



# **CYNGOR CYMUNED HELYGAIN / HALKYN COMMUNITY COUNCIL**

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**Minutes of the Meeting of Halkyn Community Council,  
Held in the Halkyn Parish Hall,  
On Monday the 15<sup>th</sup> October, 2018, at 7.30pm.**

**1(A). 185/18  
PRESENT**

Councillor Mrs. Nicola Richardson (Chair)  
Councillor Colin Barker  
Councillor Brian Coleclough  
Councillor B. Glyn Coleclough  
Councillor Colin R. D'Arcy  
Councillor L. Howard Morris  
Councillor David G. Roberts  
Councillor Dylan Roberts  
Councillor Mrs. J. Wendy Sigsworth  
Councillor Mrs. Delyth Taylor  
Councillor John Thomas

Clerk & Financial Officer R. Phillip Parry

**1(B). 186/18  
APOLOGIES**

Councillor Miss. Jean S. Davies (Community & County)  
Councillor G. T. Robinson

Councillor Colin Legg (Flintshire County)

**2. 187/18  
DECLARATIONS OF INTEREST**

**The following Declaration of Interest was Declared:**

Councillor David Roberts – Planning application number 059013 – for the erection of a two stable block, at The Beeches, Rhosesmor. (**Minute number 8(C). 198/18 on page 5 below**).

**3. 188/18  
TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 17<sup>TH</sup> SEPTEMBER,  
2018**

The Minutes were proposed as correct by Councillor Glyn Coleclough and seconded by Councillor Mrs. Wendy Sigsworth and formally agreed by the Members present.

#### **4. 189/18**

#### **MATTERS ARISING**

The Clerk referred to the following matters from the previous Minutes:

**Minute no: 4. 168/18 – sub minute numbers: 4. 144/18 & 4. 125/18 & 9. 98/18 (page 2)** in relation to the installation of defibrillators within the Community area of Halkyn. The Clerk advised that the four defibrillators had been installed to the outside walls of the following buildings: Halkyn Parish Hall: Pentre Halkyn Community Centre: Rhosesmor Village Hall: Rhes Y Cae Village Hall.

The Clerk advised that he has enquired with a resident First Responder from Halkyn, if he and his colleagues could kindly arrange a training session in the use of defibrillators. The First Responder had kindly agreed and would arrange in the future.

The Clerk recollected Members to a previous agreement, whereby a small plaque would be affixed either to the defibrillator housing unit or adjacent wall.

**Members agreed the following:** To arrange the following plaques: Halkyn Parish Hall – Tarmac / Pentre Halkyn Community Centre. In memory of Councillor David Hughes. The Clerk to contact Mrs. Hughes to seek approval / Rhosesmor Village Hall – Grosvenor Estate / Rhes y Cae – The Clerk to seek the wording from the person who donated the sum of £1,000.00 – but wished to remain anonymous.

**Minute no: 4. 168/18 – sub minute number: 4. 144/18 & 4. 125/18 & 9. 49/18 (page 3)** in relation to the installation of goal posts in Rhes y Cae. Councillor Mrs. Nicola Richardson advised the Members, that the goal posts were in situ. The local children were delighted.

**Minute no: 4. 168/18 – sub minute number: 4. 144/18 & 4. 125/18 & 9. 98/18 (page 3)** in relation to new signage at Halkyn Village Hall and Pentre Halkyn Community Centre. The Clerk advised that there appeared to be conflicting agreement from the Parish Hall Management committee in relation to the new signage. Firstly, the Management Committee requested a reduction in the signage. Secondly, the word Library was not approved for the sign.

**Members agreed the following:** (1) Agreed with the reduction of signage (2) Councillors felt that the main sign for the Hall, should read bilingually - Halkyn Parish Hall & Library (3) The Clerk to obtain an amended quotation for consideration.

