



CYNGOR CYMUNED HELYGAIN / HALKYN COMMUNITY COUNCIL

**Minutes of the Meeting of Halkyn Community Council,
Held in the Halkyn Parish Hall,
On Monday the 21st January, 2019, at 7.30pm.**

**1(A). 01/19
PRESENT**

Councillor Mrs. Nicola Richardson (Chair)
Councillor G. T. Robinson (Vice Chair)
Councillor Colin Barker
Councillor Brian Coleclough
Councillor B. Glyn Coleclough
Councillor Colin R. D'Arcy
Councillor L. Howard Morris
Councillor David G. Roberts
Councillor Dylan Roberts
Councillor Mrs. J. Wendy Sigsworth
Councillor Mrs. Delyth Taylor
Councillor John Thomas

Clerk & Financial Officer R. Phillip Parry

**1(B). 02/19
APOLOGIES**

Councillor Miss. Jean S. Davies (Community & County)
Councillor Colin Legg (Flintshire County)

The Chair of Council - Councillor Mrs. Nicola Richardson, welcomed Members to the meeting, and wished everyone a Happy New Year.

**2. 03/19
DECLARATIONS OF INTEREST**

There were no Declarations of Interest Declared.

**3. 04/19
TO APPROVE THE FOLLOWING MINUTES OF THE MEETINGS HELD ON THE 21ST
NOVEMBER, 2018**

(a) **Community Council Meeting:** The Minutes were proposed as correct by Councillor Colin Barker and seconded by Councillor Brian Coleclough and formally agreed by the Members present.

(b) **Halkyn Parish Hall Trustees & Management Committee – Annual General Meeting:** The Minutes were proposed as correct by Councillor Colin Barker and seconded by Councillor Brian Coleclough and formally agreed by the Members present.

4. 05/19

MATTERS ARISING

The Clerk referred to the following matters from the previous Minutes:

Minute no: 4. 210/18 sub minute numbers: 4. 189/18 & 4. 168/18 & 4. 144/18 & 5(A). 126/18 (page 2) in relation to speeding concerns in the area of Berth Ddu and Rhosesmor. The Clerk advised, that following the area being designated as a ‘live area’ for the Go Safe enforcement, a member of the North Wales Police has apparently advised a local resident in relation to ‘road space engineering works’ - which are required to be completed before the Go Safe enforcement is able to commence. The Clerk advised, that he had confirmed with the Police, that this relates to the signage, which will be installed by Flintshire County Council.

General discussion by Members in relation to the continual speed of traffic on the B5123 road between Halkyn, Berth Ddu and Rhosesmor. The Clerk suggested he contact the Police to seek information as to the number of enforcement visits over the past six months, including the number of fixed penalty or other notices issued.

Minute no: 4. 210/18 sub minute number 10. 201/18 (page 2) in relation to additional inscriptions on the Rhosesmor Cenotaph. The Clerk advised, that he was still awaiting information in relation to the additional names to be placed on the Memorial Stone. Councillor John Thomas advised, that he would visit St. Paul’s Church in Rhosesmor to view the names and advise the Clerk.

Members agreed the following: (1) Councillor John Thomas to provide the Clerk with the additional names required to be inscribed on the Rhosesmor Cenotaph (2) The Clerk to further contact the Monumental Mason to seek a quotation.

Minute no: 5(B). 212/18 (d-2) (page 4) in relation to the Clerk arranging a site meeting with the Street Scene Officer, together with Councillor Colin Barker and two residents. Councillor Colin Barker confirmed, that he had attended a site meeting with the Street Scene Officer, together with a number of residents. The majority of areas whereby a red dog bin was requested, the land belonged to the Grosvenor Estate. However, two areas of Highway land were identified near to the main road, whereby the Street Scene Officer will site bins. The Street Scene Officer had also provided a number of small dog foul bags that have been affixed to lamp posts. The Clerk suggested that possibly the new Grosvenor Halkyn Mountain Land Agent for the area could be invited to a future meeting.

