



CYNGOR CYMUNED HELYGAIN / HALKYN COMMUNITY COUNCIL

**Minutes of the Meeting of Halkyn Community Council,
Held in the Halkyn Parish Hall,
On Monday the 19th March, 2018, at 7.30pm.**

**1(A). 42/18
PRESENT**

Councillor B. Glyn Coleclough (Chair)
Councillor Mrs. Nicola Richardson (Vice Chair)
Councillor Colin Barker
Councillor Brian Coleclough
Councillor L. Howard Morris
Councillor Dylan Roberts
Councillor G. T. Robinson
Councillor Mrs. J. Wendy Sigsworth
Councillor Mrs. Delyth Taylor
Councillor John Thomas

Clerk & Financial Officer R. Phillip Parry

**1(B). 43/18
APOLOGIES**

Councillor Miss. Jean S. Davies (Community & County)
Councillor David G. Roberts
Councillor Colin Legg (Flintshire County)

**1(C). 44/18
MINUTES SILENCE - COUNCILLOR DAVID A. HUGHES (PENTRE HALKYN)**

The Chairman, Councillor Glyn Coleclough, addressed Members in relation to the recent sad passing of Councillor David Hughes. Councillor Hughes had been a Member of the Council for over 30 years. Councillor Brian Coleclough stated: Councillor Hughes was a good Councillor, he was thoughtful, considerate and a previous Chair of Council. He took a great interest in Council work, especially the Cemetery at St. Mary's Church.

Members stood in a Minutes Silence – in memory of Councillor David A Hughes.

**1(D). 45/18
Standing Orders were suspended:**

The Chairman Councillor Glyn Coleclough, welcomed PCSO Connor Freel to the meeting.

PCSO Freel introduced himself to the meeting and advised in relation to his duties and area covered. The PCSO referred to recent crimes that had been reported in the area (**Recorded under Minute number:5(A). 50/18 on page 3 below**).

Councillor Mrs. Delyth Taylor, referred to the complaints reported to the North Wales Police, in relation to scrambler bikes causing a nuisance in Rhosesmor Village. Councillor Mrs. Taylor related to a number of instances whereby the Police had been called. In particular, when the bikes are ridden on the B5123 road – which is dangerous as children cross this section of road to gain access to the play area – including playing in the adjacent road – where the bikes were also being ridden. Concern was also expressed that the riders and pillion passengers wear no helmets. Due to the lack of Police response and action, the matter had been reported to the North Wales Police Commissioner.

PCSO Freel acknowledged the concerns with off-road bikers, including the difficulty in apprehending the culprits. The Police do not have any registration numbers, and when they attend the bikers have left. However, one person who has witnessed the illegal riding of bikes on the Common, including the bikes being offloaded from a van just outside Halkyn Village - has agreed to provide a witness statement. PCSO Freel also advised, that Section 59 Anti-Social Notices will be issued against identified persons.

Councillor Dylan Roberts referred to the number of loose dogs across the Common. PCSO Freel advised, that there had been a number of reported incidents in relation to dogs not being kept on leads. These offences were recorded and are reported to the rural crime team.

The Chairman Councillor Coleclough, thanked PCSO Connor for attending the meeting.

1(E). 46/18

Standing Orders were restored:

2. 47/18

DECLARATIONS OF INTEREST

There were no Declarations of Interest Declared

3. 48/18

TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 19TH FEBRUARY 2018

The Minutes were proposed as correct by Councillor Mrs. Delyth Taylor and seconded by Councillor Mrs. Wendy Sigsworth and formally agreed by the Members present.

4. 49/18

MATTERS ARISING

The Clerk referred to the following matters from the previous Minutes:

Minute no: 1 (C). 24/18 (pages 1 and 2) together with Minute number: 10. 38/18 (page 6) in relation to the purchase and installation of a defibrillator and housing box, to be sited in the grounds of Halkyn Parish Hall. The Clerk advised, that he had met on-site with the Parish Hall caretaker. The Clerk further advised the Members, as to the suggested area suitable to site the defibrillator on the Hall building.

Members agreed the following: (1) agreed the proposed siting of the defibrillator (2) the Clerk to contact Welsh Ambulance Service, seeking further details in relation to the purchase and installation – including costs.

Minute no: 4. 28/18 sub minutes numbers: 4(A). 05/18 & 4.207/17 and 4.183/17 (page 2) in relation to the installation of a bus shelter in The Windmill. The Clerk advised, that despite e-mails and telephone calls, he was unable to make contact with the Company named OAQ Wales, in St. Asaph. Councillor Glyn Coleclough advised the Members, that he would endeavour to contact the Company – through a third party.