**Minute no: 4. 168/18 – sub minute number: 4. 144/18 & 5(A). 126/18 (page 3)** in relation to a Freedom of Information request to the North Wales Police. The Clerk advised in relation to the following: (1) Letter sent to Inspector Darren Whibberley, Mold Police Station – seeking further speeding enforcement in the area of Berth Ddu to Rhosesmor. A reply had been received from PCSO Connor Freel – advising that further enforcement would be arranged (2) The Clerk had written to the Go-Safe Team, advising in relation to the statistics previously received – which had been analysed by Councillor David Roberts. The Go-Safe team had replied and advised the following: ‘Apologised for the confusion. It appears that the Site Assessment results were recorded under an outdated Regulation Order’ (3) Reply from PCSO Connor Freel, who advised the following: ‘In the last 6 months there has been 39 Go Safe visits to the area and 169 vehicles have been captured committing offences. Speeding Tickets have been issued in the area of Ysgol Rhos Helyg’.

**Minute no: 5(D). 172/18 (page 5)** in relation to an accepted quotation, to extend the Council Cemetery footpath, at St. Mary's Church, Halkyn. The Clerk advised that a letter was sent to the appointed contractor, the day following the September Council meeting, advising that their quotation had been accepted. However, the Clerk had received no response. The Clerk provided Councillor Howard Morris, with a copy of the letter – who would pass onto the contractor.

**5(A). 190/18  
CORRESPONDENCE**

**The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:**

- (1) The following report had been received from PCSO Connor Freel, in relation to reported criminal offences within the Community:

**Halkyn:** (1) 1 x ASB Nuisance – Nuisance calls received by company claiming to stop nuisance callers (phone number: 01920 5000024) asking people for bank details (sort code/ account numbers) – personal details not given out on this occasion (2) 1 x ASB Nuisance – Youths trespassing onto the Pant Quarry and swimming/ jumping into the water. List of names given to NWP (3) 1 x ABS Nuisance – Off Road Bikers riding near Halkyn Quarry. VRM known of van bikes and other vehicles (4) 1 x Criminal Damage - Halkyn Cricket Club – 4 males between 17-20 have broken locks to football posts and damaged to posts (5) 1 x ASB Environment – Off Road Bikes in area, no known suspects or originating vehicle VRM (6) 1 x Suspicious Circumstances – Cold caller to elderly person's address stating they had recently come out of prison and were selling items. When elderly person's son told them they weren't interested male became aggressive (7) 1 x Drugs Offence – Occupant of car found in possession of cannabis (8) 1 x Burglary – Pant Y Gof – Approximately £20,000 of tools and machinery taken from tin sheds of farm (9) 1 x ASB Environment – Suspected unauthorized access to mine shafts as metal grate was moved out of the way (10) 1 x ASB Nuisance – Off road motorbike sighted on Halkyn Mountain travelling from Windmill to Rhes Y Cae.

**Pentre Halkyn:** (1) 1 x Burglary Other Than Dwelling – Shed has been broken into, nothing taken but lock forced off shed (2) 1 x Burglary – Cae Masan – Caller reported ongoing burglary at location. Firearms, response and dog handler deployed and one person arrested on suspicion of burglary and possession of class B drug.

**Rhes Y Cae:** 1 x **Suspicious Circumstances** – Star Crossing - Five males with Irish accents have claimed to be doing work in the area on drains but had a lot of interest in the property and the informant's Land Rover Defender.

**Rhosesmor:** (1) 1 x Suspicious Circumstances – Informant could hear dogs barking, squealing noises and flashing red lights believed to be badger baiting activity. Vehicle VRM recorded (2) 1 x Contact Record – Elderly person had call from India advising that they were Microsoft and that her Microsoft ID was corrupt. Caller gained personal bank details but bank were able to cancel transaction and issue new bank card (3) 1 x ASB Environment – Two scrambler bikes on bridleway near Old Vicarage Rhosesmor.

