



CYNGOR CYMUNED HELYGAIN / HALKYN COMMUNITY COUNCIL

**Minutes of the Meeting of Halkyn Community Council,
Held in the Halkyn Parish Hall,
On Monday the 21st March, 2016, at 7.30pm.**

**1(A). 43/16
PRESENT**

Councillor Mrs. Delyth Jones - Taylor (Chair)
Councillor David A. Hughes (Vice Chair)
Councillor Colin Barker
Councillor B. Glyn Coleclough
Councillor Brian Coleclough
Councillor G. T. Robinson
Councillor John Thomas

Clerk & Financial Officer R. Phillip Parry

**1(B). 44/16
APOLOGIES**

Councillor Mrs. Sharon Davies
Councillor Paul B. Davies - Cooke
Councillor L. Howard Morris
Councillor Mrs. Nicola Richardson
Councillor Mrs. J. Wendy Sigsworth
Councillor Miss. C. Alex Wilcox

Councillor Colin Legg (Flintshire County Councillor)

**2. 45/16
DECLARATIONS OF INTEREST**

There were no Declarations of Interest Declared.

**3. 46/16
TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 15th February, 2016**

The Minutes were proposed as correct by Councillor Glyn Coleclough and seconded by Councillor Colin Barker and formally agreed by the Members present.

4. 47/16

MATTERS ARISING

The Clerk referred to the following matters from the previous Minutes;

Minute no: 4. 27/16 – sub minute 5(B). 08/16(c) (page 2), in relation to an area of land in The Nant. The Clerk advised that he had written to J. Bradburne Price & Co in Mold, asking that they carry out a valuation of the land. Unfortunately, the Surveyor was away from the office on sick leave, and the inspection has only been carried out recently, Councillor Brian Coleclough advised that he had met with the Surveyor on site; the report and valuation will be received by the Clerk in the near future.

Minute no: 4. 27/16 – sub minute 12.20/16(1) (page 2), in relation to the repair or a new notice board in Berth Ddu. The Clerk advised that the joiner had provided quotations for a new notice board at a cost of £1,346.00 in Oak and £1,286.00 in Sapele. The refurbishment cost would be £585.00, with redwood doors to match the existing frame.

The Members agreed the following: To refurbish the existing notice board at a cost of £585.00.

Minute no: 9(A). 36/16 (page 5), in relation to the Halkyn Parish Hall Library. Councillor G. T. Robinson advised the Members that a Service Level Agreement had been received by the Clerk. Councillor Robinson advised in relation to the contents of the agreement – which included: The County Council to gift the present book stock to the library, and will be able to borrow a collection of up to 100 books from the County library service every quarter. The agreement will be reviewed annually.

The Members agreed the following: to approve the Service Level Agreement. The document was signed by the Chair Councillor Mrs. Delyth Jones-Taylor, together with the Clerk to the Council.

Councillor Robinson further advised that there were a number of local residents assisting with the setting up of the library. A computer and bar code reader being donated. Funding outlets will have to be found to finance future book purchases.

Minute no: 9(B). 37/16 (page 5), in relation to the Halkyn Parish Hall. Councillor Colin Barker advised that a recent Annual General Meeting of the Halkyn Parish Hall Trust was called – with only two Members of the Management Committee attending. Councillor Barker further advised that a further meeting will be arranged and advertised in the Halkyn Mountain News.

Minute no: 13(A). 41/16 (page 6), in relation to fly tipping and burning of items on common land in The Windmill. The Clerk advised that the Rural Property Manager - Grosvenor Estate, had confirmed that they were dealing with the complaint.

5(A). 48/16

CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:

- (1) In the absence of PCSO Carol Richards, the Clerk advised the Members of the following reported criminal offences:

Anti-Social Behaviour Issues / Trends: report of off road bikes on the mountain.

Criminal offences: (a) Halkyn - Criminal damage (b) Moel Y Crio - stone smashed 1 pane of glass on a greenhouse (c) Pentre Halkyn - Theft from vehicle in Maes Llygan - 2 car mirror casings stolen / theft from vehicle in Springfield Hotel - van broken in to and 2 x drills stolen / theft from vehicle in Springfield Hotel - van broken in to various tools stolen / burglary other than dwelling in Heol Tywysog - garage broken in to, various snap on tools stolen / Criminal damage in Maes Llygan - window damaged possibly by a stone or bb gun (d) Rhosesmor - burglary of dwelling in Cae'r Ffynnon - money stolen.

