



# **CYNGOR CYMUNED HELYGAIN / HALKYN COMMUNITY COUNCIL**

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**Minutes of the Meeting of Halkyn Community Council,  
Held in the Halkyn Parish Hall,  
On Monday the 18<sup>th</sup> November, 2019, at 7.00pm**

**1(A). 167/19  
PRESENT**

Councillor Brian Coleclough (Vice Chair)  
Councillor Colin Barker  
Councillor B. Glyn Coleclough  
Councillor Colin R. D'Arcy  
Councillor Mrs. Nicola Richardson  
Councillor David G. Roberts  
Councillor Mrs. J. Wendy Sigsworth  
Councillor Mrs. Delyth Taylor  
Councillor John Thomas

Clerk & Financial Officer R. Phillip Parry

**1(B). 168/19  
APOLOGIES**

Councillor Miss. Jean S. Davies (Community & County)  
Councillor L. Howard Morris  
Councillor Dylan Roberts  
Councillor G. T. Robinson

Councillor Colin Legg (Flintshire County)

The Acting Chair of Council, Councillor Brian Coleclough, offered the Council's condolences to Councillor David Roberts and his family, on the recent passing of his father.

**1(C). 169/19  
ANNUAL GENERAL MEETING – HALKYN PARISH HALL**

The Vice Chair of Council, Councillor Brian Coleclough, welcomed members of the Halkyn Parish Hall Management Committee, to the Annual General Meeting – between the Parish Hall Trustees (Community Councillors) and the Management Committee.

**(Separate Minutes taken for this particular meeting)**

## **1(D). 170/19**

### **CHANGE TO LED LIGHTING IN HALKYN PARISH HALL**

Mr. Andy Wood (Chair of Halkyn Parish Hall Management Committee), addressed Members in relation to the project to change the lighting in the Parish Hall to LED models. Mr. Wood provided details in relation to meetings with a number of electrical contractors, who had thereafter provided quotations for the specification required. The Clerk confirmed, that Mr. Wood had forwarded to the Clerk copies of three quotations received. Details in relation to the three quotations were provided to Members.

**Members agreed the following:** To accept the quotation from All Electric Contractors Ltd (Greenfield), at a cost of £3,172.82 plus VAT of £634.56 – Total £3,807.39. This figure may increase should any identified problem occur during installation – whereby the Clerk will contact the Chair and Vice Chair.

## **2. 171/19**

### **DECLARATIONS OF INTEREST**

**The following Declaration of Interest were Declared:**

Councillor Mrs. Delyth Taylor – in relation to planning application number: 060635 – at Ivy House, Halkyn (**Minute number 8(A). 180/19 on page four below**)

## **3. 172/19**

### **TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 21<sup>ST</sup> OCTOBER, 2019**

The Minutes were proposed as correct by Councillor Glyn Coleclough and seconded by Councillor Mrs. Delyth Taylor and formally agreed by the Members present.

## **4. 173/19**

### **MATTERS ARISING**

The Clerk referred to the following matters from the previous Minutes:

**Minute no:1(C). 147/19 (pages 1 and 2)** in relation to a residents concerns with youths and others in the area of Pentre Halkyn Community Centre. The Clerk advised, that the concerns had been reported to PCSO Connor Freel. PCSO Freel had telephoned the Clerk to advise that he had made arrangements to visit the resident at their home.

**Minute no: 4. 151/19 sub minute number: 5(B). 134/19 (iv) (page 2)** in relation to legal guidance from the Society of Local Council Clerk's (SLCC) – to confirm, if the Council were able to provide financial assistance to St. Mary's Church, Halkyn, towards the tarmacking of a joint entrance to the respective Cemeteries. The Clerk advised, that whilst he received a weekly update from the SLCC, they were still awaiting advise from their appointed legal advisors.

**Minute no: 9. 162.19 (page 6)** in relation to obtaining three estimates to level the first two rows of internment ploys at the Council Cemetery adjacent to St. Mary's Church, Halkyn. The Clerk advised that Councillor Howard Morris is still progressing the estimates.

**Minute no: 10. 163.19 (pages 6 and 7)** in relation to receiving two quotations for the refurbishment of the memorial seat - sited on land to the front of the former Rhos Y Cae School, together with a quotation for the re-installation of the seat in the nearby children's play area. The Clerk advised that the following two quotations had been received: **(1)** Refurbishment of the seat £425.00 **(2)** Re-installation in the Children's play area £125.00

**Members agreed the following:** Accepted the above two quotations.

**5(A). 174/19**

**CORRESPONDENCE**

**The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:**

- (1) The following report had been received from PCSO Connor Freel, in relation to reported criminal offences within the Community:

**Pentre Halkyn - 1 x Anti-Social Behavior** – Report of fires and ASB in Henblas Quarry. Evidence of parties being held, and the firing of a pellet gun / **1 x Suspicious Circumstances** – 4/5 persons hanging around the Community Centre at Allt Y Plas.

**Rhosesmor - 1 x Road Related Offence** – Two males with no helmets on riding a motorbike travelling through the village – motorbike had L plates.

**Halkyn and Rhes Y Cae** – no reported criminal offences

- (2) Flintshire County Council – Winter maintenance provision for 2019 / 2020.
- (3) Flintshire County Council – Feedback from further visits to Town & Community Councils from Members of Flintshire Standards Committee.
- (4) Flintshire County Council – Flintshire Local Development Plan Consultation – 30<sup>th</sup> September to 11<sup>th</sup> November, 2019.
- (5) Flintshire County Council – County Forum meeting dates for 2020 – provided to Councillors' Colin D'Arcy and David Roberts.

**5(B). 175/19**

**CLERK'S REPORT**

The Clerk provided Members with updated policies for their Policy Folders. The Clerk advised, that Councillors not present would be sent the updates by the postal service.

