131.17

12. 24/22

APPLICATIONS FOR FINANCIAL SUPPORT

Cheque Number	Name of organisation	Amount granted £
	<u>Authorised to be paid by BACS:</u>	
	Urdd Eisteddfod (Application for funding towards the 2022 event in Denbigh) (Section 145 LGA 1972 – provision of entertainment and support of the arts)	250.00
	Marie Curie Cancer Care (Application for annual grant) (Section 137 LGA 1972)	250.00
	Rhes Y Cae Village Hall Committee (Application for funding towards electrical work at the Hall) Agreed to pay 50% of the cost of the lowest quotation. (Section 19 LGA 1976)	634.33
	Hope House (Children’s Hospice) (Application for annual grant)	See Note:
	Note: The Community Council have provided a financial donation to Hope House during the early part of the current budget. This application is adjourned to the new budget in April, 2022	

13. 25/22

Members agreed the payments of the above accounts and financial support as listed.

14(A). 26/22

STANDING ORDERS WERE SUSPENDED:

Councillor G T. Robinson enquired, if Members were aware of any plans to celebrate the Queen’s Platinum Jubilee within the Community Council area.

The Clerk advised, that he was aware of possible events in Rhosesmor and Rhes y Cae. General discussion by Council Members in relation to possible events

The Queen’s Platinum Jubilee Celebration to be placed on the February Council meeting agenda.

14(B). 27/22

STANDING ORDERS WERE RESTORED:

There being no further business, the Chairman thanked everyone for attending and closed the meeting.

SIGNED BY THE

CHAIRMAN.....

DATE OF

APPROVAL.....