



CYNGOR CYMUNED HELYGAIN / HALKYN COMMUNITY COUNCIL

**Minutes of the Meeting of Halkyn Community Council,
Held in the Halkyn Parish Hall,
On Monday the 17th September, 2018, at 7.30pm.**

**1(A). 162/18
PRESENT**

Councillor B. Glyn Coleclough (Acting Chair)
Councillor Colin R. D'Arcy
Councillor Miss. Jean S. Davies (Community & County)
Councillor L. Howard Morris
Councillor David G. Roberts
Councillor Dylan Roberts
Councillor Mrs. J. Wendy Sigsworth
Councillor Mrs. Delyth Taylor
Councillor John Thomas

Councillor Colin Legg (Flintshire County)

Clerk & Financial Officer R. Phillip Parry

**1(B). 163/18
APOLOGIES**

Councillor Colin Barker
Councillor Brian Coleclough
Councillor Mrs. Nicola Richardson
Councillor G. T. Robinson

**1(C-1). 164/18
Standing Orders were Suspended**

The Acting Chair Councillor Glyn Coleclough welcomed Mr. Neil Hickie (Flintshire County Council – Street Scene Officer) to the meeting.

Mr Hickey advised the Members, that he had been transferred from another area in Flintshire, and was born and still resided in the Halkyn Council area. Mr. Hickie provided the Members with details in relation to his duties and responsibilities.

The following matters of concern were brought to Mr. Hickie's attention:

- (1) litter picking in the area, in particular following grass cutting. A schedule for litter picking is in operation for the Halkyn Council area
- (2) Dog fouling. This is a concern in all areas and should be reported to Flintshire Customer Services
- (3) Environmental Audit. Mr. Hickie would be arranging with both County Councillors – the audits across the Halkyn Council area.
- (4) Mr. Hickie advised in relation to a request from the Rhosesmor Village Group – who wished to place two commemorative benches on grass verges. Mr. Hickie was advised, that the Community Council did not own any land in Rhosesmor. The Church grounds may be a possibility.

The Acting Chair, Councillor Glyn Coleclough, thanked Mr. Hickie for attending the meeting and wished him well in his new duties for the area.

1(C-2). 165/18

Standing Orders were Re-instated

2. 166/18

DECLARATIONS OF INTEREST

There were no Declarations of Interest Declared.

3. 167/18

TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 16TH JULY, 2018

The Minutes were proposed as correct by Councillor David Roberts and seconded by Councillor Mrs. Delyth Taylor and formally agreed by the Members present.

4. 168/18

MATTERS ARISING

The Clerk referred to the following matters from the previous Minutes:

Minute no: 4. 144/18 sub minute no's: 4. 125/18 & 9.98/18 & 4.49/18 (page 2) in relation to the installation of defibrillators within the Community area of Halkyn. The Clerk advised, that he had written to the Hall Committees of Pentre Halkyn, Rhosesmor and Rhes Y Cae, seeking their approval to install a defibrillator to the outside wall of the building and to connect to the Hall's electricity supply. The Clerk further advised, that he had received in writing, the approval of the above Village Halls. Whereby the Halkyn Parish Hall was in the ownership of the Community Council – the Members agreed for the siting of a defibrillator onto the outside wall of the building.

The Clerk further advised, that the defibrillate installations would take place within the next two weeks. Once the installations had taken place, the Clerk would apply to Tarmac for the provisionally granted funding of £1,500.00, towards the project. The Clerk also recollected to the Members, that it was agreed previously, to place a suitable plaque on two of the defibrillators – in recognition of the funding provided by an anonymous resident, together with Tarmac.

Minute no: 4. 144/18 sub minute no's: 4. 125/18 & 9.98/18 & 4.49/18 etc., (page 2) in relation to the installation of the bus shelter in The Windmill. The Clerk advised, that the bus shelter and groundwork information had been sent to Councillors' Glyn Coleclough and Howard Morris. The Clerk recollected to Members, the global e-mail sent to Councillors dated the 20th July – which contained details of a quotation to complete the bus shelter installation – at a total cost of £1,195.00. The Clerk confirmed, that the quotation had been agreed by e-mail. The work had been completed, whereby the invoice is listed for payment at this evening's meeting.

Members agreed the following: Confirmed the quotation for £1,195.00, to complete the work on the bus shelter.

Minute no: 4. 144/18 sub minute no's: 4. 125/18 & 9.98/18 & 4.49/18 (page 2) in relation to the installation of goal posts in Rhes Y Cae. The Clerk advised, that Natural Resources Wales had issued the consent for the goal posts installation in Rhes Y Cae. Councillor Mrs. Nicola Richardson had met with a representative from the goal posts manufactures on site – whereby the installation area of the goal posts was marked.