**5(C). 176/19**

**CLERK'S CONTRACT OF EMPLOYMENT**

The Clerk addressed Members in relation to an application for consideration to increase the weekly working hours. Members were provided with a written statement from the Clerk, which contained details in relation to the Clerk's current working hours, salary and increase of duties – together with examples of a number of other Council Clerk's holiday pay, working hours and salary payments.

**Members agreed the following:** (1) The Clerk to receive two extra hours a week – one hour towards holiday entitlement and the other hour for general Clerk's duties (2) The increase to be effective from 1<sup>st</sup> December, 2019 (3) The Clerk was authorised to amend the salary standing order to reflect the increase.

**5(D). 177/19**

**PRECEPT AND FINANCIAL ALLOCATIONS FOR 2020 / 2021**

The Clerk advised that this exercise was to enquire with the Members of the Council, if there were any items of expenditure, extra to the present allocation in the 'Earmarked Reserves' to be included in the next financial year. A copy of the current ear-marked reserves was provided to Members.

**Members agreed the following:** (1) Rhosesmor War Memorial £1,000.00 (2) Council Cemetery Enhancement Scheme – £10,000.00 (3) Installation of LED lights in Pentre Halkyn Community Centre, Rhosesmor and Rhes Y Cae Village Halls – approximate cost £9,000.00

## **6. 178/19**

### **REPRESENTATIVES REPORTS (COMMITTEES, LIAISON & MEETINGS ATTENDED)**

- Councillors' Brian Coleclough and Mrs. Wendy Sigsworth, reported on their attendance at a recent Halkyn Joint Consultative Board meeting, held in Halkyn.

## **7. 179/19**

### **COUNTY COUNCILLORS' REPORTS (COUNCILLOR MISS. JEAN S. DAVIES & COUNCILLOR COLIN LEGG)**

The Clerk advised, that both Councillors' Miss. Jean Davies and Colin Legg had confirmed, that there were no matters to bring to the attention of the Council.

## **8(A). 180/19**

### **PLANNING APPLICATIONS**

**The following planning applications were dealt with by the Members at the meeting:**

- (a) Application number: 060635 – for first floor extension to provide third bedroom and a bathroom, at Ivy House, Halkyn.

**Comment by Council:** Providing that the application complies with planning policy, then no objections raised.

**Note:** Councillor Mrs. Delyth Taylor – Declared an Interest in the above planning application number: 060635 – at Ivy House, Halkyn (**Minute number 2. 171/19 on page two above**)

- (b) Application number: 060634 – for first floor side extension over garage and internal alterations, at Wayside, Wern Road, Rhosesmor.

**Comment by Council:** Providing that the application complies with planning policy, then no objections raised.

- (c) Application number: 060547 – for amendment to planning approval 051487 – to allow the re-alignment of Plot 2, at Land side of The Bungalow, Rhosesmor.

**Comment by Council:** Providing that the application complies with planning policy, then no objections raised.

## **8(B). 181/19**

### **PLANNING DECISIONS**

**The following planning decisions have been received from Flintshire County Council:**

- (a) Application number: 060422 – for approval of details reserved by a number of conditions – attached to planning application number: 051668, at Brookside Works, The Nant, Rhydymwyn. Approved
- (b) Application number: 060423 – for approval of details reserved by a number of conditions – attached to planning application number: 052397, at Brookside Works, The Nant, Rhydymwyn. Approved
- (c) Application number: 060370 – installation of wind turbine, at Dafarn Dywyll, Brynford Road, Pentre Halkyn. Approved.

## 9. 182/19

### APPROVAL OF ACCOUNTS FOR PAYMENT

Cheque Number	Payee	Net £	Vat £	Total £
	<b>Direct Debit:</b> Scottish Power (October - Street Lighting Electricity Account payment dated 18 <sup>th</sup> November, 2019)	124.92	6.25	131.17
	<b>Standing Order:</b> R. P. Parry - Clerk to Council (Monthly salary & home working allowance for October – payments dated 1 <sup>st</sup> November)			
	<b><u>Payments for consideration at meeting:</u></b>			
643	Flintshire County Council (Summer play scheme in Pentre Halkyn & Rhosesmor)	2,747.90		2747.90
644	Wales Audit Office (External Audit fee)	243.50		243.50
645	Pentre Halkyn Community Centre (Hire fee for Flintshire County Council – Councillor Training)	30.00		30.00
646	R. P. Parry – Clerk (Re-imburement of refreshments for above training session – as per receipt)	11.85		11.85

## 10. 183/19

### APPLICATIONS FOR FINANCIAL SUPPORT

Cheque Number	Name of organisation	Amount granted £
647	Halkyn Parish Hall Management Committee (Application for financial assistance towards purchase of 'Games' equipment). Application adjourned from September – for production of receipts. <b>Note: Receipts received</b> (Section 19 LGA 1976)	750.00

648	<p>Citizens Advice (Mold) Application for annual grant (Section 142(2A) of LGA 1972)</p> <p>Halkyn Junior Football Club (PowerPoint information provided by applicant – in relation to upgrading of facilities at the junior football club (stage 2 project) – to include: Top pitch changing rooms, spectator facilities, plumbing and building, at a total cost of £2,289.98.</p> <p><b>Members agreed the following:</b> To provide 50% of the cost of cost of Stage 2 project – to a maximum of £1,150.00. (Funding will be released upon Council receiving copies of paid invoices)</p>	100.00
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**11. 184/19**

**Members agreed the payments of the above accounts and financial support as listed.**

**There being no further business, the Chairman thanked everyone for attending and closed the meeting.**

**SIGNED BY THE  
CHAIRMAN.....**

**DATE OF  
APPROVAL.....**