- (2) The Clerk referred to a letter received from the Flintshire Japanese Youth Exchange Coordinator. The letter was asking if Halkyn Community Council would kindly participate in this year's student exchange, and in particular, hosting the students to an event in the Mountain.

The Members agreed the following: To participate in the exchange visit and to advise the Committee that Councillor John Thomas, has offered to arrange a walking tour of the Halkyn Mountain Lead Mines – and associated historical information. The Council also agreed to arrange refreshments.

- (3) The Clerk referred to an e-mail cascaded to Members dated the 16th March, in relation to an application by Flintshire County Council, to the Welsh Assembly Government, to suspend the right to buy in Flintshire (Council homes). Flintshire County Council referred to its ambitious strategic housing and regeneration programme which will see 500 new Council and affordable homes being built in Flintshire.

The Members agreed the following: To support the application by Flintshire County Council, to temporarily suspend the right to buy in Flintshire.

- (4) The Clerk referred to an e-mail cascaded to Members dated the 2nd March, in relation to the Local Authorities Model Code of Conduct (Wales) (Amendment) Order 2016, which had been received from the Welsh Assembly Government. The Clerk advised that the Order was suggesting a number of amendments be made to the present Code of Conduct. Flintshire County Council's legal department had advised, that they would peruse the suggested amendments and advise all Town & Community Councils in Flintshire of their opinion in the near future.

- (5) The Clerk advised in relation to a second Community Transport Workshop that had been arranged by Flintshire County Council – on Tuesday 26th April, in County Hall. The Workshop was in relation to the proposed cuts / reduction in rural bus services. The Clerk further advised that he would be attending the Workshop, and advise the Council Members of the contents at the May Council meeting.

- (6) The Clerk advised that a representative from Flintshire County Council, will be attending all Town & Community Councils in the near future, in relation to the reduction in rural bus services. The County Transport Department is requesting that an Officer attend the Halkyn Council meeting on Monday 18th April.

The Members agreed the following: to invite an Officer to the Council meeting on Monday 18th April, and the meeting to commence at 7.00pm.

- (7) The Clerk advised in relation to the annual 'Walk for Life' fundraising event organised by Kidney Wales. Councillor John Thomas received the information and advised the Members, that he would be arranging a sponsored walk in the Halkyn area on the 23rd April.

The following correspondence was taken as received:

- (i) Independent Remuneration Panel for Wales – Annual report for 2016 / 2017 – which was available online.
- (ii) Ombudsman for Wales – Web link to ‘Administration and Good Record Management’

5(B). 49/16

CLERK’S REPORT

- (a) The Clerk advised in relation to a request from a Group in Rhosesmor for funding towards the purchase and installation of safety equipment for Rhosesmor Pond - which had been sent to the Chair of the Council. The Group had been advised to provide the Council with financial costings for the purchase of the safety equipment, including details in relation to the professional installation.
- (b) The Clerk advised that he had received a written request from a resident who resides near to the former County Council Fullbrook Depot. The resident was concerned that the area had been leased and was allegedly to be used a marshalling yard for major trunk road maintenance and repair activities – on a 24-hour basis. The Clerk further advised that he had written to the Chief Executive of Flintshire County Council to enquire in relation to the lease. The Following reply has been received: ‘The Fullbrook (Halkyn) Depot has been declared surplus to requirements. The County Council have entered into a lease agreement with North and Mid Wales Trunk Road Agency – to be used as a depot’ The Clerk advised that a copy of the reply had been sent to the resident.

6. 50/16

REPRESENTATIVES / LIAISON COMMITTEE REPORTS

- (a) Councillor Colin Barker advised the Members in relation to a recent meeting he had attended at the Tarmac Quarry. The Quarry were amicable in assisting local residents with grant funding. The quarry will be able to agree to fund requests up-to the sum of £150.00, with higher amounts being referred to a local director.
- (b) Councillor Brian Coleclough advised in relation to his attendance at a recent meeting of the Halkyn JCB. Councillor Coleclough further advised that the JCB will be arranging a walk on Halkyn Mountain Common; whereby the Community Council Councillors will be invited.

7(A). 51/16

PLANNING APPLICATIONS

The following planning application had been received:

Application number: 054940, for alterations to access / parking at plot 11 and addition of garage to dwelling at plot 10, at Land to the rear of The Stores House, Rhes Y Cae

Comments by Council:

- (a) The Council have no comments in relation to the addition of a garage at Plot 10
- (b) The Council are concerned in relation to the alterations to access / parking at Plot 11. The original plans did not allow direct access into the mountain for plot 11, the access was via the existing road (to the back of the shop) and the existing stone retaining walls which form the foundations/sides of the old garage were retained. There is a significant ground level change from the existing gateway to the boundary between plots 10 and 11.