Minute no: 4. 28/18 sub minutes numbers: 4(A). 05/18 & 4. 207/17 and 11.91/17 (pages 2 and 3) in relation to the installation of goal posts in Rhys y Cae. The Clerk advised, that he was still awaiting information in relation to the goal posts, that was requested by Natural Resources Wales. The Clerk had sent further e-mails to Aura Wales (Flintshire County Council) – but no reply had been received. Councillor Mrs. Nicola Richardson, who had met with the Play Officer on site previously, advised, that she would endeavour to make contact. The Clerk was asked to contact the Head of Leisure, seeking assistance.

Minute no: 4. 28/18 (page 3) in relation to the request to Flintshire County Council, for the closure of a gate on the B5123 – adjacent to the Children’s play area in Rhosesmor – together with a quotation for a replacement gate in the Northop Road entrance to the play area in Rhosesmor. The Clerk advised, that he had further contacted the Play Officer, who had provided a revised quotation, for the sum of £1,325.00, in relation to the installation of a more secure gate to the play area.

Members agreed the following: Accepted the quotation for £1,325.00. The Clerk to arrange the installation with the Play Officer.

5(A). 50/18

CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:

- (1) Report from PCSO Connor Freel, in relation to reported criminal offences – which included the following: (a) Halkyn – a number of dangerous dogs chasing sheep, road traffic accident, theft from a motor vehicle, criminal damage, together with a number of complaints in relation to 4 x 4’s and scrambler bikes (b) Pentre Halkyn – interference with a motor vehicle, suspicious circumstances – linked to criminal damage (c) Rhys y Cae – Animal wildlife – yew tree branches allegedly being placed to keep sheep off property – despite knowing this species of tree is poisonous to sheep. Death of six sheep to date. One incident of suspicious circumstances (d) Rhosesmor – Four instances of anti-social behaviour, together with numerous reports in relation to off-road and trial bikes on the mountain, including Rhosesmor Village centre.
- (2) Flintshire County Council - Domestic Energy Team. The Clerk advised, that the Energy Team wished to attend the April meeting of the Council, to provide a presentation in relation to funding received by the County, to assist the most vulnerable residents of the County.

Members agreed the following: To invite the Domestic Energy team to the April Council meeting. The meeting to commence at 7.00pm.

- (3) Flintshire County Council – Council Governance and Conduct Training. The County Standards Committee are reviewing training needs for all Town & Community Councils

and wished to be made aware of Councillors who had not received training – and who had received training following the elections in May 2017. The Clerk was provided with the information, to be advised to the Standards Committee. The Clerk had forwarded to all Councillors, a copy of the e-mail, together with attachments.

- (4) The Clerk advised, in relation to an invitation for Council Clerk's to attend a meeting with Members of the Independent Remuneration Panel for Wales. The Clerk had been allocated a place on the 9th May, at 10.30am, in the Conwy Business Centre.
- (5) Welsh Assembly Government – 2018 / 2019 funding to support the initial setting up of a joint arrangement. The Clerk advised, that the funding had been increased this year to £35,000.00. However, whilst the letter was dated the 1st March, the closing date for applications was Friday 20th April. This short timescale did not provided the opportunity for Councils to arrange joint meetings to discuss. This Clerk further advised, that this short timescale occurred with a similar letter in March 2017.
- (6) Local Democracy and Boundary Commission for Wales – Guidance for Principal Councils On the Review of Communities. E-mailed to Councillor Members prior to meeting.
- (7) Independent Remuneration Panel for Wales – Annual Report. E-mailed to Councillor Members prior to meeting.
- (8) Wales Audit Office – Financial Management and Governance in Local Councils 2016 – 2017. E-mailed to Councillor Members prior to meeting.
- (9) Welsh Government – February Newsletter. E-mailed to Councillor Members prior to meeting.

