



# **CYNGOR CYMUNED HELYGAIN / HALKYN COMMUNITY COUNCIL**

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## **Minutes of the Meeting of Halkyn Community Council, Held Virtually by Video and Telephone Conference, On Monday the 17<sup>th</sup> May, 2021, at 7.30pm.**

### **1(A). 85/21**

#### **PRESENT (FOR BOTH ANNUAL AND GENERAL MEETINGS)**

Councillor Brian Coleclough (Chair)  
Councillor Colin R. D'Arcy (Vice Chair)  
Councillor Colin Barker  
Councillor B. Glyn Coleclough  
Councillor Miss. Jean S. Davies (Community & County)  
Councillor Mrs. Nicola Richardson  
Councillor David G. Roberts  
Councillor Dylan Roberts  
Councillor G. T. Robinson  
Councillor Mrs. J. Wendy Sigsworth  
Councillor Mrs. Delyth Taylor

Clerk & Financial Officer R. Phillip Parry

### **1(B). 86/21**

#### **APOLOGIES (FOR BOTH ANNUAL AND GENERAL MEETINGS)**

Councillor L. Howard Morris  
Councillor John Thomas

### **2(A). 87/21**

#### **ELECTION OF CHAIRPERSON FOR THE PERIOD 2021 / 2022**

Councillor Brian Coleclough was proposed by Councillor Nicola Richardson and seconded by Councillor David Roberts, as Chair of Council. There were no further nominations. Councillor Coleclough accepted.

**Members agreed the following:** Councillor Brian Coleclough be appointed as Chair of Council for the period 2021 / 2022.

The retiring Chair of Council, G. T. Robinson thanked the Councillors and Clerk for their support during the last two years and expressed his best wishes to Councillor Coleclough, during his term of office.

## **2(B). 88/21**

### **SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE**

Councillor Brian Coleclough read out the Declaration of Acceptance of Office. The Clerk advised, that the actual Declaration will be signed by the new Chair and witnessed by the Clerk, in a socially distanced meeting in due course.

Councillor Brian Coleclough thanked Councillor Robinson for his two year period as Chair of Council, especially during this unprecedented time.

## **3. 89/21**

### **ELECTION OF VICE CHAIRPERSON FOR THE PERIOD 2021 / 2022**

Councillor Colin D’Arcy was proposed by Councillor Delyth Taylor and seconded by Councillor Wendy Sigsworth. There were no further nominations. Councillor D’Arcy accepted.

**Members agreed the following:** To appoint Councillor Colin D’Arcy, as Vice Chair for the year 2021 / 2022

## **4. 90/21**

### **MINUTES OF THE ANNUAL MEETING HELD ON THE 11<sup>TH</sup> MAY, 2020**

The Clerk advised Members, that the Minutes of the 2020 Annual Meeting were formally proposed, seconded and agreed at the 16<sup>th</sup> June, 2020 meeting; under Minute number: 3. 79/20.

**Members agreed the following:** Re-affirmed the above decision.

## **5. 91/21**

### **NOMINATIONS TO SERVE ON LOCAL COMMITTEES AND OUTSIDE BODIES**

The Clerk provided Members with a copy of the current list of Councillors who serve on Local Committees and Outside Bodies.

**Members agreed the following:** Confirmed the current list for the year 2021 / 2022.

**Note:** See list of Councillors who serve on Liaison, Local Committees and Outside Bodies - as appendix to the end of these Minutes (**Pages 8 and 9 below**).

### **General Council Meeting**

## **6. 92/21**

### **APPLICATIONS UNDER SECTION 85 (1) OF THE LOCAL GOVERNMENT ACT 1972 (NON-ATTENDANCE AT MEETINGS) COUNCILLOR JOHN THOMAS**

The Clerk brought to the attention of Members, an application by Councillors John Thomas, under the above referred to Act. The letters of application advised in relation to their non-attendance at Council meetings; over the past six months.

**Members agreed the following: (1)** Confirmed the non-attendance of Councillor John Thomas due to medical reason.

## 7. 93/21

### DECLARATIONS OF INTEREST

The following Declarations of Interest were Declared:

- (1) Councillor Dylan Roberts: Planning application number: 062612 – for proposed cattle shed and feed store, at Fron Farm, Hendre. **Minute number 13(A). 103/21(d) on page 7 below.**
- (2) Councillor G. T. Robinson: Payment of accounts. **Minute number: 14. 105/21 on page 8 below.**

## 8. 94/21

### TO APPROVE THE MINUTES OF THE MEETING HELD ON HE 19<sup>TH</sup> APRIL, 2020

The Minutes were proposed as correct by Councillor Colin D’Arcy and seconded by Councillor Delyth Taylor and formally agreed by the Members present.

