



CYNGOR CYMUNED HELYGAIN / HALKYN COMMUNITY COUNCIL

Minutes of the Meeting of Halkyn Community Council, Held Virtually by Video and Telephone Conference, On Monday the 20th July, 2020, at 7.30pm.

1(A). 93/20 PRESENT

Councillor G. T. Robinson (Chair)
Councillor Brian Coleclough (Vice Chair)
Councillor Colin Barker
Councillor B. Glyn Coleclough
Councillor Colin R. D'Arcy
Councillor L. Howard Morris
Councillor Mrs. Nicola Richardson
Councillor David G. Roberts
Councillor Mrs. J. Wendy Sigsworth
Councillor Mrs. Delyth Taylor

Clerk & Financial Officer R. Phillip Parry

1(B). 94/20 APOLOGIES

Councillor Miss. Jean S. Davies (Community & County)
Councillor Dylan Roberts
Councillor John Thomas

Councillor Colin Legg (Flintshire County)

2. 95/20 DECLARATIONS OF INTEREST

There were no Declarations of Interest Declared.

3. 96/20 TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 15TH JUNE, 2020

The Minutes were proposed as correct by Councillor Mrs. Delyth Taylor and seconded by Councillor David Roberts and formally agreed by the Members present.

4. 97/20 MATTERS ARISING

The Clerk referred to the following matters from the previous Minutes:

Minute no: 4. 80/20 sub minute number 9.55/20 (i) (page 2) in relation to Vehicle Activated Signage in Pentre Halkyn. The Clerk advised, that the Street Scene Officer had further confirmed, that the 'Traffic Counters' will be placed in the Pentre Halkyn area roads, once the lockdown measures have been relaxed.

Minute no: 4. 80/20 sub minute number 9.55/20 (ii) (page 2) in relation to Lottery funding for a bilingual concert to be held in Halkyn Parish Hall. The Clerk recollected to Councillors, the information provided during the June Council meeting, that the Lottery will provide an update before the end of June. The Clerk further advised, that there had been no further communication received.

Minute no: 4. 80/20 sub minute number 9.55/20 (iii) (page 2) in relation to new plaques and maintenance work on the Rhosesmor Cenotaph. Whilst the plaques had been installed, unfortunately, there were two spelling mistakes on one of the plaques. Councillor Mrs. Delyth Taylor had kindly taken photographs which had been sent to Delyn Memorials, who had confirmed the error, which would be rectified. Discussion in relation to painting the railings around the cenotaph.

Members agreed the following: Councillor Mrs. Delyth Jones Taylor to contact a Rhosesmor based painting contractor, to seek a quotation. As there is no Council meeting held in August, the quotation to be considered by the Chair and Vice Chair of Council when received.

Pending matter referred to on page 2, in relation to the commencement of work to level the first two rows in the Council Cemetery at St. Mary's Church in Halkyn. The Clerk advised, that the contractor had previously stated, that the work would commence in June. The Clerk had further contacted the contractor seeking an update on more than one occasion; there had been no reply.

5(A). 98/20

CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:

- (1) The following report had been received from PCSO Connor Freel, in relation to reported criminal offences within the Community:

Halkyn: 1 x ASB Environment – Vehicle off-roading on the mountain. Maroon coloured 4 x 4 no further details.

Pentre Halkyn: 2 x ASB Environment - Reports that a white Volkswagen Crafter has been sighted near the quarry and there have been quadbikes unloaded from the back to cause a nuisance in the quarry. Investigation on-going.

Rhes-Y-Cae: 7 No offences reported.

Rhosesmor: No offences reported.

Councillor Mrs. Delyth Taylor expressed her concern, in relation to speeding traffic travelling along the B5123 road in Rhosesmor. The Clerk advised, that this area had been placed on the Go Safe rota and should be visited on a rolling basis.

- (1) Flintshire County Council – Notification that a two week Summer Play Scheme will be held in late August, prior to children returning to school in September. The cost of the scheme would be £871.64 (10 sessions over 10 days). The grant towards the cost from the Welsh Government, whilst previously granted, has now been withdrawn. The cost for the two locations in Pentre Halkyn and Rhosesmor is £1,743.28. The Clerk advised Members, that the cost was within the budget set for the financial year. The Clerk recollected to Members that the correspondence had been sent to Members by e-mail, who had further agreed, the budgeted cost of the above two week summer play scheme.

Members agreed the following: Confirmed their decision made by e-mail, as above.

