



# **CYNGOR CYMUNED HELYGAIN / HALKYN COMMUNITY COUNCIL**

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**Minutes of the Meeting of Halkyn Community Council,  
Held in the Halkyn Parish Hall,  
On Monday the 24<sup>th</sup> April, 2017, at 7.30pm.**

**1(A). 68/17  
PRESENT**

Councillor David A. Hughes (Chair)  
Councillor B. Glyn Coleclough (Vice Chair)  
Councillor Brian Coleclough  
Councillor L. Howard Morris  
Councillor Mrs. Delyth Jones - Taylor  
Councillor Mrs. Nicola Richardson  
Councillor G. T. Robinson  
Councillor Mrs. J. Wendy Sigsworth  
Councillor John Thomas

Councillor Colin Legg (Flintshire County Councillor)

Clerk & Financial Officer R. Phillip Parry

**1(B). 69/17  
APOLOGIES**

Councillor Colin Barker  
Councillor Miss. C. Alex Wilcox

**1(C). 70/17**

The Chairman Councillor David Hughes, thanked the retiring Councillors' for their service to the Community.

Councillor Hughes referred to 50 years ago this month, whereby Councillor Brian Coleclough was elected as a then Halkyn Parish Councillor and took his seat on the Council in the following May. The occasion will be referred to, at the May Annual Meeting of the Council.

**2. 71/17  
DECLARATIONS OF INTEREST**

**The following Declaration of Interest was declared:**

Councillor Mrs. Delyth Jones-Taylor, in relation to planning application number: 056675, at 20, Cae'r Ffynnon, Rhosesmor. Councillor Mrs. Jones-Taylor left the room during the Members deliberations (See Minute number: 7(C).80/17 on page 5 below).

### 3. 72/17

## TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 20<sup>TH</sup> MARCH, 2017

**The Minutes were proposed as correct by Councillor Glyn Coleclough and seconded by Councillor Mrs. J. Wendy Sigsworth and formally agreed by the Members present.**

### 4. 73/17

#### MATTERS ARISING

The Clerk referred to the following matters from the previous Minutes:

**Minute no: 4. 52/17 – sub minute number: 5(B). 33/17 (i) (page 2)**, in relation to new signage advertising the Halkyn Parish Hall Library. Councillor G. T. Robinson advised that he was awaiting the telephone number details, following the disconnection of the Flintshire County Council telephone. Councillor Robinson will liaise with the Clerk.

**Minute no: 4. 52/17 – sub minute number: 5(B). 33/17 (ii) (page 2)**, in relation to the installation of a new bus shelter in The Windmill. The Clerk advised that he was awaiting from Flintshire County Council – a Method Statement – which had been requested by Natural Resources Wales.

**Minute no: 4. 52/17 – sub minute number: 8(B). 40/17 (page 2)**, in relation to street lighting maintenance agreement. The Clerk advised that he was still awaiting the meeting with the Street Lighting Manager at Flintshire County Council.

**Minute no: 9.61/17 (page 5)**, in relation to the First Responder Team. The Clerk advised in relation to the next publication date for the Halkyn Mountain News (HMN).

**Members agreed the following: (1)** The public event with the Welsh Ambulance Service, Flint & Holywell Rotary Club – to be held on Saturday 24<sup>th</sup> June, at 11.00am in Halkyn Parish Hall **(2)** the Clerk to place an appropriate notice in the HMN and book the Parish Hall.

**Minute no: 11. 63/17 (page 5)**, in relation to the provision of further red dog bins in Rhosesmor. Councillor Mrs. Delyth Jones-Taylor advised, that she had been endeavouring to contact Mr Ian Williams, but to no avail. The Clerk suggested that as Mr. Williams would be attending the May Council meeting, the date for the Environmental Audit could be arranged at this meeting.

**Minute no: 14. 66/17 (iii) (page 7)**, in relation to financial assistance to Pentre Halkyn Bowling Club, and in particular, towards the purchase of a lawnmower. The Clerk advised that he had been contacted by the Treasurer of the Bowling Club, and was informed as follows: The present lawnmower had been inspected by a professional person, who had advised in relation to the repair / service. The Bowling Club thank the Community Council for considering their application, but at the present time a new lawnmower is not required. Councillor John Thomas provided the Members with further information.

### 5(A). 74/17

#### CORRESPONDENCE

**The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:**

- (1) The Clerk advised that he had received notification from the Flintshire Electoral Returning Officer, that six candidates had been nominated for the Halkyn Ward – with two vacancies and three candidates for the Pentre Halkyn Ward – with two vacancies.

The Clerk further advised the Members, in relation to the procedure to co-opt four Councillors, following an uncontested election – which followed a different procedure to a Casual Vacancy position.