## 9. 95/21

### MATTERS ARISING

The Clerk referred to the following matters from previous Minutes:

- (1) **Minute no: 4. 70/21 (1) (page 2)** – in relation to vehicle activated signage in Pentre Halkyn. The Clerk advised, that whilst a request had been sent, together with a reminder to Flintshire County Council Highways, seeking the areas for the signage installation and maintenance agreement; no reply had been received. The two areas for the signage were confirmed as: Brynford Road (near Willowfield) and Milwr Road.

**Members agreed the following:** Were disappointed with the lack of a reply, in particular, as the Community Council were funding the scheme without any financial assistance from the County. The Clerk to write further together with the assistance of County Councillor Jean Davies.

- (2) **Minute no: 4. 70/21 (1) (page 2)** – in relation to seeking the Police complete speeding surveys in the Pentre Halkyn area. The Clerk advised, that PCSO Connor Free together with a colleague had confirmed. A number of speed enforcement operations had been carried out in the Pentre Halkyn area over the past two weeks.
- (3) **Minute no: 5(F). 76/21 (page 5)** – in relation to the Clerk obtaining quotations for notice boards in Halkyn and Rhes Y Cae. Members viewed virtually four quotations for each board  
(1) Halkyn made to order size (2) Rhes Y Cae standard size as present board.

**Members agreed the following:** (1) Accepted quotations from Gwyn R. Jones, as further below (2) The Clerk to obtain a quotation from Gwyn R. Jones to re-stain and general maintenance to the notice boards in Pentre Halkyn and Rhosesmor.

- New notice board in Halkyn (Parish Hall entrance) at a cost of £1,293.00; as per specification supplied. Two doors to be lockable with different keys (left hand side and centre); with the third section open for public use; with latch. One additional post at £75.00; to include removal of old board & fitting of new board.
- New notice board in Rhes Y Cae at a cost of £935.00; similar size as present. Both doors with latch for public access. Two additional posts at £75.00 each; to include removal of old board & fitting of new board.

**Total cost: £2,453.00**

**10(A). 96/21**  
**CORRESPONDENCE**

**The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:**

- (1) The Clerk advised, that the following criminal offences had been reported to the North Wales Police, that had occurred within the Halkyn Community Council area:

**Berth Ddu:** 4 x Violence / 2 x Anti-social behaviour

**Halkyn:** No offences reported

**Pentre Halkyn:** No offences reported

**Rhes-Y-Cae:** No offences reported

**Rhosesmor:** 4 x violence

- (1) North Wales Police: Invitation from PCSO Connor Freel and colleague; to arrange a site meeting with two or three Councillors in the Halkyn Council area. Councillor Delyth Taylor expressed an interest.

**Members agreed the following:** The Clerk to arrange a site meeting in Rhosesmor; between Councillor Delyth Taylor and PCSO Connor Freel.

- (2) Aura Leisure - Flintshire County Council: Play Area match-funding for 2021 / 2022. The Clerk advised, that in accordance with a previous decision by Council; an expression of interest has been made to match-fund the sum of £10,000.00 towards upgrading the Halkyn children's play area.
- (3) Aura Leisure - Flintshire County Council: Confirmation that the broken zip wire apparatus in the Halkyn children's play area; will be repaired by the County Council
- (4) Tesco Community Grant funding for 2021. Information forward to Halkyn Parish Hall Management Committee.
- (5) Flintshire County Council: Grass cutting schedule for the County: forwarded to Councillors for information.
- (6) Pant Y Pwll Dwr Cemex Quarry: Notification of Quarry liaison meeting to be held in June.

**10(B). 97/21**  
**CLERK'S REPORT**

- (a) The Clerk advised Members in relation to the following deposits to the Council's bank account:
- £16,666.66 - Flintshire County Council: First precept payment for financial year 2021 / 2022
  - £1,680.00 – Flintshire County Council: Cemetery grant.

