



CYNGOR CYMUNED HELYGAIN / HALKYN COMMUNITY COUNCIL

**Minutes of the Meeting of Halkyn Community Council,
Held in the Halkyn Parish Hall,
On Monday the 21st November, 2016, at 7.00pm.**

**1(A). 191/16
PRESENT**

Councillor David A. Hughes (Chair)
Councillor B. Glyn Coleclough (Vice Chair)
Councillor Colin Barker
Councillor Brian Coleclough
Councillor L. Howard Morris
Councillor Mrs. J. Wendy Sigsworth
Councillor Miss. C. Alex Wilcox

Clerk & Financial Officer R. Phillip Parry

**1(B). 192/16
APOLOGIES**

Councillor Paul B. Davies – Cooke
Councillor Mrs. Delyth Jones - Taylor
Councillor Mrs. Nicola Richardson
Councillor G. T. Robinson
Councillor John Thomas

Councillor Colin Legg (Flintshire County Councillor)

**1(C). 193/16
Standing Orders were suspended:**

**1(D). 194/16
ATTENDANCE AT MEETING BY RACHEL WATSON – HALKYN MOUNTAIN
RANGER**

The Chair of the Council Councillor David Hughes, welcomed Ms. Rachel Watson – Halkyn Mountain Ranger to the meeting.

The Clerk advised that Rachel had been invited to the Council meeting following concerns brought to the attention of Council Members at the October Council meeting. Members had discussed the allowing of dogs by their owners to foul in areas which are frequented by residents and visitors. The area around Bellis Pond, in particular, was a concern – which now attracts people – where a

platform / jetty has been erected. The depositing of general rubbish was also a concern. Concern had also been expressed when shrubbery and branches are cut, they are not removed. Rachel advised that she would have to consult with Flintshire County Council, to ascertain if they were prepared to place red dog bins on the mountain. Litter bins on the mountain tend to cause problems. The wind will blow the items held from the bin around the mountain – but this matter should also be discussed with Flintshire County Council. A survey had been carried out to identify dead and dying trees – which had covered the majority of the mountain. Some work had been commenced but large branches are left on site.

Rachel advised that the biggest concern is fly tipping on the mountain. Recently deposited was a microwave, bed mattress, grass cuttings and six bags of soil and rubble – which have occurred over the past few weeks. Rachel further advised that the Grosvenor Estate have a sustainable management expert for the common. There are a number of cattle grids that require renewing. The Graziers have been awarded funding for bio-diversity. The clearing of ponds is up to date, with more project work to be undertaken. The capping of the shaft in The Windmill has been completed and the lime kilns are all completed. Between 175 to 200 people attended the Halkyn Heritage week. The budget for the event was £5,000. The Rhosesmor Community Group may hold a day event during 2017.

Council Members advised Rachel in relation to the following: **(a)** a large tree to the side of Och'r Y Bryn was in need of remedial work. Rachel advised that she was aware of the large Oak, which had been discussed with the Grosvenor Estate. **(b)** cutting of gorse **(c)** signage indicating dropping of litter and dog fouling is an offence. Rachel advised that the area was too large to place signage, but possibly warning signs on the main roads could be erected **(d)** Other concerns advised to Rachel were – a caravan parked opposite the Blue Bell Inn, a motor home and builders rubble near to the pensioners bungalows **(e)** Rachel was advised in relation to the deposit of rubble in the area of the entrance to Fron Farm, The Windmill – that had been reported to the Grosvenor Estate some months ago.

The Members agreed the following: **(a)** the Clerk to invite Mr. Ian Williams, Flintshire Street Scene Supervisor to the January 2017 Council meeting – to discuss the provision of red dog bins and general rubbish bins. (the Clerk to copy Rachel into the e-mail) **(b)** to forward to Rachel a copy of the exchange of e-mails between the Clerk and Grosvenor Estate, reporting the fly tipping in The Windmill.

The Chair Councillor David Hughes thanked Rachel for attending the meeting and for her helpful advice and assistance.