5(B). 51/18

CLERK'S REPORT

- (1) The Clerk advised that Flintshire County Council, had paid into the Council's bank account, the sum of £911.00. This related to a grant payment received from the Welsh Assembly, towards the Summer Play Scheme. Whilst the money had been paid into this year's budget, the actual invoice will not be received until October, 2018.
- (2) The Clerk advised in relation to the following monies that had been paid into the Council's bank account - £1,000.00 donation from a resident of the community, who wished to remain anonymous. The donation was towards the purchase and installation of a defibrillator in Halkyn. The donator requested that the Council place a small plaque near to the defibrillator, in memory of a local nurse.
- (3) The Clerk advised in relation to the following monies that had been paid into the Council's bank account - £500.00 donation from the Grosvenor Estate. The donation was towards the purchase and installation of a defibrillator in Halkyn.
- (4) The Clerk advised that the Discretionary Rate Relief Grant, had been amended following lobbying of the County and Welsh Assembly. The Village Halls and other similar premises, will not have to pay the non-domestic rate from April 2018 – with a refund being made for the monies paid in 2017 to March 2018.
- (5) The Clerk referred to the request from Pentre Halkyn Community Centre Management Committee, for a assistance in relation to new signage for the Centre. The Clerk advised, that he had taken photographs of the area where the original signage was previously displayed, and suggested seeking a quotation from a County Council sign provider in Greenfield.

- (6) The Clerk advised, that he had met with the Caretaker of Halkyn Parish Hall, whereby the new signage, together with defibrillator position were discussed. During the site visit it was suggested that the Hall have two new signs – one to the front of the Hall and the other to the rear of the building – the two bilingual signs, to state: Halkyn Parish Hall, together with library opening details and contact number for enquiries and to hire the Hall.

Members agreed the following: The Clerk to contact the Sign Company in Greenfield, seeking quotations for Pentre Halkyn Community Centre and Halkyn Parish Hall signage as outlined above.

5(C). 52/18

HALKYN PARISH HALL TRUST – TRUSTEES MEETING

- The Clerk referred to a previous discussion in relation to the cattle grid at the entrance to Halkyn Parish Hall. Members discussed a replacement grid, or to fill in the pit under the cattle grid with a form of hardcore.

Members agreed the following: Howard Morris provide a quotation to fill in the pit underneath the cattle grid, with some form of hardcore.

6. 53/18

REPRESENTATIVES / LIAISON COMMITTEE REPORTS

There were no representatives reports.

7. 54/18

COUNTY COUNCILLORS' REPORTS (COUNCILLOR MISS. JEAN S. DAVIES & COUNCILLOR COLIN LEGG)

Due to the apologies from both County Councillors, there were no reports.

8(A). 55/18

PLANNING APPLICATIONS

The following planning applications were dealt with by the Members at the meeting:

- (a) Application number: 057993, for proposed conversion of existing Grade 11 Listed saw mill into one dwelling, at Gwysaney Saw mill, Denbigh Road, Rhosesmor.

Comment by Council: Providing that the application complies with planning policy, then no objections raised.

- (b) Application number: 057994, Listed building application – as per above application number: 057993

Comment by Council: Providing that the application complies with planning policy, then no objections raised.

- (c) Application number: 058118, for conversion of redundant outbuildings to a single 4 bed holiday accommodation, at Gerddidduon Farm, Rhosesmor.

Comment by Council: Providing that the application complies with planning policy, then no objections raised.

- (d) Application number: 057999, for amendment to house type plot 9 application No; 048657 – to remove brick details and dormer window, at land to the rear of the Stores House, Rhos y Cae.

Comment by Council: Providing that the application complies with planning policy, then no objections raised.

8(B). 56/18

PLANNING DECISIONS

The following planning decisions have been received from Flintshire County Council:

- (a) Application number: 057700 at Top lodge, Halkyn. Partially discharged
- (b) Application number: 058049 at Ael Y Bryn, Moel y Crio. Approved
- (c) Application number: 057930 at Pen Y Orsedd Farm, Rhosesmor. Approved
- (d) Application number: 057672 at The Old Hall, Halkyn. Approved
- (e) Application number: 056415 at Ael Y Bryn, Moel y Crio. Approved
- (f) Application number: 057750 at Halkyn Old Hall, Halkyn. Approved.

9(A). 57/18

COMMUNITY LIGHTING

The following lamps have been reported out of order since the last meeting:

- (a) Near The Cottage, Rhos y Cae. The Clerk advised that this lamp was not on the schedule of repairs by Flintshire County Council. The Clerk had requested the lamp be placed on the schedule and had advised the nearby resident, in relation to the delay in repair.
- (b) Near Ty Canol, Village Road, Pentre Halkyn.

9(B). 58/18

TO CONSIDER: QUOTATION TO REPLACE PRESENT STREET LIGHTING UNITS TO ENERGY EFFICIENT LED - LIGHTING

The Clerk advised the Members in relation to the current street lighting equipment, consumption and repair costs each year, together with details of the quoted LED model lighting and consumption. A quotation received from Snapfast Electrical for £20, 697.60 (plus VAT), for the purchase and installation of 132 LED street lights – which carry a 10 year guarantee.