- (2) The Clerk advised that he had been contacted by an Officer from the Flintshire Transportation Department, who wished to attend the June Council meeting, to provide the Members with the current situation in relation to Community Transport.

**Members agreed the following:** To invite an Officer from the Flintshire Transportation Department to the June Council meeting. The meeting to commence at 7.00pm.

- (3) The Clerk referred to correspondence from Flintshire County Council, in relation to a new Dog Control Order, that the County will be adopting in the near future. Mr. Ian Williams will be contacting the Clerk to make arrangements to attend the May Council meeting.
- (4) The Clerk read out an e-mail from the Halkyn United Football Club. The Football Club were enquiring if they could use the facilities at the Pentre Halkyn Football field and Clubhouse. The Clerk advised that he had subsequently received a telephone call from Councillor Colin Barker, who advised that the Football Club, had agreed the usage of the playing field and Clubhouse with Flintshire County Council.
- (5) The Clerk advised in relation to a global e-mail received from the Clerk to Holywell Town Council. The e-mail had been sent to all surrounding Community Councils to Holywell, and wished to seek views on the following: ‘In establishing a forum – to see if there was common ground on certain issues between the authorities, such as tourism for example, where a joint approach could help bring wider benefits’. Should there be sufficient interest, the Town Council would arrange a meeting following the May Council elections.

**Members agreed the following:** To attend a future meeting called by Holywell Town Council.

- (6) The Clerk advised that the Welsh Assembly had produced a further copy of the Good Councillor’s Guide’. The Clerk had only received one hard copy, but a pdf version was available.

## **5(B). 75/17**

### **CLERK’S REPORT**

- (i) The Clerk recollected to the Members, an application firstly made to the Land Registry during 2016, in relation to the registering of land to the south of The Nant. Whilst the application had been returned seeking further information and re-submitted in January, 2017 – the Land Registry had written to the Clerk, as follows: The application has been rejected. The Clerk advised that there were a number of reasons for the rejection, including – the two Statement of Truths – which the Land Registry state: ‘ do not establish in what way the Community Council maintained the land. There is no clear link between the Council and the land’.

**Members agreed the following:** Not to proceed further with the application.

- (ii) The Clerk recollected to the Members, that from the 1<sup>st</sup> April, this year, the various Village Halls (Community Halls) within the Halkyn Community Council area, would be liable to pay 20% of the non-domestic business rates. The Clerk had been in contact with both the Flintshire County Council and Welsh Assembly (WAG), to discuss the Welsh Assembly’s refund to any non-domestic business premises, with a rateable value under £6,000.00. It would appear that all the Community Halls are under this amount. The Clerk advised that the present rules state that Community Buildings, such as the Village Halls and Charity shops were not eligible for the

WAG refund. The Clerk suggested that this was unfair, as the Community Halls were run by volunteers. The Clerk further advised that this year the Community Halls could apply for the 20% to be refunded under the Business Rates Hardship relief policy. In the meantime the Flintshire County Council have written to the WAG, seeking the rules to be changed to allow Community Buildings to be included in the full rate relief grant. The Clerk suggested that the Halkyn Community Council could also write to the WAG – to support the County Council.

**Members agreed the following:** The Clerk to write to the Welsh Assembly, to support the Flintshire County Council, in persuading the WAG, to allow Community Halls to be included in the full rate relief grant from the Assembly.

- (iii) The Clerk advised that he had received the following concern from a resident of Pentre Halkyn. ‘A very dangerous pot hole in Pentre Halkyn – at the junction with Brynford Road. There are several pot holes in the area, with this particular pot hole measuring at least 12 inches across and 3 inches deep’. The Clerk further advised that the information had been passed to Mr. Ian Williams – Flintshire County Council Street Scene.
- (iv) The Clerk recollect to the Members, the National Salary pay increase for 2016 / 2017. The Clerk had previously advised the Members, that he would receive the increase at the end of the financial year. This payment is listed in the Approval of Accounts for Payment as per **Minute number 11. 04/17 on page 8 below.**
- (v) The Clerk referred to the National Salary Award for 2016 – 2018, whereby a 1% increase in Clerk’s salaries was effective from the 1<sup>st</sup> April, 2017 to March, 2018. The Clerk provided the Members with details in relation to the increase in his salary, and sought the agreement of the Members, to amend the present standing order for his monthly salary. The Clerk also wished the Members to further agree the continuation of his home working allowance, to be paid by standing order for the financial year 2017 / 2018. The Clerk referred to the HMRC Home working allowance which attracted tax relief each year. The Clerk advised that HMRC had suggested that this non-taxable relief should be claimed by the Clerk at the end of each financial year. The Clerk suggested that his Home Working allowance was reduced by £25.00 each month. The Clerk would thereafter claim the amount in March each year.