1(E). 195/16

Standing Orders were restored:

2. 196/16

DECLARATIONS OF INTEREST

There were no Declarations of Interest Declared

3. 197/16

TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 17TH OCTOBER, 2016

The Minutes were proposed as correct by Councillor Glyn Coleclough and seconded by Councillor Brian Coleclough and formally agreed by the Members present.

4. 198/16

MATTERS ARISING

The Clerk referred to the following matters from the previous Minutes;

Minute no: 4. 175/16 sub minute no: 4. 154/15 & 118/16 (a) (b) and (c) (page 2), in relation to the Halkyn Parish Hall. **(a)** the County Council confirm in an e-mail, that the laptop will be passed to the Halkyn Librarian **(b)** the County Council confirm in an e-mail, that proceedings have commenced to have the County telephone line disconnected **(c)** the returned Parish Hall laptop having been inspected by a professional, was found to have been wiped clean, which included all software removed – together with a new password being entered. The Clerk had received a quotation for the laptop to be made functional – at a cost of £60.00. A copy of the quotation had been sent to the Chair and Vice Chair – who had agreed the acceptance.

The Members agreed the following: **(c)** Confirmed the quotation for £60.00 (laptop repair).

Minute no: 4. 175/16 sub minute no: 4. 154/15 & 117/16(c) (page 2), in relation to IT training for residents. The Clerk advised that a quotation for further IT training at the Library had been received for £20.00 per hour with £5.00 travelling each way = £30.00 per session. The Clerk advised that the Chair and Vice Chair had agreed the cost of three further sessions.

The Members agreed the following: To allocate funding of £90.00 to provide three further IT training sessions.

Minute no: 4. 175/16 sub minute no: 4. 154/15 & 135.16(d) (page 2), in relation to the installation of a Bus Shelter in The Windmill. The Clerk advised that unfortunately the bus shelter had still not been erected. The Clerk had been in contact with the manufacturer and Flintshire County Council. Again, it appears that the delay is with the County Council. The Clerk further advised that as the shelter was completed – the invoice was due for payment.

Minute no: 4. 175/16 sub minute no: 13. 169/16 (a) page 2), in relation to a speed limit indicator equipment. The Clerk advised that he had sent a copy of the letter to County Councillor Colin Legg, together with a copy to the Chief Executive. The Clerk had received observations from a resident of the Community, who related concerns to the reduction in speed limit – and in particular, to instances of aggressive tailgating and overtaking in dangerous places – since the reduction in speed limit. **(See Minute number: 5(A). 199/16 (5) on page 4 below).**

Minute no: 5(B). 177/16 (ii) (page 3), in relation to the Community Transport Drop-in Session, held in Halkyn Parish Hall, on Friday 21st October. The Clerk advised that the Drop-in session had been well attended and many questionnaires were completed. Councillors' Mrs. Wendy Sigsworth and G. T. Robinson were also in attendance, together with the Clerk.

Minute no: 5(E). 180/16 (a) (page 4), in relation to the adoption of the Red K6 Giles Scott telephone box in Halkyn. The Clerk advised that he had written to the local resident who had previously expressed an interest in assisting with the upkeep of the telephone box – should the Council be offered to adopt by BT. There had been no reply from the resident, however, the Clerk advised that the resident frequently visited overseas. The Clerk was asked to send a reminder letter.

Minute no: 5(E). 180/16 (b) (page 4), in relation to a defibrillator to be sited on the outside wall of Halkyn Parish Hall. The Clerk produced to the Members details and costings in relation to the installation of a defibrillator. The Clerk advised that the Holywell & Flint Rotary Club were interested in Halkyn joining a project – which the Rotary Club, in association with the Welsh Ambulance Service – whereby trained first responders are on a call out scheme. The Rotary Club

wished to attend a future meeting of the Community Council, together with a representative from the Welsh Ambulance Service to discuss the project with the Members.

The Members agreed the following: The Members were interested in joining the project. The Clerk was asked to make arrangements for attendance at the February Council meeting.