- £1,070.55 - HM Revenue & Customs: VAT Refund for financial year 2020 / 2021
- (b) The Clerk advised, that he had been contacted by AURA Leisure & Libraries; who wished to recommence the Halkyn Parish Hall Library. The Clerk had been in contact with the Parish Hall Management Committee; who will liaise with the Library Service.
  - (c) Halkyn Parish Hall: Hall opening update from 3<sup>rd</sup> May. Under the current restrictions, the following is allowed: Organised activities for the development and wellbeing of children / organised activities taking place for adults / No private bookings allowed.
  - (d) Wales Government: Section 47 of the Local Government and Elections (Wales) Act 2021. The Clerk advised Members in relation to the wording of the Act, in particular, the holding of future meetings.
  - (e) The Clerk advised, in relation to an outstanding burial account of £880.00, following an interment in March. The Clerk further advised, that despite a number of reminders to pay to a firm of Funeral Directors in the Wirral area; the account remains outstanding. The Clerk has written a final demand; whereby if not paid; the Clerk will seek the permission of Council at the June meeting to issue a claim in the County Court.

#### **10(C). 98/21**

#### **TO RECEIVE: INTERNAL AUDITOR'S REPORT - 2020 / 2021**

The Clerk advised Members, that the Internal Auditor's Report for the year 2020 / 2021 had been received.

The Clerk further advised Members in relation to the contents of the report. Copies of the report were provided to the Chair and Vice Chair of Council prior to the meeting. Members were shown a virtual copy of the report.

**Members agreed the following:** The Internal Audit report be accepted. The recommendations will be implemented.

#### **10(D). 99/21**

#### **WALES AUDIT: ANNUAL RETURN FOR THE YEAR ENDED 31<sup>ST</sup> MARCH, 2021**

The Clerk advised Members that Sections in the above document named: Accounting statements for 2020-21, together with the Annual Governance Statement (Part 1) had been completed by the Clerk prior to the return being presented to the Internal Auditor. The Clerk further advised, that the Annual Internal Audit report section had been completed by JDH Business Services. The Council Approval and Certification Section was now required to be signed by the Clerk and formally approved by Council for signature by the Chair. Members were shown a virtual copy of the return.

**Members confirmed the following:** The Approval and Certification Section on page 4 of the Annual Return; to be signed by both the Chair and Clerk. As the Council meeting was held by video conference; the Clerk to obtain the signature of the Chair of Council on the Annual Return in due course.

#### **10(E).100/21**

#### **STREETSCENE SCHEDULE (FLINTSHIRE COUNTY COUNCIL)**

**The following update report has been received from Street Scene:** Street Scene comment in italics:

- (1) Dog fouling in the area of Bryn Y Foel, Rhosesmor. Could signage be placed in the area. *Signage will be placed in the area.*
- (2) Could a Pentre Halkyn name sign with drive slowly be erected in the area of Buxton Lane, Pentre Halkyn. *The new gateway signage will be at a cost to Halkyn Community Council and I will arrange to have the signs erected free of charge. Could I suggest a new sign on Brynford Road - before the cattle grid opposite the junction with Buxton Lane.*

**Members agreed the following:** A new sign in the area as suggested above. The Clerk to seek the cost of two new Pentre Halkyn road name signs, with drive slowly - to be sited in: Buxton Lane and Brynford Road.

- (3) Cattle grid near Black Lion Farm, Rhos Y Cae. It is appreciated that the grid cleansing has been completed; could a timescale for the outstanding work be advised. *Not sure what extra works !*

Councillor Nicola Richardson advised, that she had spoken to a County Council member of staff at the cattle grid area, whereby the outstanding work was highlighted.

**Members agreed the following:** Councillor Richardson to forward to the Clerk photographs of the outstanding work.

## 11. 101/21

### **REPRESENTATIVES REPORTS (COMMITTEES, LIAISON & MEETINGS ATTENDED)**

There were no reports specific to the Local Committees and Outside Bodies schedule, or Council Members who had attended meetings on behalf of the Council.

## 12. 102/21

### **COUNTY COUNCILLORS' REPORTS (COUNCILLOR MISS. JEAN S. DAVIES & COUNCILLOR COLIN LEGG)**

Councillor Miss Jean S. Davies advised in relation to the following:

- (i) Complaint in relation to Quarry lorries in the area of Pentre Halkyn.
- (ii) Complaint with parking concerns in the Allt Y Plas area.

## 13(A). 103/21

### **PLANNING APPLICATIONS**

**The following planning applications were considered by Members at the meeting:**

- (a) Application number: 062767 – for erection of 2 storey extension to existing dwelling, at East View, Rhosesmor.

**Comment by Council:** No objection to the application, as long as planning policies and planning guidance notes are complied with.

- (b) Application number: 062685 – for erection of a single storey side extension with pitched roof. Replace existing kitchen front facing window with new external doors, at Ty Onnen, Moel y Crio.