**Members agreed the following:** (1) to amend the present standing order for the Clerk’s monthly salary payments, to reflect the pay increase for 2017 / 2018 (2) the continuation of the monthly standing order, in relation to the Clerk’s home working allowance, to include the decrease of £25.00 each month.

- (vi) The Clerk advised the Members, that his employment contract with Trelawnyd & Gwaenysgor Community Council, will cease shortly. However, the Clerk had been appointed to the position as Clerk & Financial Officer to Whitford Community Council. The Members congratulated the Clerk on his new appointment.

#### **5(C). 76/17**

#### **TO RECEIVE AND APPROVE THE END OF YEAR ACCOUNTS FOR 2016 / 2017**

The Clerk, as Financial Officer, provided the Members with a copy of the end of year Statement of Financial Accounts for the year 2016 / 2017. The Clerk advised the Members further in relation to the accounts and the end of year balance.

**Members agreed the following:** Approved the end of year accounts for the financial year 2016 / 2017, with the financial spreadsheet signed by the Chairman, Councillor David Hughes.

The Members thanked the Clerk for his work with the accounts, together with the end of year presentation.

## **6. 77/17**

### **REPRESENTATIVES / LIAISON COMMITTEE REPORTS**

There were no representatives reports.

## **7(A). 78/17**

### **PLANNING APPLICATIONS**

**The following planning application had been received:**

- (a) Application for out of hours working by Tarmac (Pant), on Sunday 26<sup>th</sup>, Monday 27<sup>th</sup>, and Tuesday 28<sup>th</sup> between the hours of 18.000 and 06.00. Agreed.

**(The above one application was sent to the Chairman for consultation with the local Member(s) due to statutory time limits for observations).**

## **7(B). 79/17**

**The Members agreed with the above decision.**

## **7(C). 80/17**

**The following planning application was dealt with by the Members at the meeting:**

- ❖ Application number: 056675, for the erection of an extension, at 20, Cae'r Ffynnon, Rhosesmor.

**Comment by Council:** Providing that the application complies with planning policy, then no objections raised.

**Note:** Councillor Mrs. Delyth Jones-Taylor Declared an Interest (See minute number 2. 71/17 on page 1 above).

## **7(D). 81/17**

### **PLANNING DECISIONS**

**The following planning decisions had been received from Flintshire County Council:**

- (a) Application number: 056244, for approval of details reserved by condition no. 17 (drainage) attached to planning permission Ref: 055218, at Pany Y Pwll Dwr Quarry, Pentre Halkyn. Approved
- (b) Application number: 056615, for the approval of details reserved by condition n. 9 (ecological management plan) attached to planning permission Ref: 055218. Approved.

## **8. 82/17**

### **COMMUNITY LIGHTING**

**The following lamps were reported out of order at the meeting:**

- (1) Lamp – Near Dolwen, The Windmill (lit 24/7).
- (2) Lamp – At junction of B5123 turning to The Parish Hall (lit 24/7).
- (3) Lamp – no. 2 in Rhys Y Cae, near bus shelter (lit 24/7).
- (4) Lamp – no. 3 in Rhys Y Cae, near Llwyn Hywel (lamp disappeared)

- The Clerk advised that he had been informed by Flintshire Lighting, that during replacement of electricity poles by Scottish Power, a number of lamps across Flintshire had been found to not comply with regulations. One such lamp is sited in Moel y Crio, Near to Warren Bank. The Clerk advised that a complete new light and bracket was required. Whilst the Clerk was not aware of the cost, it was a standard cost within the contract).

**Members agreed the following:** Installation of a new lamp and bracket, Near to Warren Bank, Moel Y Crio.

**9. 83/17**

**APPROVAL OF ACCOUNTS FOR PAYMENT**

<b>Cheque Number</b>	<b>Payee</b>	<b>Net £</b>	<b>Vat £</b>	<b>Total £</b>
462	Scottish Power (March - Street Lighting Electricity Account)	336.03	67.21	403.24
463	Flintshire County Council (March - Street lighting inspection and maintenance)	496.75		496.75
464	R. P. Parry – Clerk (payment of national salary increase for 2016 / 2017 – following deduction of PAYE)	48.72		48.72

**10. 84/17**

**APPLICATIONS FOR FINANCIAL SUPPORT**

<b>Cheque Number</b>	<b>Name of organisation</b>	<b>Amount granted £</b>
	There were no applications received	

**11. 85/17**

**The Members agreed the payments of the above accounts as listed.**

**There being no further business, the Chairman thanked everyone for attending and closed the meeting.**

**SIGNED BY THE CHAIRMAN.....**

**DATE OF APPROVAL.....**