5(A). 199/16 CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:

- (1) Notification from Flintshire County Council Returning Officer in relation to the estimated costs for Town & Community Council elections in May, 2017. The Clerk advised that the estimated cost for a Community Council election would be £1,700.00 for each of the four Council Wards = Total £6,800.00. The cost would be approximately 50% less should there be a contested County Councillor election.
- (2) The Clerk advised in relation to the 2017 meeting dates of the Flintshire County Forum.
- (3) The Clerk advised in relation to the 'Local Democracy and Boundary Commission for Wales – Electoral Review: Policy & Practice.
- (4) The Clerk advised in relation to correspondence from Flintshire County Council – Flintshire Local Development Plan (LDP) Strategic Options – Growth and Spatial Options. The consultation on the LDP ends on the 9th December, and whilst documents are available on the County web site, they are also available in Libraries and Leisure centres across the County.
- (5) The Clerk read advised the Members in relation to the previous discussions in respect of the non-working of the speed flashing speed signage in the area of Rhosesmor. Whilst there had been no reply from the County Highways, the Clerk had received the following comments from a resident of Halkyn. 'Instances of aggressive tailgating and overtaking in dangerous places – in particular, since the reduction in speed limit – together with the non-working of speed warning signage. A number of Councillors advised of their similar experiences. (See **minute number: 4. 198/16 / 13. 169/16(a) on page 3 above**).

The Members agreed the following: The Clerk to forward a copy of the original letter to County Highways dated 21st September. The Clerk to also advise Highways of the comments made by a resident of the Community - which the Council Members agree with - following their personal experiences of inconsiderate driving.

5(B). 200/16 CLERK'S REPORT

- (1) The Clerk referred to the faulty internet hub which is sited in the Library area of the Parish Hall. Whilst the telephone line is paid for by the Parish Hall Committee, the internet is used for library purposes. The Clerk suggested to the Members, that the Council may wish to consider the purchase and installation of a new hub – which the Clerk had received a quotation for the sum of £40.00.

The Members agreed the following: The Community Council to provide a new internet hub and accept the quotation for £40.00.

- (2) The Clerk advised that the gate to the bus shelter opposite the Halkyn Parish Hall had been vandalised. Flintshire County Council Street Scene had been asked to attend and repair.
- (3) The Clerk advised that following the business rate cost of 20%, that Flintshire County Council would be charging Village Halls from April, 2017. The Clerk had confirmed with the Welsh Assembly Government (WAG), that there would be a refund of this cost from WAG. The Clerk had notified representatives from the following: Halkyn Parish Hall, Pentre Community Centre, Rhosesmor and Rhys Y Cae Village Halls.

5(C). 201/16

HALKYN COMMUNITY CEMETERY

The Chairman Councillor David Hughes, together with the Clerk had recently visited the County Archives Office in Hawarden. Following research of the Halkyn Community Council records prior to the purchase of the Burial Field adjacent to St. Mary's Church – the following was noted in a number of Minutes. In particular: (1) Minutes dated 24th March, 1981 – which confirmed that Delyn Borough Council had provided a grant of £2,000.00, towards the purchase of land for the 'Burial Ground Project' (2) Minutes dated 19th May, 1981 – which state the contract had been received with a completion date of 27th May, 1981. The Minute also refer to the remainder of the purchase price of £1,800.00 (£200.00) having been paid previously as a deposit (3) Minutes dated the 22nd September, 1981 – which state 'the deeds of the land purchased are now available for collection at Delyn Borough Council Offices, Holywell' **The Council Members thanked Councillor David Hughes and the Clerk Phillip Parry, for their work in establishing the purchase details in relation to the land now used a Cemetery.**

5(D). 202/16

PRECEPT AND FINANCIAL ALLOCATIONS FOR 2017 / 2018

The Clerk enquired with the Members of the Council, if there were any items of expenditure, extra to the present allocation included in the current financial precept, that they wished to be included in the next financial year.