- (2) Notification of Police Consultative Meeting – to be held on Thursday 15<sup>th</sup> November, at 6.00pm, in Leeswood Community Centre. Information passed to Council representatives: Councillors' Mrs Wendy Sigsworth and Colin Barker.
- (3) Notification of Flintshire Standards Committee Meeting – to be held on Monday 12<sup>th</sup> November, at 6.00pm, in Mynydd Isa Community Centre.

- (4) The Clerk advised in relation to correspondence from Holywell Town Council – to the West Flintshire Town & Community Councils Working Group. The Chair of the Group wished all Member Councils to confirm their commitment. The Chair of the Group was also offering to attend a future meeting of the Community Council.

**Members agreed the following:** As the Community Council covers a number of Villages, the area is generally split – whereby residents utilise the Town services of both Holywell and Mold. The Members further felt that they were unable to reaffirm their commitment to the Group.

- (5) The following information had been e-mailed direct to Councillors:

- Independent Remuneration Panel for Wales – Draft Annual report – 2019.
- Flintshire County Council – Members Code of Conduct Training – 17<sup>th</sup> October, in Saltney.

## **5(B). 191/18 CLERK'S REPORT**

The Clerk advised, that he had no items to bring to the attention of Council Members.

## **5(C). 192/18 TO RECEIVE AND APPROVE THE QUARTERLY STATEMENT OF ACCOUNTS TO THE 30<sup>TH</sup> SEPTEMBER 2018.**

The Clerk, as Financial Officer, provided the Members with a copy of the Quarterly Statement of Accounts, as at the end of September 2018, together with copies of the two Council Bank account statements. The Clerk further provided Members, with a breakdown in relation to the budget headings, which included income and expenditure to-date.

**Members agreed the following:** Approved the Statement of Accounts, whereby the document was signed by the Chair of Council – Councillor Mrs. Nicola Richardson.

## **5(D). 193/18 TO REVIEW (AMEND / UPDATE) AND APPROVE, THE FOLLOWING POLICIES:**

(a) Code of Conduct (b) National Standing Orders (c) Local Standing Orders (d) Financial Regulations (e) Internal Financial Controls (f) Annual Risk Assessment – 2018/9 (g) Retention Of Documents Etc., Schedule (h) Fixed Asset Register – 2018/9 (i) Retention of Documents Policy Statement (j) Annual Investment Strategy – 2018/9 (K) Model Local Resolution Protocol (L) General Data Protection Regulation Policies (M) Cemetery Regulations

The Clerk advised Members, that the Annual Risk Assessment, Retention of Documents etc., policies were required to be updated, following the General Data Protection Regulation Policies, which were approved during this year. The Burial Regulations also require updating following the agreement made with the Welsh Assembly, in relation to the burial of children.

**Members agreed the following:** Approved and updated the above policies, and to be further reviewed, if necessary, before the end of the financial year.

## **6. 194/18 REPRESENTATIVES / LIAISON COMMITTEE REPORTS**

- (a) Councillor Brian Coleclough advised, in relation to his attendance at a meeting of the Halkyn JCB Committee. The JCB had been awarded a substantial grant, whereby a number of projects will be commenced, including new cattle grids in Rhosesmor.

- (b) It was reported that two quarry meetings will be held in the near future. Councillors discussed the concerns with lorries parking in the layby at the top of Martin's Hill – and in particular, the dropping of litter.

**Members agreed the following:** The Clerk to contact County Councillor Colin Legg, seeking him to bring to the attention at the various liaison meetings, the litter concerns.

## **7. 195/18**

### **COUNTY COUNCILLORS' REPORTS (COUNCILLOR MISS. JEAN S. DAVIES & COUNCILLOR COLIN LEGG)**

There were no reports.

## **8(A). 196/18**

### **PLANNING APPLICATIONS**

**The following planning application had been received:**

- (a) Application for out of hours working by Tarmac – between Friday 21<sup>st</sup> and Monday 24<sup>th</sup> September – between the hours of 18.00 to 0300. Request for A548 dual carriageway at Oakenholt.