Councillor G. T. Robinson recollected to Members, that the previous Street Scene Officer had agreed to place a red dog bin in the area of Berth Ddu and enquired if he could meet on-site with the new Street Scene Officer.

Members agreed the following: (1) The Clerk to write to the Grosvenor Estate and invite the new Land Agent to attend a future meeting of the Community Council (2) the Clerk to contact Mr. Neil Hickie – Street Scene Officer and to arrange a site meeting with Councillor G. T. Robinson.

CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:

- (1) The Clerk advised Members, to the following reported criminal offences that had been advised by PCSO Connor Freel:

Halkyn: 1 x Criminal Damage – Travel lodge, Halkyn – Car broken into overnight, nothing taken but back window smashed / 1 x Theft from Motor Vehicle – Travel lodge, Halkyn – Damaged driver’s door lock to gain access to vehicle. Tom, Tom sat nav taken and silver travel mug / 1 x Theft from Motor Vehicle – North Wales Fencing – 3 gates with padlocks damaged and entry gained to a van on site. Power tools stolen.

Pentre Halkyn: 1 x Theft from Motor Vehicle – Springfield Hotel - Tools taken from vehicle overnight / 1 x Theft – Billy Jeans Cafe – Workers setting up temporary traffic lights for the night when White Vauxhall Astra with yellow light on top approached and stole three batteries from the traffic lights. They dropped two of the batteries whilst making off but managed to keep hold of one / 1 x Theft from Motor Vehicle / Criminal Damage - Windmill - welder and sockets taken from work van. Back window of car also smashed.

Rhes-Y-Cae: 1 x Public Order / Suspicious Circumstances – 2 young white males driving in a grey Corsa stopping beside members of the public and shooting at them with a bb gun. Males apprehended, gun confiscated.

Rhosesmor: 1 x Road Disruption – Complaint about speeding along road from Blue Bell area towards Ysgol Rhos Helyg / 1 x Interfere with Motor Vehicle/ Unauthorized Taking of Motor Vehicle – Overnight someone had tried to take trailer off tractor on farm and has looked in tool box in back of tractor. Another tractor has also been moved to down the lane. Rural crime team dealing / 1 x Attempt Burglary – Rhos Helyg – Damage marks around windows in attempt to gain entry. No entry gained.

- (2) The Clerk advised, that the application for funding towards the Rhes Y Cae Play area, that was made in late 2018, had been successful. The Community Council had been awarded £10,000.00 by Flintshire County Council. As the Community Council had previously agreed to match-fund the project – the play area would receive £20,000.00 of new play equipment.
- (3) The Clerk advised, that following receipt of the above notification, details of suitable equipment had been forward for consideration by Members. The Clerk further advised, that the information had been forwarded to Councillor Mrs. Nicola Richardson. Members were shown the items of equipment using the audio visual equipment. Councillor Mrs. Richardson advised, that she would be consulting with various groups within the Village of Rhes Y Cae, in particular, parents, and would advise the Clerk as to preferences agreed for the new equipment.

Members agreed the following: Councillor Mrs. Nichola Richardson to consult, as advised in the above paragraph.

- (4) Notification from Welsh Assembly Government in relation to the appropriate sum under Section 137. From the 1st April, 2019, the present sum of £7.86 per elector, will be increased to £8.12 per elector.
- (5) Notification from the Grosvenor Estate Tree Inspector, in relation to their current tree management programme. The correspondence advised, to the felling of a tree located in a

high risk location next to the B5123 in the Halkyn area. The policy of the Estate is to plant two trees for each felled tree, whereby the Estate sought the views from Council Members to areas of new planting.

Members agreed the following: Thanked the Grosvenor Estate Tree Inspector, for advising the Council in relation to the planned safety work. The Members to leave the area of planting further trees to the discretion of The Estate.

