



# **CYNGOR CYMUNED HELYGAIN / HALKYN COMMUNITY COUNCIL**

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**Minutes of the Meeting of Halkyn Community Council,  
Held in the Halkyn Parish Hall,  
On Monday the 15<sup>th</sup> July, 2019, at 7.30pm.**

**1(A). 104/19  
PRESENT**

Councillor G. T. Robinson (Chair)  
Councillor Brian Coleclough (Vice Chair)  
Councillor B. Glyn Coleclough  
Councillor Colin R. D'Arcy  
Councillor Miss. Jean S. Davies (Community & County)  
Councillor L. Howard Morris  
Councillor David G. Roberts  
Councillor Dylan Roberts  
Councillor Mrs. J. Wendy Sigsworth  
Councillor Mrs. Delyth Taylor  
Councillor John Thomas

Councillor Colin Legg (Flintshire County)

Clerk & Financial Officer R. Phillip Parry

**1(B). 105/19  
APOLOGIES**

Councillor Colin Barker  
Councillor Mrs. Nicola Richardson

**1(C). 106/19  
Standing Orders were suspended:**

The Chair of Council Councillor G. T. Robinson, welcomed three residents to the meeting.

The residents advised in relation to their concerns following a decision by Flintshire County Council, to changes being made to school transport for pupils attending Mold Alun Campus. A letter sent to parents, which apparently was not sent to all parents – advised the following: From September 2019 the School bus service will operate in a different form: Pupils will have to pay a fee of £150.00 for a concessionary seat. In July, 2020 – the school bus service will be ended. Concern was expressed to the lack of consultation by the County, including children attending the Mold School could be moved to Holywell.

County & Community Councillor Miss. Jean Davies advised, that she has been in contact with County Hall, and will be calling a public meeting to further discuss the changes made by Flintshire. Councillor Miss. Davies would advise the parents in attendance, as to the arranged public meeting in due course.

**1(D). 107/19**

**Standing Orders were restored:**

**2. 108/19**

**DECLARATIONS OF INTEREST**

**There were no Declarations of Interest Declared.**

**3. 109/19**

**TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 17<sup>TH</sup> JUNE, 2019**

The Minutes were proposed as correct by Councillor Brian Coleclough and seconded by Councillor Colin D'Arcy and formally agreed by the Members present.

**4. 110/19**

**MATTERS ARISING**

The Clerk referred to the following matters from the previous Minutes:

**Minute no: 4. 91/19 sub minute numbers: 9.72/19 & 4.48/19 & 4.28/19 (page 2)** in relation to additional inscriptions on Rhosesmor Cenotaph. The Clerk advised that despite further endeavouring to contact the Monumental Mason, these had been no success.

**Members agreed the following:** The Clerk to contact Blackwell's Stonecraft Monumental Mason to seek a quotation.

**Minute no: 4. 91/19 sub minute numbers: 9.72/19 & 4.48/19 & 6.33/19(b) (page 2)** in relation to Rhes Y Cae play area new equipment. The Clerk advised, that Councillor David Roberts had kindly supplied photographs of the suggested play item sited in the Rhosesmor play area. Councillor Mrs. Richardson had consulted in Rhes Y Cae, whereby a revised plan by AURA Leisure had been agreed. The work will not commence until after the school summer holiday period.

**Minute no: 5(A). 92/19 (3) (page 3)** in relation to a request under the Freedom of Information Act to Flintshire County Council, seeking the following information: Number of visits made to the Community Council area by Enforcement Officers – during the last three years – in relation to litter, dog fouling, fly tipping and parking infringement patrols. The Clerk recollects to Members an e-mail forwarded which contained the reply from the County – as follows: 'Officers would generally respond to complaints around the more rural areas of the county, and as such it would be difficult to supply an actual indication of time spent in the specific areas. Enforcement Officers also cover these location when dealing with abandoned vehicles and fly tipping complaints and as such it would be expected that if they witnessed littering or dog fouling when in the area then they would also deal with it accordingly'.

**Minute no: 5(B). 93/19 (iii) (page 4)** in relation to setting up of a direct debit with Scottish Power. The Clerk advised that SP had sent a direct debit form that was required to be signed by the Clerk, together with two Councillors.