**Comment by Council:** No objection to the application, as long as planning policies and planning guidance notes are complied with.

(c) Application number: 062640 – for erection of a rear single storey side extension consisting two storey double garage (bedrooms at first floor) annex, at The Paddocks, Rhosesmor.

**Comment by Council:** No objection to the application, as long as planning policies and planning guidance notes are complied with.

(d) Application number: 062612 – for proposed cattle shed and feed store, at Fron Farm, Hendre.

**Comment by Council:** No objection to the application, as long as planning policies and planning guidance notes are complied with.

**Declaration of Interest:** Councillor Dylan Roberts declared an interest (**Minute number 7. 93/21 on page 3 above.**)

**13(B). 104/21**

**PLANNING DECISIONS**

**The following planning decision has been received from Flintshire County Council:**

- Application number: 060547 – for retrospective amendment to planning application 051487 to allow re-alignment of plot 2 and plot 3, to include a change to house type on plot 2, at Land side of The Bungalow, Rhosesmor. Refused.

**14. 105/21**

**APPROVAL OF ACCOUNTS FOR PAYMENT**

<b>Cheque Number</b>	<b>Payee</b>	<b>Net £</b>	<b>Vat £</b>	<b>Total £</b>
	<b><u>Payments made / due – to be confirmed:</u></b>			
	<b>BACS:</b> D P Healy Roofing (New roof on Bier House – as previously agreed quotation) (Payment authorised by two bank signatories in-between meetings). £2,000.00 replace roof / £400.00 replace rotten timber / £500.00 replace rotten soffit boards)	2,900.00		2,900.00
	<b>Standing Order:</b> R. P. Parry - Clerk to Council (Monthly salary & home working allowance for April) Payments dated: 03/05/2021			
	<b>Direct Debit:</b> Scottish Power (April - Street Lighting Electricity Account payment due: 17/05/2021)	120.96	6.05	127.01
	<b><u>Payments consideration at meeting to be paid by BACS:</u></b>			
	BHIB Insurance (Council’s annual insurance policy renewal)	686.17		686.17
	JDH Business Services Ltd., (Internal Audit)	210.00	42.00	252.00

	Retiring Chair of Council Annual Allowance (Councillor G. T. Robinson) Declaration of Interest: <b>Minute number 7. 93/21 on page 3 above.</b>	400.00		400.00
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**15. 106/21**

**APPLICATIONS FOR FINANCIAL SUPPORT**

<b>Cheque Number</b>	<b>Name of organisation</b>	<b>Amount granted £</b>
	<b><u>Authorised to be paid by BACS:</u></b>  Ty Gobaith / Hope House Children's Hospice Section 137 LGA 1972.	£250.00

**16. 107/21**

**Members agreed the payments of the above accounts and financial support as listed.**

**There being no further business, the Chairman thanked everyone for attending and closed the meeting.**

**SIGNED BY THE  
CHAIRMAN.....**

**DATE OF  
APPROVAL.....**

# **Cyngor Cymuned Helygain Halkyn Community Council**

## **LIST OF LIAISON, LOCAL COMMITTEES AND OUTSIDE BODIES FOR YEAR 2021 / 2022**

<b>NAME OF ORGANISATION</b>	<b>COUNCIL REPRESENTATIVES NAME(S)</b>
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Aberdo and Bryn Mawr Quarry Liaison	Councillor L. Howard Morris
Flintshire Local Access Forum	Councillor John Thomas
Flintshire County Council – County Forum	Councillor Colin D’Arcy
Halkyn Cemetery	Councillors’ Colin Barker, Brian Coleclough, Mrs. J. Wendy Sigsworth, Mrs. Nicola Richardson
Halkyn Parish Hall Trust	(All Council Members)
Hendre Quarry Liaison	Councillors’ Colin Barker, Dylan Roberts
Joint Consultative Committee	Councillors’ Brian Coleclough, Mrs. J. W. Sigsworth
Pant Quarry Liaison	Councillor Colin Barker
Pant y Pwll Dwr Quarry Liaison	Councillor L. Howard Morris
Pentre Halkyn Community Centre	Councillors’ Brian Coleclough, B. Glyn Coleclough, L. Howard Morris
Planning Sub-Committee	(All Council Members)
Police Community Consultative Group	Councillors’ Colin Barker or Mrs. Delyth Taylor
Rhosesmor Institute	Councillors’ G. T. Robinson, John Thomas, Mrs. J. Wendy Sigsworth
Rhos Helyg School Governor	Councillor David Roberts
Tiger Tim Liaison Committee	Councillor John Thomas