- (6) The Clerk read out a letter to Members which had been received from Mr. Gareth Owens – Chief Office Governance at Flintshire County Council. The letter provided feedback following visits that had been carried out to date to Town & Community Councils by independent members of the Standards Committee.
- (7) The following information was forwarded by e-mail from the Clerk to Council Members:
- Flintshire County Council – Play Sufficiently Assessment Toolkit.
 - Flintshire County Council – Office move to Ty Dewi Sant, St. David’s Park, Ewloe.
 - Flintshire County Council – Social Media – A Guide for Councillors.
 - Welsh Assembly Government – Community and Town Councils Update – Welsh Government Areas for Action.
 - Office of the North Wales Police Commissioner – Have your say about policing.
 - Dewis Cymru – Well-being information.

5(B). 07/19

CLERK’S REPORT

- (i) The Clerk advised Members of a deposit to the Council’s bank account, the sum of £16,333.34, being the third payment of the 2018 / 2019 precept for the current financial year, received from Flintshire County Council.
- (ii) The Clerk advised, that signage had been placed on the newly constructed pathway at the Council Cemetery - advising pedestrians, in relation to possible ice during wintery conditions. The Clerk further advised, that the County Council had been asked to install a salt bin.

5(C). 08/19

TO RECEIVE AND APPROVE THE QUARTERLY STATEMENT OF ACCOUNTS TO THE 31ST DECEMBER, 2018

The Clerk, as Financial Officer, provided Members with a copy of the Quarterly Statement of Accounts, as at the end of December 2018, together with copies of the two Council Bank account statements. The Clerk further provided Members, with a breakdown in relation to the budget headings, which included income and expenditure to-date.

Members agreed the following: Approved the Statement of Accounts, whereby the document was signed by the Chair of Council – Councillor Mrs. Nicola Richardson.

5(D). 09/19

TO RECEIVE, CONSIDER AND APPROVE THE BUDGET FOR THE FINANCIAL YEAR 2019 / 2020

The Clerk as Financial Officer, provided Members with an accounts spreadsheet, which contained the current financial balances (as per the above Minute), including an estimation of Council spending / balances, as at the end of March 2019. The spreadsheet further provided Members, with

details of recommended allocations for each of the Council's budget headings for 2019 / 2020 - based on previous spending.

Following discussion, it was proposed, seconded and agreed by the Members as follows:

- (1) To not increase the precept for the forthcoming financial year. The precept remains at £49,000.00. The Clerk advised, that the Band D property charge would be £36.01, a decrease of £0.12 to the current charge a year (- 0.33%) – per Band D household.
- (2) Earmarked Reserves £22,000.00 / General Reserves £10,000.00 (included property upkeep) / Ring Fenced Reserves £809.00 (child burials) / To transfer £19,182.00 from the 2019 / 2020 budget to General Reserves.
- (3) The Chair of Council Councillor Mrs Nicola Richardson, signed the estimates for the end of the financial year 2018 / 2019, including the precept requirement for 2019 / 2020.
- (4) The Clerk to advise Flintshire County Council, in respect of the Community Council's financial requirements (precept) for 2019 / 2020.

5(E). 10/19

TO CONSIDER: APPOINTMENT OF INTERNAL AUDITOR – END OF YEAR AUDIT 2018 / 2019

The Clerk advised that this would be an annual agenda item in January of each year. The Clerk further advised, in relation to the appointment process for the Council's Internal Auditor.

Members agreed the following: To appoint JDH Business Services Ltd., as the Council's Internal Auditor for the end of year 2018 / 2019 accounts.

6. 11/19

REPRESENTATIVES / LIAISON COMMITTEE REPORTS

There were no representatives' reports.

7(A). 12/19

COUNTY COUNCILLORS' REPORTS (COUNCILLOR MISS. JEAN S. DAVIES & COUNCILLOR COLIN LEGG)

As both County Councillors had other evening meetings, there were no reports.