Minute no: 4. 144/18 sub minute no's: 4. 125/18 & 9.98/18 & 4.49/18 & 2.28/18 (page 2) in relation to new signage in Halkyn Parish Hall and Pentre Halkyn Community Centre. The Clerk brought to the attention of Members, the quotation received for the installation of signage at Halkyn Parish Hall and Pentre Halkyn Community Centre. The Clerk had sent the signage details to the Halkyn Parish Hall Management committee for their perusal. The Hall Committee had advised the Clerk that they felt that the two large signs at the entrance near to the cattle grid, together with the sign in the triangle area, were not required. The Hall Committee felt that just the name of the Hall is required on the signage. The Clerk advised that there was no reference to the Library on the signage or the opening hours.

Members agreed the following: The Clerk to seek an amended quotation, by deleting the two large signs. The Clerk to contact the Chair of the Hall Committee, to clarify the no library wording and opening hours being omitted from the sign and to invite the Chair to the November Council meeting.

Minute no: 4. 144/18 sub minute no: 5(A). 126/18 (page 3) in relation to a Freedom of Information request to the North Wales Police. The Clerk advised the Members, that the request for details of fixed penalty tickets issued, Court proceedings commenced, including the number of warning letters - on the B5123 road from Halkyn to Rhosesmor, and in particular, in the area of Ysgol Rhos Helyg. The reply from the North Wales Police stated the following: 'there have been 0 traffic offence reports issues for speeding so far this year on the B5123 between Halkyn and Rhosesmor on the 40mph area. The only tickets issued were 3 in Rhosesmor itself for exceeding 30mph.

Councillor David Roberts advised the Members, that he had analysed the speed survey which had been provided by the North Wales Police. The survey indicated during the test period, that 2,248 vehicles travelled along the B5123 in Berth Ddu each day. 30% were over the 35mph, 12% over 40mph and 1% over 50mph. Councillor Roberts stated that the figures were startling and a concern.

Members agreed the following: (1) The Clerk to further contact the North Wales Police, seeking an updated speeding traffic survey be held in the near future (2) The Clerk to write to the Inspector in Mold Police Station – to express further concerns with speeding traffic in the vicinity of Ysgol Rhos Helyg - and to ask the Inspector - for PCSO attendance during the morning and afternoon School periods and at random times during the remainder of the day.

5(A). 169/18 CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:

- (1) The Clerk advised that the latest report from PCSO Connor Freel (North Wales Police), which advised in relation to the following reported criminal offences in the Council area: Halkyn – ASB x 4 / 1 x criminal damage: Pentre Halkyn - ASB x 2 / theft x 3 / burglary x

1: Rhos Y Cae – suspicious circumstances x 1: Rhosesmor – suspicious circumstances x 1 / contact record x 1.

- (2) Boundary Commission for Wales – invitation to attend a presentation, to be held in County Hall, Mold, on 23rd October. This presentation is to be held during the meeting of the County Forum. The Clerk advised in relation to his attendance.
- (3) Flintshire County Council – County Forum meeting to be held on 23rd October, at 6.00pm. The Clerk advised in relation to his attendance.
- (4) North Wales Police Consultative Meeting – to be held on Thursday 15th November, at 7.00pm – venue to be advised. The Clerk advised that he had forwarded the meeting paperwork to Councillors Mrs. Wendy Sigsworth and Colin Barker.
- (5) Holywell Town Council – joint meeting to be held on 4th September, at the Council Offices in Holywell, at 6.00pm. The Clerk advised that the paperwork for the meeting had been sent to Councillor Colin Barker, but the Clerk was unsure if Councillor Barker had attended.

The following correspondence had been e-mailed to Council Members, in-between the July and September Council meetings:

- ❖ Flintshire County Council – dates of County Forum meetings for 2019.
- ❖ Independent Review Panel – Newsletter outlining the panel’s findings and recommendations, to the review of Community and Town Councils in Wales.
- ❖ Flintshire County Council – Updated list of Street Scene Coordinators.
- ❖ Grwp Cynefin – Annual report for 2017 – 2018.

5(B). 170/18

CLERK’S REPORT

- (i) The Clerk advised the Members of a deposit to the Council’s bank account, the sum of £16,333.33, being the second payment of the 2018 / 2019 precept for the current financial year, received from Flintshire County Council.
- (ii) The Clerk advised the Members of a deposit to the Council’s bank account, the sum of £809.54, being the fee received from the Welsh Assembly – via Flintshire County Council, in relation to Child Burial fees.
- (iii) The Clerk advised in relation to the following complaint, that had been forwarded to the Halkyn Mountain Ranger: resident concerned with neighbour lighting fires in garden.
- (iv) The Clerk advised that Councillor G. T. Robinson, due to personal circumstances, will not be able to attend a number of meeting over the next few months.