The drawings suggest that the ground will be raised to give a flat parking area at the higher level, this was not the case in the existing application where the cars parked at the existing level and steps/ramps gave access to the elevated house position.

It is noted that the reasons given on the drawings for these changes are to allow wheel chair access from the parking area. However, a number of pages are missing from the access statement (pages are also missing on the original application) so it is difficult to understand this specific requirement.

The application does not provide any details as to the boundary between the mountain and the parking area. Currently the mountain butts up to the stone boundary wall.

It is noted that the original plans were designed so that sheep could not access the development.

(The above application was sent to the Chairman for consultation with the local Member(s) due to statutory time limits for observations).

7(B). 52/16

The Members agreed with the above decision.

7(C). 53/16

The following planning applications were dealt with by the Members at the meeting:

- ❖ Application number: 055050, for the erection of porch to front of dwelling, at Swallowdale, The Nant.

Comment by Council: Providing that the application complies with planning policy, then no objections raised.

7(D). 54/16

PLANNING DECISIONS

The following planning decisions have been received from Flintshire County Council:

- (a) Application number: 054403, for the erection of extension to rear of dwelling, at The Lodge, Halkyn Castle. File Closed.
- (b) Application number: 054404, for listed building application, for the erection of an extension to the rear of dwelling, at The Lodge, Halkyn Castle. File Closed.
- (c) Application number: 054664, for the erection for first floor extension to side of dwelling etc., at Copper View, Pentre Road, Pentre Halkyn. Refused.
- (d) Application number: 054147, for conversion of saw mill and stable to residential with minor alterations. Approved.

8. 55/16

COMMUNITY LIGHTING

The following lamps have been reported out of order since the last meeting:

- (a) Lamp number: 12 – B5123 Near Springbank, Halkyn
- (b) Lamp number: Almost opposite to delivery entrance to Tiger Tim.
- (c) Lamp number: 35, Near Springfield Hotel, Pentre Halkyn.

9. 56/16**APPROVAL OF ACCOUNTS FOR PAYMENT**

Cheque Number	Payee	Net £	Vat £	Total £
377	Scottish Power (February - Street Lighting Electricity Account)	313.31	62.66	375.97
378	G. T. Robinson (Re-imburement of purchase of Readers Tickers for Halkyn Library - as per receipt) (£4.95 delivery charge not Vatable)	28.90	5.78	34.68
379	H. M. Revenue & Customs. Clerk's PAYE & Clerk & Council NI - (January, February & March 2016 - via The Post Office)	481.98		481.98
380	Caerwys Town Council (1/3 cost of Photocopier hire with Caerwys, Dyserth & Halkyn Councils) Caerwys Council to re-claim VAT	61.33		61.33
381	R. P. Parry (Clerk) Re-imburement of 1/3 share of Microsoft Renewal with Halkyn, Caerwys & Dyserth Councils (as per receipt) £58.33 divide by 3 = £19.44 - Halkyn Council to re-claim VAT	19.44	11.66	31.10
382	R. Phillip Parry - Clerk (Travelling expenses from October 2015 to March 2016 - as per detailed auditor's list)	131.23		131.23

10. 57/16**APPLICATIONS FOR FINANCIAL SUPPORT**

Cheque Number	Name of organisation	Amount granted £
383	Macmillan Cancer Support	100.00
384	Rhes Y Cae & Moel Y Crio Sheepdog Trial & Horse Show	250.00
385	Halkyn Mountain Community Cinema (Application for remaining balance of funding towards 2015 / 2016 Insurance cost £100.70)	100.70

11. 58/16

The Members agreed the payments of the above accounts and financial support as listed.

12. 59/16

Standing Orders Were Suspended

Councillor Glyn Coleclough referred to a number of pot holes in the following areas: **(a)** Opposite the play area in Rhes Y Cae **(b)** Along the road from Pentre Halkyn to Rhes Y Cae - just before the Rhes Y Cae sign - and a small parking area. The Clerk advised that he would contact the Street Scene Supervisor.

13. 60/16

Standing Orders Were Re-instated

There being no further business, the Chairman thanked everyone for attending and closed the meeting.

**SIGNED BY THE
CHAIRMAN.....**

**DATE OF
APPROVAL.....**