The Members agreed the following: The Clerk to provide the Members at the January, 2017 Council meeting, with details as to a prospective precept increase to the Band D property charge - between: £1,000.00, £2,000.00 and £3,000.00. To include 50% cost of election estimate – as per **Minute number: 5(A). 199/16 (1) on page 4 above).**

5(E). 203/16

TO UPDATE COUNCILLOR POLICY FOLDER

The Clerk suggested that due to time restraints at this evening's meeting that he takes home the Councillor Policy folders, which will be updated and returned to Councillors at the January 2017, Council meeting. **The Members agreed.**

6. 204/16

REPRESENTATIVES / LIAISON COMMITTEE REPORTS

- (a) Councillor Colin Barker advised in relation to his attendance at a meeting of the Tarmac Consultative Committee, which was held in Hendre Quarry.
- (b) Councillor Brian Coleclough reported on a JCB meeting he had attended. Unfortunately, Councillor Mrs. Wendy Sigsworth had not been advised of the meeting.

7(A). 205/16

PLANNING APPLICATIONS

The following planning applications were dealt with by the Members at the meeting:

- (1) Application number: Proposed diversion of public footpath No 32 and 36 in the Community of Halkyn. Application by Cemex UK to divert sections of rights of way near to Pant Y Pwll Dwr Quarry – to enable an overburden storage bund to be erected.

Comment by Council: Providing that the application complies with planning policy, then no objections raised.

- (2) Application number: 056119, for the erection of permanent building to replace temporary portable structure with associated parking, at Fron Farm Caravan Park, Rhos Y Cae Road, Hendre.

Comment by Council: Providing that the application complies with planning policy, then no objections raised.

- (3) Application number: 056157, for demolition of existing dwelling and erection of a 5 bedroomed detached dwelling, at Y Gwastad, Pant Y Gof, Halkyn.

Comment by Council: Providing that the application complies with planning policy, then no objections raised.

7(B). 206/16

PLANNING DECISIONS

The following planning decisions have been received from Flintshire County Council;

- (a) Application number: 055818, for erection of an extension and refurbishment to incorporate swimming pool and gymnasium, at Maes Alyn, Rhosesmor. Approved.
- (b) Application number: 055985, for erection of a two-storey extension to side of dwelling, at 20, Cae'r Ffynnon, Rhosesmor. Refused.
- (c) Application number: 056154, for a non-material amendment to planning application Ref: 054777, at 1 Halkyn Old Hall Estate, Pentre Halkyn. Approved.

8. 207/16

COMMUNITY LIGHTING

The following lamps were reported out of order at the meeting:

- (a) Map number 8 – Berth Ddu. Lamp number 28.
- (b) Map number 1 – Halkyn. Lamp number 6 – near to Cupola Cottage
- (c) Map number 6 – Pentre Halkyn / Buxton Lane / Brynford Road. Lamp number 48.

9. 208/16

ANNUAL GENERAL MEETING – HALKYN PARISH HALL

The Annual General Meeting of the Halkyn Parish Hall was held before the commencement of the general Council meeting. **See separate Minutes.**

10. 209/16

APPROVAL OF ACCOUNTS FOR PAYMENT

Cheque Number	Payee	Net £	Vat £	Total £
426	Scottish Power (October - Street Lighting Electricity Account)	335.15	67.03	402.18
427	OAQ Wales (Supply of Oak bus shelter in the Windmill) (Note: Grosvenor Estates to contribute £2,500.00)	5,250.00	1,050.00	6,300.00
428	St. Mary's Church – Churchyard A/c (50% of water rates)	56.95		56.95
429	Caerwys Computer Clinic (J. E. Duggan-Keen) (IT Training)	40.00		40.00
430	Caerwys Computer Clinic (J. E. Duggan-Keen) (Re-format wiped laptop and other work to make good and usable)	60.00		60.00
431	R. Phillip Parry - Clerk (Travelling expenses from April, 2016 to September 2016 - as per detailed auditor's list)	221.40		221.40

11. 210/16

APPLICATIONS FOR FINANCIAL SUPPORT

Cheque Number	Name of organisation	Amount granted £
432	National Eisteddfod of Wales	100.00
433	Marie Curie (Cancer Care, Rhyl Branch)	100.00
434	Nightingale House Hospice, Wrexham	100.00

12. 211/16

The Members agreed the payments of the above accounts and financial support as listed.

There being no further business, the Chairman thanked everyone for attending and closed the meeting.

SIGNED BY THE CHAIRMAN.....

DATE OF APPROVAL.....