7(B). 13/19

TO RECEIVE UPDATE: PARADISE PRIDE (CLLR MISS JEAN S. DAVIES)

The Clerk advised, that Councillor Miss. Jean Davies, had provided the following information: 'Unfortunately, there had been no further progress requesting a site meeting with a Planning Officer. The Clerk to Brynford Community Council has written to the Chief Executive at Flintshire County Council. To date there has been no reply'.

8(A). 14/19

PLANNING APPLICATIONS

The following planning applications had been received:

- (1) Application number: 059200 - for the proposed two storey rear extension to existing dwelling, at Warren Bank, Wern Road, Rhosesmor.

Comment by Council: Providing that the application complies with planning policy, then no objections raised.

- (2) Application number: 059264 - for retrospective application seeking full planning permission for ground floor extension and minor external alteration – at Little Chef, Halkyn.

Comment by Council: No observation.

- (3) Application number: 059306 - for the demolition of existing billiard and utility rooms and erection of extension to rear elevation with rooftop terrace, at Maes Alyn, Rhosesmor.

Comment by Council: Providing that the application complies with planning policy, then no objections raised.

(The above three application were sent to the Chair and Vice Chair, for consultation with the Members, due to statutory time limits for observations).

8(B). 15/19

The Members agreed with the above decisions.

8(C). 16/19

The following planning application was dealt with by the Members at the meeting:

- ❖ Application number: 059322 – for demolition of external stores, demolition of existing porch, erection of 2 storey extension over external store footprint and link to house, at Nant Cottage, Nant Road, The Nant.

Comment by Council: Providing that the application complies with planning policy, then no objections raised.

8(D). 17/19

PLANNING DECISIONS

No planning decisions had been received from Flintshire County Planning

9. 18/19

APPROVAL OF ACCOUNTS FOR PAYMENT

| Cheque Number | Payee | Net £ | Vat £ | Total £ |
|----------------------|--|--------------|--------------|----------------|
| | To confirm payment made in December by BACS. IS Group – invoice number: 7217 for signage at Halkyn Parish Hall and Pentre Halkyn Community Centre – as per accepted quotation) | 1,800.00 | 360.00 | 2,160.00 |
| 587 | Wales Audit Office – Annual External Audit fee | 235.00 | | 235.00 |
| 588 | Halkyn Parish Hall Trust (Library hire cost: Sept to November £357.50 / internet charge – period as above £97.50 | 455.00 | | 455.00 |
| 589 | H. M. Revenue & Customs. Clerk's PAYE & Clerk & Council NI - October, November & December 2018 | 469.76 | | 469.76 |

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|-----|--|-------|--|-------|
| 590 | Society of Local Council Clerk's (Annual subscription renewal of £220.00 – shared between four Councils) | 55.00 | | 55.00 |
| 591 | R. P. Parry – Clerk (Reimbursement of book of postal stamps – as per receipt) | 67.00 | | 67.00 |

**10. 19/19
APPLICATIONS FOR FINANCIAL SUPPORT**

| Cheque Number | Name of organisation | Amount granted £ |
|----------------------|---|-----------------------------|
| 592 | Flintshire Citizens Advice (Mold) (Application for annual grant) | 100.00 |
| 593 | Caerwys Agricultural Show (Application for annual grant) | 250.00 |
| | Halkyn United Junior Football Club (Application towards improvements to changing rooms) | * See note below |
| | Ebenezer Chapel, Rhes y Cae (Application towards cemetery grass cutting) | ** See note below |

* Application granted, in principle, for the sum of £1,000.00. The funding will be released by Council pending receipt of the following: (1) Audited set of account (2) Copies of invoices for work completed as described in the application.

** Application adjourned to the February Council meeting, for the production of audited accounts.

**11. 20/19
The Members agreed the payments of the above accounts and financial support as listed.**

There being no further business, the Chairman thanked everyone for attending and closed the meeting.

SIGNED BY CHAIR OF COUNCIL.....

DATE OF APPROVAL.....