**Members agreed the following:** The Clerk and two Council Members who are signatories on the HSBC Bank account to sign the direct debit mandate form.

**Minute no: 5(C). 94/19 (page 4)** in relation to molehill concerns in the Council Cemetery at St. Mary's Church, Halkyn. The Clerk recollects to Members his e-mail dated the 18<sup>th</sup> June, which provided details in relation to Sonic Mole Repellent equipment. Members discussed the use of the equipment and felt it would not be suitable for a Cemetery. The Clerk further advised, that the molehill damage does not appear to have spread.

The Clerk advised that during a visit to the Cemetery a few days previously, he had received complaints from people tending the graves, in relation to the length of the grass. A number of Councillors advised, that they had also received complaints, with one Councillor stating that the grass had been cut – but as it was so long, it had completely covered the interred areas.

**Members agreed the following:** The Clerk to write formally to the Council's Cemetery grass cutter **(1)** Seeking that the grass is cut more frequently during the growing season **(2)** To visit as soon as possible and to clear the grass from around the grave areas.

## **5(A). 111/19 CORRESPONDENCE**

**The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:**

- (1)** The following report had been received from PCSO Connor Freel, in relation to reported criminal offences within the Community:

**Halkyn:** 1 x road related offence – Blue Bell car park – anonymous phone call that male was slumped in his car in the pub car park with headlights on. Officers attended and male was asleep in car - breath sample was taken and was over 3 times the legal limit for alcohol. Arrested and taken to custody.

**Pentre Halkyn:** 1 x suspicious circumstances – Springfield Hill – caller thought they saw someone potentially trying to get into their neighbor's car. Male was described as tall wearing a big, dark jacket / 1 x Anti-social behavior environment at Cemex Quarry – off road bikes in the area for 20 minutes.

**Rhes-Y-Cae:** 1 x suspicious circumstances – Caller reporting suspicious vehicle green Peugeot 206 in the area – VRM given. Local residents in Nannerch apparently saw the same vehicle around 02:00hrs that morning. Registered keeper's house was checked overnight and car was not there, negative area sightings however the car details have been passed to Roads Policing for observations and intel / 1 x ASB environment - 2/4 off road bikes with 4/5 males with no helmets doing circuits in the quarry. Caller noticed vehicles with the bikes, however did not give the details to NWP. Negative sightings when officers attended.

**Rhosesmor:** 1 x ASB nuisance – 4 x trial bikes riding around the mountain. No further details.

- (2)** Flintshire County Council – Feedback following visits to Town & Community Councils in Flintshire, by independent members of the Standards Committee.
- (3)** Flintshire County Council – Summer Play Scheme information. The Clerk advised that the information has been cascaded to: Council Members, Ysgol Rhos Helyg – and placed in all The Council public notice boards.
- (4)** Flintshire County Council – Update in relation to Local Development Plan (Forwarded to all Councillors by e-mail).

**5(B). 112/19**  
**CLERK'S REPORT**

- (i) The Clerk recollected to Members, the Flintshire County Council Grass Cutting Policy, that had been sent to all Councillors by e-mail prior to the meeting.
- (ii) The Clerk advised that his HMRC tax code had been amended, which would result in an amended monthly take home pay. The Clerk requested authorisation to amend the Bank salary standing order.

**Members agreed the following:** The Clerk to amend the Bank salary standing order.

**5(C). 113/19**  
**TO RECEIVE AND APPROVE THE QUARTERLY STATEMENT OF ACCOUNTS TO THE 30<sup>TH</sup> JUNE 2019**

The Clerk, as Financial Officer, provided the Members with a copy of the Quarterly Statement of Accounts, as at the end of June, 2019, together with copies of the two Council Bank account statements. The Clerk further provided Members, with a breakdown in relation to the budget headings, which included income and expenditure to-date.

**Members agreed the following:** Approved the Statement of Accounts, whereby the document was signed by the Chair of Council – Councillor G. T. Robinson.

**5(D). 114/19**  
**REVIEW OF CEMETERY FEES – 2019 / 2010**

The Clerk provided Members with details of the present Community Council fees for Halkyn Council Cemetery – together with details of other Council administered Cemetery fees.