**Comment by Council:** No objection

**(The above application was sent to the Chairman for consultation with the local Member(s) due to statutory time limits for observations).**

## **8(B). 197/18**

**The Members agreed with the above decision.**

## **8(C). 198/18**

**The following planning applications were dealt with by the Members at the meeting:**

- (a) Application number: 058984 – for variation of planning permission Ref: 058542 – at Hendre Quarry. (Revised date for mineral extraction to cease from 2020 to 31<sup>st</sup> December, 2030).

**Comment by Council:** Providing that the application complies with planning policy, then no objections raised. However, concern was raised in relation to the 'heavy quarry blasting' aspect – which does cause disturbance to residents in the surrounding properties to the quarry.

- (b) Application number: 059013 – for the erection of a two stable block, at The Beeches, Rhosesmor.

**Comment by Council:** Providing that the application complies with planning policy, then no objections raised.

**Note:** Councillor David Roberts – Declared a Declaration of Interest (**Minute number: 2. 187/18 on page 1 above**)

## **8(D). 199/18**

### **PLANNING DECISIONS**

No planning decision have been received from Flintshire County Council

**9. 200/18****COMMUNITY LIGHTING**

The Clerk advised that the changeover of street lanterns to LED was still continuing. There had been a further number of reported faulty street lights, whereby the residents had been advised in relation to the changeover.

**10. 201/18****RHOESMOR COMMUNITY GARDEN OF REMEMBRANCE – ADDITIONAL NAMES (CLLR MRS. J. WENDY SIGSWORTH)**

Councillor Mrs. Wendy Sigsworth brought to the attention of Members, that a number of names contained in the Rhosesmor Church War Memorial, did not reflect all the names inscribed on the Rhosesmor Cenotaph Memorial Stone. Councillor John Thomas advised, that the names in the Church were added at a later date. Councillor Mrs. Sigsworth wished the Council to consider the addition of the names to the Rhosesmor Cenotaph. The Clerk advised that he had recently visited the Cenotaph and taken photographs – and noticed that the inscribed name lettering requires cleaning and re-highlighting. Councillor Mrs. Nicola Richardson advised, of a possible stonemason in the Rhes Y Cae area.

**Members agreed the following:** (1) To seek a quotation for the addition of the missing names from the Rhosesmor Cenotaph – and to include the cleaning and re-highlighting of the presently inscribed names (2) Councillor Mrs. Richardson, to advise the Clerk, in relation to the contact details for a local stonemason.

**11. 202/18****APPROVAL OF ACCOUNTS FOR PAYMENT**

<b>Cheque Number</b>	<b>Payee</b>	<b>Net £</b>	<b>Vat £</b>	<b>Total £</b>
574	Scottish Power (September - Street Lighting Electricity Supply)	325.85	65.17	391.02
575	Pawle & Co Ltd (Purchase of four defibrillator stainless steel wall housing units – with alarm)	2,072.00	414.40	2,486.40
576	Flintshire Fabricators Ltd (Purchase and installation of goal posts in Rhes Y Cae)	1,180.20	236.04	1,416.24
577	H. M. Revenue & Customs (Clerk's PAYE & Clerk & Council NI - July, August & September 2018)	469.76		469.76

**12. 203/18****APPLICATIONS FOR FINANCIAL SUPPORT**

<b>Cheque Number</b>	<b>Name of organisation</b>	<b>Amount granted £</b>
578	SADS UK (Donation provisionally agreed to this Conwy Valley Charity – for assisting with the purchase and	200.00

	installation of four defibrillator units (£50.00 - at each location)	
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**13. 204/18**

**The Members agreed the payments of the above accounts and financial support as listed.**

**There being no further business, the Chairman thanked everyone for attending and closed the meeting.**

**SIGNED BY THE  
CHAIRMAN.....**

**DATE OF  
APPROVAL.....**