The Clerk advised, that all three Councils in the project, had been offered a ‘free no obligation installation of four LED street lights’ – two white and two with a yellow filter. Members discussed further the quotation.

Members agreed the following: (1) Agreed in principle, the quotation, together with the installation of the four ‘no obligation lights’ – to be placed on the B5123 road in Rhosesmor Village. (2) The Clerk to seek a further quotation for a similar installation, from Mega Electrical, Nannerch, together with Flintshire County Council Street Lighting Department.

10. 59/18

TO DISCUSS CONCERNS: SCRAMBLER BIKES IN RHOSMOR (CLLR MRS. DELYTH TAYLOR)

This item had been discussed during the visit to the Council meeting, by PCSO Connor Freel (Minute number: 1(D). 45/18 on pages 1 and 2 above).

11. 60/18**APPROVAL OF ACCOUNTS FOR PAYMENT**

Cheque Number	Payee	Net £	Vat £	Total £
520	Scottish Power (February - Street Lighting Electricity Supply)	303.74	60.75	364.49
521	Flintshire County Council (January - Street Lighting Inspection and Maintenance)	409.90		409.90
522	H. M. Revenue & Customs. Clerk's PAYE & Clerk & Council NI - January, February & March	486.80		486.80
523	Caerwys Town Council 1/4 of Photocopier hire fee	51.00		51.00
524	R. P. Parry (Clerk) Re-imburement of 1/4 share of Microsoft Renewal with three other Councils £16.66 + VAT £3.33 / Other computer software £38.24 + VAT £7.66 (as per receipts)	54.90	10.99	65.89
525	R. P. Parry (Clerk) Travelling expenses – October 2017 to March 2018 - £106.65 (as per detailed auditor's list) / H M Revenue & Customs Home Working allowance – 2017 – 2018 - £216.00	322.65		322.65
526	R. W. Williams – Cemetery Grass cutting services for 2017 – 2018 – including village green grass cutting	615.00		615.00

12. 61/18**APPLICATIONS FOR FINANCIAL SUPPORT**

Cheque Number	Name of organisation	Amount granted £
	Halkyn Pensioner's Christmas Party (adjourned from February)	• See note below
527	Kidney Wales (Annual Donation)	100.00
528	Wales Air Ambulance (Annual Donation)	200.00
529	Salem Chapel, Pentre Halkyn (application for funding towards clock repair)	150.00

- Application further adjourned to the April Council meeting, for the receipt of bank account details.

13. 62/18

The Members agreed the payments of the above accounts and financial support as listed.

14(A). 63/18

Standing Orders were Suspended:

- (a) Councillor Mrs Nicola Richardson advised, to complaints from residents in relation to a road leading to the Rhes y Cae Village Hall – which was uneven, with pot holes and dangerous in sections. Following discussion, it was agreed that the road was un-adopted. Therefore the County Council would not repair or take any action to maintain and repair.

Members agreed the following: Councillor Mrs. Nicola Richardson, to provide the name(s) and address of the resident(s), whereby the Clerk will write to advise, that as the road is un-adopted, the County are not responsible.

- (b) Councillor Mrs. Nicola Richardson advised, in relation to a further concern with light pollution, which appeared to be emanating from Pant Quarry. Councillor Mrs. Richardson had sent a photograph to the Clerk. The Clerk advised that this type of light had been reported from the Quarry previously. When contacted, the Quarry Manager replied, advising that it was not one of their lights.

Members agreed the following: the Clerk to write to the Quarry Manager, to enclose a copy of the photograph, seeking if the manager is able to ascertain as to the source of the light.

- (c) Councillor Dylan Roberts advised, in relation to a section of the A541 road – which commences at the junction of the B5123 (bottom of Rhosesmor Hill) – whereby there is no pavement travelling towards Mold, until the end of the one way road. Thereafter, there is a pavement to Mold Town. There is a pavement from Rhydymwyn to the bottom of Rhosesmor Hill.

Members agreed the following: The Clerk to write to Flintshire County Council Highways, seeking their views, to place a continuation pavement from the bottom of Rhosesmor Hill – to join the pavement further along the A541 road – travelling towards Mold.

14(B). 64/18

Standing Orders were Restored.

There being no further business, the Chairman thanked everyone for attending and closed the meeting.

**SIGNED BY THE
CHAIRMAN.....**

**DATE OF
APPROVAL.....**