**Members agreed the following:** (1) To increase the fees by 10% rounded up to the nearest £5.00  
(2) The Clerk was asked to advise the local Funeral Directors in relation to the changes in fees, and to update the website accordingly.

**6. 115/19**  
**REPRESENTATIVES REPORTS (COMMITTEES, LIAISON & MEETINGS ATTENDED)**

- (1) Councillor David Roberts advised, of his attendance at a meeting of the Flintshire County Council - County Forum, held in Mold Town Hall. Councillor Roberts attended in place of Councillor Colin D'Arcy. **The following topics were discussed:**
  - Community Endowment Foundation - Raise awareness of the foundation's funding opportunities
  - Financial Management and Governance for Town and Community Councils & Internal Audit Arrangements for Town and Community Councils - Summarise the outcomes and lessons learnt from both Wales Audit Office reports (January 2019)
  - Update on the Council Plan 2019/20 – Update the Forum on the 2019/20 Council Plan Development and in particular the new areas included in the plan which Town and Community Councils can support
  - Overview of the Council's Digital Strategy and Digital Customer Account – Provide an overview of the Council's digital strategy and demonstrate the new digital customer account
  - Welsh Government Statutory Pre-Consultation Process for Major Development – Advise the Forum on how they can engage with the statutory pre-application consultation process for major developments

## **7. 116/19**

### **COUNTY COUNCILLORS' REPORTS (COUNCILLOR MISS. JEAN S. DAVIES & COUNCILLOR COLIN LEGG)**

Councillor Miss. Jean S. Davies advised, that she had no report to bring to the attention of Council. (See minute number: 1(C). 106/19 on pages 1 and 2 above).

## **8(A). 117/19**

### **PLANNING APPLICATIONS**

**The following planning application has been received:**

- Application number: 060019 – for proposed first floor extension above existing ground floor utility & WC to create master bedroom suite, at Quarry Farm, Rhosesmor Road, Northop.

**Comment by Council:** Providing that the application complies with planning policy, then no objections raised.

**(The above application was sent to Members for consultation in-between meetings, due to statutory time limits for observations from County Planning).**

## **8(B). 118/19**

**Members formally confirmed the above decision.**

## **8(C). 119/19**

**The following planning applications were dealt with by the Members at the meeting:**

- ❖ Application number: 060140 – for application for approval of details reserved by condition NO 14 (five year development scheme) attached to planning permission reference: 054768 – at Pant Y Pwll Dwr Quarry, Pentre Halkyn.

**Comment by Council:** Providing that the application complies with planning policy, then no objections raised.

## **8(D). 120/19**

### **PLANNING DECISIONS**

**The following planning decisions have been received from Flintshire County Council:**

- (a) Application number: 059906 – for double garage, at Glasdir View, The Nant. Approved
- (b) Application number: 059959 – to prune 1 sycamore, at Top Lodge, Halkyn. No objection
- (c) Application number: 059800 – garage conservation to residential etc., at 17 Llys Dedwydd, Pentre Halkyn. Approved.
- (d) Application number: 059833 – single storey side and rear extension, at Terfyn, Waen Y Gaer, Moel y Crio. Approved.
- (e) Application number: 059925 – existing LV service line – respective planning for a 2<sup>nd</sup> underground supply, at Slip Inn Farm, Halkyn. Approved

## **9(A). 121/19**

### **HEDGE CONCERNS: OPPOSITE TIGER TIM IN RHOSMOR (CLLR J. THOMAS)**

Councillor John Thomas advised Members, in relation to concerns brought to his attention to the cutting of hedge branches in an area opposite the commercial entrance to Tiger Tim on the B5123 road in Rhosesmor – which is attended to presently by a local resident. Councillor Thomas was of

the opinion that the area was owned by the Community Council. The Clerk advised, that during the past 12 years as Clerk to this Council, the area has never been mentioned as being owned by the Community Council. The Clerk also confirmed, that during the changeover of Clerk in January, 2007 – there was no deeds in relation to the area handed over. The area of land was not entered on the Council Asset Register.