5(C). 171/18

TO CONSIDER: CHANGING DATE OF FEBRUARY 2019 COUNCIL MEETING

The Clerk advised Members that he wished to attend a 90th birthday celebration, which was to be held in Philadelphia – United States of America – and sought the Council’s agreement to schedule the February, 2019 Council meeting a week later than usual – from Monday the 18th to the 25th.

Members agreed the following: The Clerk to schedule the February 2019 Council meeting to Monday 25th.

5(D). 172/18

TO CONSIDER QUOTATIONS: TO EXTEND CEMETERY PATHWAY

The Clerk advised that two quotations had been received in relation to the proposed extension to the Cemetery pathway. Whilst both quotations contained the requested specifications, one quotation included the removal of all materials following completion of the work. The quotations were as follows: **(1)** Connah's Quay Company £5,093.54 **(2)** Hawarden Company £4,500.00 (both quotations plus VAT).

Members agreed the following: To accept the quotation from I. Parry Ltd, Hawarden, for the sum of £4,500.00 plus VAT,

5(E-1). 173/18

ANNUAL RETURN FOR THE YEAR ENDED 31ST MARCH, 2018

The Clerk advised the Members that the final document from the Welsh Assembly appointed External Auditor – BDO LLP of Southampton, had been received. The Document stated the following 'on the basis of our review, in our opinion, the information contained in the Annual Return is in accordance with proper practices and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met'.

BDO further stated the following: 'Other matters not affecting our opinion which we draw to the attention of the body and our recommendations for improvement are included in our report to the body dated the 21st August, 2018'. Copies of the report were provided to the Chair and Vice Chair of Council.

The Clerk advised, that the addendum report referred to: **(1)** Expenditure power – Section 137 power incorrectly used **(2)** internal auditor's recommendation. The Clerk advised, that item one included powers that were unknown to Clerk's – whereby the Society of Local Council Clerks have been asked to furnish Clerk's with an updated list of powers in relation to financial donations. Item two – the recommendation has been implemented.

5(E-2). 174/18

NOTICE OF CONCLUSION OF AUDIT

The Clerk advised, that in accordance with the (Public Audit (Wales) Act 2004 Accounts and Audit (Wales) Regulations 2014), that he had displayed a Public Notice, on the Council's notice boards – in accordance with Section 29 of the Public Audit (Wales) Act 2004 - on the 1st September, 2018

6. 175/18

REPRESENTATIVES / LIAISON COMMITTEE REPORTS

There were no representatives reports.

7. 176/18

COUNTY COUNCILLORS' REPORTS (COUNCILLOR MISS. JEAN S. DAVIES & COUNCILLOR COLIN LEGG)

County Councillor Miss. Jean Davies, advised the Members in relation to the following:

- (1)** Road signage upgrading in the Pentre Halkyn area.
- (2)** Petition received from residents in Pentre Halkyn – to be handed to Flintshire County Council. The petition related to the calling for a relief road, including a give way sign at the bottom of Martin's Hill.

- (3) A vehicle was seen acting in a suspicious manner, whereby the registration plates were subsequently swapped.

County Councillor Colin Legg, advised the Members in relation to the following:

- (a) Petition from residents in Pentre Halkyn - in relation to a request for an extension to the pavement beyond Allt Y Plas. The road is quite narrow and dangerous. Whilst a similar request was made to the County Council a few years ago – no decision was made.
- (b) Changes to speed limits and other road safety improvements can take years to progress – in particular, as funding is received from the Welsh Assembly Government.
- (c) A number of County Councillors have expressed their concern with delays received from letters being acknowledged and / or a reply being received, together with telephone calls not being returned from Officers in County Hall. The Chief Executive has agreed to take the concern forward.

8(A). 177/18

PLANNING APPLICATIONS

The following planning applications had been received:

- (a) Application number: 058659 - for the construction of agricultural workers dwelling, at land adjacent to, Tai Newydd, Rhosesmor.

Comment by Council: Should the application comply with planning regulations, together with the Local Development Plan, then in principle, the application is supported.

- (b) Application number: 058738 - for the existing garage to be demolished and bungalow to be extended to form lounge, kitchen diner / utility, also with associated car parking area etc, at Uwch Y Mor, Pentre Halkyn

Comment by Council: Providing it complies with relevant planning policies, then no objection to the proposal.

- (c) Application number: 058119 - for the conversion of redundant outbuildings to a single 4 bed holiday accommodation, Gerddiduon Farm, Rhosesmor

Comment by Council: Providing it complies with relevant planning policies, then no objection to the proposal.

- (d) Application number: 058751 - for change of use from shooting range to holiday lodges, at Pen y Parc Farm, Pant Y Gof, Halkyn

Comment by Council: Whilst the Community Council do not object to the application in principle, should it comply with relevant planning policies. The Council welcome a development at the site – in particular, as it would bring people into the area – with the hope they use local services. However, the Council are concerned in relation to the following: (1) the size of the chalets (2) Possibly up to 40 occupants (3) Over development of the site (4) The impact on local infrastructure.