The following correspondence was forwarded by e-mail to Members:

- Flintshire County Council – Frequently asked questions; covering all departments of the County Council
- Flintshire County Council – Operational guidance for the retail sector
- Flintshire County Council – County Forum meeting in July cancelled. Councillors’ Colin D’Arcy and David Roberts advised
- Local Democracy and Boundary Commission – Review of Electoral Arrangements for the County of Flintshire. The report recommends amalgamating the current Wards of Halkyn and Brynford, but to retain two County Councillors. The Review also recommends a reduction to 66 from 70 County Councillors in Flintshire
- Welsh Assembly: Update in relation to changes to coronavirus restrictions in Wales – effective from Monday 1st June
- Hannah Blythyn AM – Welsh Government Coronavirus update
- North Wales Police & Crime Commissioner – Road Legislation Changes Survey
- Betsi Cadwaladr University Health Board – Coronavirus guidance
- Tarmac – Proposed planning application at Hendre Quarry

5(B). 99/20

CLERK’S REPORT

- (a) The Clerk advised, that the following buildings were in receipt of the £10,000.00 grant from the Welsh Government, which was paid via Flintshire County Council: Halkyn Parish Hall, Pentre Halkyn Community Centre and Rhosesmor Village Hall. Unfortunately, the Rhes Y Cae Village Hall was not registered as a separate building from the Village Church named Christchurch, and was therefore not eligible for the grant.
- (b) The Clerk advised, that a request had been received from a resident of the Halkyn Village Green area, that the bench seating in the locality be refurbished and repainted. The Clerk had contacted Rachael Watson the Halkyn Ranger – who had agreed to arrange for the work to be carried out.
- (c) The Clerk advised, that from July 2020, there was no requirement for him to pay National Insurance, and requested that the salary standing order be amended to reflect the increase payable each month. The Clerk also requested that the cemetery administration quarterly payment standing order also be amended, as this payment also included national insurance deduction.

The Clerk further advised, that the PAYE HMRC IT software indicated a tax refund for April, May and June which totalled £26.31.

Members agreed the following: (1) To authorise and two Councillors to sign an amended HSBC Bank Standing Order mandate form for the Clerk's monthly salary, together with the quarterly cemetery administration payment (2) To pay the Clerk £26.31 in relation to the PAYE refund – as above.

5(C). 100/20

TO RECEIVE AND APPROVE THE QUARTERLY STATEMENT OF ACCOUNTS TO THE 30TH JUNE, 2020

The Clerk, as Financial Officer, provided Members with a copy of the Quarterly Statement of Accounts, as at the end of June, 2020, together with copies of the two Council Bank account statements. The Clerk further provided Members, with a breakdown in relation to the budget headings, which included income and expenditure to-date.

Members agreed the following: Approved the Statement of Accounts, whereby the document was agreed to be signed by the Chair of Council; Councillor G. T. Robinson.

5(D). 101/20

TO APPOINT COUNCIL MEMBER TO COUNTERSIGN THE QUARTERLY STATEMENT OF ACCOUNTS AND BANK STATEMENTS

The Clerk advised, that the Financial Regulations state, that a Councillor should be appointed to countersign the quarterly Statement of Accounts and Bank statements, in addition to the Chair of Council. The Clerk recommended that the Vice Chair of Council complete this task.

Members agreed the following: The Vice Chair be appointed as the Council Member to countersign the above referred to documents.

5(E). 102/20

STREETSCENE SCHEDULE (FLINTSHIRE COUNTY COUNCIL)

The following concern has been reported to Street Scene:

- Speed signage on B5123 road – top of hill near to the Red Lion, Rhosesmor. The sign is not clearly visible due to foliage growing around it.

The following update report had been received from Street Scene:

- (1) Cattle grid gate on St. Mary's Church Hill, Halkyn. Latch repaired.
- (2) Number of potholes in the Willowfield Road area in Pentre Halkyn. Area has been visited whereby the potholes are an old utility opening which the County Council surface dressed over last year. This has since compacted / settled, causing by vibration in the early mornings while HGV's are traveling to the quarry. The area will be added to the list when our patching programme commences.
- (3) Request for a red dog bin in the Willowfield area of Pentre Halkyn. The County Council are not aware of any dog fouling issues in Willowfield area. Contact will be made with Councillor Colin D'Arcy to seek further information.
- (4) Community speed watch in Pentre Halkyn. Street Scene are aware of this initiative and will make enquiries to ascertain if the scheme is still in existence.

The following concern was brought to the attention of the meeting:

- Overgrown tree canopy on the B5123 road – travelling from the area of St. Mary’s Church, Halkyn towards Halkyn Village (Cattle grid) area is a cause of concern. The branches are being knocked by high sided vehicles. Concern is expressed that branches may fall into the road and cause an accident.

The Clerk advised that the above concern would be brought to the attention of StreetScene.

6. 103/20

REPRESENTATIVES REPORTS (COMMITTEES, LIAISON & MEETINGS ATTENDED)

There were no reports specific to the Local Committees and Outside Bodies schedule, or Council Members who had attended meetings on behalf of the Council.