**Members agreed the following:** (1) The Clerk to ascertain if the area of land is registered with the Land Registry and if in the positive, to download the relevant documents (2) To contact the Halkyn Ranger to enquire if Rachael Watson is aware of ownership.

**9(B). 122/19**

**DRAINAGE DITCH CONCERNS: AT PANT Y GOF (CLLR J. THOMAS)**

Councillor John Thomas advised Members, in relation to concerns brought to his attention to the drainage ditch in the area of Pant Y Gof. Councillor Thomas also referred to the Siglan Pond – whereby the stones are falling into the pond.

**Members agreed the following:** The Clerk to contact the Halkyn Ranger – Rachael Watson and to seek her advice.

**10. 123/19**

**HALKYN PARISH HALL – TRUSTEES MEETING**

The Clerk advised in relation to a communication from Mr. Andy Wood – Chair of Halkyn Parish Hall Management Committee. The Clerk recollects to Members a previous request from the Management Committee, seeking the approval of the Community Council to change the present lighting system to LED and to borrow the cost (£5,950.00 plus VAT) from a Welsh Assembly Government (WAG) Funded Charity. The Community Council agreed with the initiative by the Management Committee.

The Clerk further advised, that the WAG charity wished the Hall Management Committee to enter into a legal agreement with the Council, whereby the Council would pay the electricity account for the next 25 years. The Clerk advised Members, that a legal agreement would have to be reached, which could cost between £2,000.00 and £3,000.00. There would also be the VAT element – whereby HMRC would have to be consulted.

**Members agreed the following:** The Clerk to place the LED change of lighting for the Parish Hall on the September Council meeting agenda. The Clerk to write to Mr. Andy Wood to advise, that the matter would be further discussed in September.

**11. 124/19**

**APPROVAL OF ACCOUNTS FOR PAYMENT**

<b>Cheque Number</b>	<b>Payee</b>	<b>Net £</b>	<b>Vat £</b>	<b>Total £</b>
625	Scottish Power (June - Street Lighting Electricity Supply)	120.96	6.05	127.01
626	Gwyn R. Jones (Joiner) Repairs to Pentre Halkyn notice board – as previously agreed by Council)	536.74		536.74
627	Rhys Williams (Cemetery & Village Green grass cutting for 2018 to March 2019)	495.00		495.00

628	Halkyn Parish Hall (Hire of Hall for Library 13 weeks £357.50 and £20.00 for Council meetings)	377.50		377.50
629	H. M. Revenue & Customs. Clerk's PAYE & Clerk & Council NI - April, May & June 2019)	541.43		541.43
630	R. P. Parry – Clerk (refund of purchase of second hand cabinets from City Office Furniture, Chester - as per receipt) - previously agreed by Council. <b>Note:</b> Quarter share by Caerwys, Dyserth, Halkyn & Whitford Councils of £81.75 each with £100.00 from Clerk for new office chair. Cheques to be paid into Halkyn Bank account for £345.24 – with VAT paid by Halkyn Council	427.00	85.40	512.40
631	R. P. Parry - Clerk (refund of purchase of book of 100 postal stamps - as per receipt)	70.00		70.00
632	Cllr. G. T. Robinson (Extra Chair's allowance – with a specific request to donate to a local fundraising event in aid of Diabetes UK)	200.00		200.00

## 12. 125/19

### APPLICATIONS FOR FINANCIAL SUPPORT

Cheque Number	Name of organisation	Amount granted £
	<p>Halkyn Parish Hall Management Committee (Application for funding towards snooker table repairs and purchase of leisure equipment for community usage) (Section 19 LGA 1976)</p> <p><b>Members agreed the following:</b> To provide financial assistance of £750.00 towards the project. The funding will be released subject to the following: <b>(1)</b> The Management Committee have sufficient funds to complete the project <b>(2)</b> Copies of invoices.</p>	

## 13. 126/19

**The Members agreed the payments of the above accounts as listed.**

**There being no further business, the Chairman thanked everyone for attending and closed the meeting.**

**SIGNED BY THE**

**CHAIRMAN.....**

**DATE OF**

**APPROVAL.....**