(The above four applications were sent to the Chairman for consultation with the local Member(s) due to statutory time limits for observations).

8(B). 178/18

The Members agreed with the above decisions.

8(C). 179/18

The following planning applications were dealt with by the Members at the meeting:

- (i) Application number: 058756 – for safety works and fencing to mineshaft opening, at Mineshaft on land adjacent to Mount Cottage, Moel y Crio.

Comment by Council: Providing that the application complies with planning policy, then no objections raised.

- (ii) Application number: 058831 – for siting of 6 static caravans and erection of amenities block, at Glasdir View, The Nant.

Comment by Council: Providing that the application complies with planning policy, then no objections raised.

- (iii) Application number: 058817 – for demolition of existing dilapidated garage and erection of a new open sided garage on same site, at The Old Hall Pentre Road, Halkyn.

Comment by Council: Providing that the application complies with planning policy, then no objections raised.

8(D). 180/18

PLANNING DECISIONS

The following planning decisions have been received from Flintshire County Council:

- (a) Application number: 058631 – change of use of former school into two self-catering cottages, at former Rhes y Cae School. Approved.
- (b) Application number: 058823 – non material amendment following grant of planning permission: 056915, at ty Isaf, Halkyn. Approved.
- (c) Application number: 058411 – lawful development certificate for the existing use of residential property building works, at land side of 10 Willowdale Estate, Pentre Halkyn. Approved.
- (d) Application number: 058272 – for proposed rear 2 storey extension and internal alterations, at Arfryn, Rhosesmor. Approved.
- (e) Application number: 058510 – for single storey side extension to improve kitchen, dining and utility areas, at Kelven, 10, Bryn Eithin, Pentre Halkyn. Approved.
- (f) Application number: 058527 – for the addition of stone cladding and fibre cement board cladding to the external wall, at Swallowdale, the Nant. Approved.
- (g) Application number: 058255 – for change of use of paddock to house two camping pods for holiday lets, at Foel farm, Rhosesmor. Approved.

9. 181/18

COMMUNITY LIGHTING

The Clerk advised that further faulty street lights had been reported out of order. The Clerk had advised the residents in relation to the changeover to LED lanterns. The residents agreed that a repair to the existing lanterns was not necessary.

10. 182/18

APPROVAL OF ACCOUNTS FOR PAYMENT

Cheque Number	Payee	Net £	Vat £	Total £
	<u>To confirm following payments made in August, 2018</u>			
564	Scottish Power (July - Street Lighting Electricity Supply)	336.67	67.33	404.00
565	R. P. Parry – Clerk (Re-imburement of further stationery & ink – as per receipt)	28.98	5.79	34.77
566	Halkyn Parish Hall (Hire of Hall for meetings £20.00 – Library hire fee – as amended £30.00)	50.00		50.00
	<u>Payment for consideration at September meeting:</u>			
567	Scottish Power (August - Street Lighting Electricity Supply)	336.67	67.33	404.00
568	Gwyn R. Jones – Joiner (Work to new bus shelter in the Windmill – including safety straps / bracing, safety glass & oak gates)	1,195.00		1,195.00
569	Halkyn Parish Hall (Library hire fee £357.50 and internet £97.50)	455.00		455.00
570	R. P. Parry – Clerk (Refund of book of postal stamps – as per receipt)	67.00		67.00

11. 183/18

APPLICATIONS FOR FINANCIAL SUPPORT

Cheque Number	Name of organisation	Amount granted £
571	Rhes y Cae Village Hall Committee (application to release funds of £1,000.00 – as previously agreed – Re: Hall refurbishment).	1,000.00
572	Marie Curie (Cancer Care) Rhyl Branch Christ Church, Rhes Y Cae - Application for funding towards repairs to:	100.00
573	(1) Cemetery wall. The Council previously agreed, in principle, a donation towards the wall repairs – pending completion, together with a copy of the invoice for the completed work).	1,000.00

	(2) Application for funding towards Church roof repairs, including other works to chimney and replacement tiles	* See note below
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* Application for financial assistance by Christ Church, Rhos Y Cae. The Clerk advised the Members, that the Welsh Assembly Government had issued a directive a number of years ago, which prohibited Town & Community Councils, from providing financial assistance towards repairs to the fabric of places of worship.

Members agreed the following: Taking into consideration the directive from the Welsh Assembly Government, the Council were unable to grant financial assistance.

12. 184/18

The Members agreed the payments of the above accounts and financial support as listed.

There being no further business, the Chairman thanked everyone for attending and closed the meeting.

**SIGNED BY THE
CHAIRMAN.....**

**DATE OF
APPROVAL.....**