7. 104/20

COUNTY COUNCILLORS’ REPORTS (COUNCILLOR MISS. JEAN S. DAVIES & COUNCILLOR COLIN LEGG)

- ❖ Councillor Miss Jean S. Davies advised, in relation to the following: Unauthorised development in an area known as Paradise Pride, The Nant. The matter had been further referred to the County Planning Enforcement Officer for action.
- It was reported that County Councillor Colin Legg was recovering well at his home, following orthopaedic surgery.

8(A). 105/20

PLANNING APPLICATIONS

The following planning applications were dealt with by the Members at the meeting:

- (a) Application number: 061463 – for conversion of barn to 1 dwelling, at Plas Newydd Farm, Halkyn

Comment by Council: Subject to compliance with relevant policies and planning guidance notes, then no objections raised.

- (b) Application number: 061273 – for the erection of two storey side extension to existing dwelling and detached garage, at Warren Bank, Wern Y Gaer, Moel Y Crio

Comment by Council: Subject to compliance with relevant policies and planning guidance notes, then no objections raised.

- (c) Application number: 061223 - for the erection of summerhouse, at 2, Fulbrook Villas, Halkyn

Comment by Council: Subject to compliance with relevant policies and planning guidance notes, then no objections raised.

8(B). 106/20

PLANNING DECISIONS

The following planning decision had been received from Flintshire County Council:

- ❖ Application number: 061181 – for the erection of rear single storey extension and attached garage to side of dwelling, at Bryn Y Maen, Buxton Lane, Pentre Halkyn. Approved.

9. 107/20**HALKYN PARISH HALL TRUST – TRUSTEES MEETING**

The Clerk advised Members in relation to the following:

- (i) The Halkyn Parish Hall is still currently closed. The Wales Government restrictions have been relaxed, whereby Village Halls can re-open from to-day – 20th July. The lifting of the restriction only allows limited usage of the Hall and does not include meetings.
- (ii) The Parish Hall Management Committee are in the process of perusing the reopening guidelines, and have confirmed in an e-mail to the Clerk, that the requirements will be adhered to prior to reopening the building.
- (iii) The Clerk advised Members, that the emergency repair to the Parish Hall roof had been completed, although there had been a delay due the current restrictions. The Chair of the Hall Management Committee, had confirmed to the Clerk, that the work has been completed satisfactory. The invoice is included in the list of payments for this evening’s meeting.
- (iv) The following concern was reported: The hedge / bushes within the grounds of the Parish Hall are restricting the visibility aspect at the junction to the Rhes Y Cae Road – the junction to the left hand side of the cattle grid entrance to the Hall – from the B5123 road travelling past the Bier House.

Members agreed the following: The Clerk to contact the Chair / Caretaker of the Parish Hall, to seek the hedge / bushes to be trimmed.

10. 108/20**APPROVAL OF ACCOUNTS FOR PAYMENT**

Cheque Number	Payee	Net £	Vat £	Total £
	<u>Payments made – to be confirmed:</u>			
	Standing Order: R. P. Parry - Clerk to Council (Monthly salary & home working allowance for June) Payments dated: 01/07/2020 Quarterly payment for Cemetery administration dated: 01/07/2020			
	BACS: H. M. Revenue & Customs. Clerk’s PAYE & Clerk & Council NI - April, May & June 2020 – payment dated: 06/07/2020	845.16		845.16
	<u>Payments for consideration at meeting to be paid by BACS:</u>			
	Direct Debit: Scottish Power (June - Street Lighting Electricity Account payment due: 20/07/2020)	120.60	6.03	126.63
	Wilday Construction Ltd (Urgent repairs to Halkyn Parish Hall roof – as previously agreed by Council)	1,490.00	298.00	1,788.00

	R. P. Parry – Clerk: HMRC / PAYE refund for April, May & June	26.31		26.31
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11. 109/20

APPLICATIONS FOR FINANCIAL SUPPORT

Cheque Number	Name of organisation	Amount granted £
	<u>Authorised to be paid by BACS:</u>	
	Halkyn Junior Football Club - Application to release funding of £1,500.00 previously granted by Council – to be paid upon production of purchase receipts (Clerk confirmed, that the copy purchase receipts had been provided, together with a copy of a bank statement) (Section 19 LGA (Miscellaneous Provisions) Act 1976)	£1,150.00
	Marie Curie Cancer Care (Rhyl) Application for annual donation (Section 137 LGA 1972)	£100.00
	Hope House / Ty Gobaith (Conwy) Application for financial assistance (Section 137 LGA 1972)	£100.00

12. 110/20

Members agreed the payments of the above accounts and financial support as listed.

There being no further business, the Chairman thanked everyone for attending and closed the meeting.

**SIGNED BY THE
CHAIRMAN.....**

**DATE OF
APPROVAL.....**