



CYNGOR CYMUNED HELYGAIN / HALKYN COMMUNITY COUNCIL

**Minutes of the Meeting of Halkyn Community Council,
Held in the Halkyn Parish Hall,
On Monday the 20th March, 2017, at 7.30pm.**

**1(A). 47/17
PRESENT**

Councillor David A. Hughes (Chair)
Councillor B. Glyn Coleclough (Vice Chair)
Councillor Colin Barker
Councillor Brian Coleclough
Councillor Mrs. Delyth Jones - Taylor
Councillor Mrs. J. Wendy Sigsworth
Councillor John Thomas

Clerk & Financial Officer R. Phillip Parry

**1(B). 48/17
APOLOGIES**

Councillor L. Howard Morris
Councillor Mrs. Nicola Richardson
Councillor G. T. Robinson
Councillor Miss. C. Alex Wilcox

Councillor Colin Legg (Flintshire County Councillor)

**1(C). 49/17
ATTENDANCE AT MEETING BY A REPRESENTATIVE FROM RHOESMOR
VILLAGE HALL**

There was no attendance from a representative from Rhosesmor Village Hall. The Clerk advised he had received no apologies from the representative.

**2. 50/17
DECLARATIONS OF INTEREST**

There were no Declarations of Interest Declared.

**3. 51/17
TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 20TH FEBRUARY,
2017**

The Minutes were proposed as correct by Councillor Brian Coleclough and seconded by Councillor Mrs. J. Wendy Sigsworth and formally agreed by the Members present.

4. 52/17

MATTERS ARISING

The Clerk referred to the following matters from the previous Minutes:

Minute no: 5(B). 33/17 (i) (page 4), in relation to new signage for the Halkyn Library. The Clerk advised that Councillor G. T. Robinson is in the process of dealing with this matter.

Minute no: 5(B). 33/17 (ii) (page 4), in relation to the installation of a new bus shelter in The Windmill. The Clerk advised in relation to the following:

- (1) Following the February Council meeting the Clerk wrote to The Grosvenor Estate – providing copies of correspondence between the Council and a resident of the Windmill, in relation to ownership of the land where the bus shelter site had been initially agreed. Copies of the Land Registry documents were also sent to The Estate, together with a plan of three other areas which had been provisionally agreed by Natural Resources Wales, as suitable for the location of a bus shelter. The Clerk advised that the Grosvenor Estate had replied as follows: **(a)** The Estate were consulting with their Lawyers as to ownership and seeking a copy of the appropriate title document **(b)** The Estate agreed to any of the three sites for the location of the bus shelter **(c)** The Estate confirmed their offer of £2,500.00, towards the purchase of the bus shelter and seeked from the Clerk the Council's banking details, whereby the funds will be transferred.
- (2) The Clerk advised that he had contacted Natural Resources Wales (NRW), who confirmed that any of the three sites would require the following from the Community Council **(i)** Plans of the work required **(ii)** method statement **(iii)** schedule of works. Following approval NRW would issue a Consent Agreement.
- (3) The Clerk advised that Flintshire County Council were holding a site meeting later this week, which would identify a new site. Once this information had been received, the Clerk would advise both the Grosvenor Estate, Natural Resources Wales, and seek from Flintshire Planning, if permission is required.

Minute no: 8(B). 40/17 (page 5), in relation to street lighting maintenance and inspection contract with Flintshire County Council. The Clerk advised that he had written to Mr. Darell Jones – Flintshire Lighting Manager, advising in relation to the Council's decision, but no reply had been received. The Clerk had further contacted Mr. Jones, and seeked that he (the Clerk) attend a meeting in the office of Mr. Jones to formalise the contract. The Clerk was awaiting confirmation of an appointment.

Minute no: 13(A). 45/17 (page 7), in relation to two bright lights in the area of Tarmac Quarry. The Clerk advised that he had received a reply from Mr. Andrew Kent (Tarmac – Estates Surveyor), who advised that there had been no changes to the lighting at the Quarry. However, an Electricity Company occupies a substation at the Quarry and the Quarry Manager will make enquires with the Company.

5(A). 53/17

CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:

- (1) The Clerk advised in relation to the following details which had been received from PCSO Laura Williams – to reported criminal offences within the Community Council area: (1) male person selling boilers door to door (2) theft of tools from an outbuilding (3) male persons selling tools and mattresses from white vans (4) garage broken into – road bike and tools stolen (5) Issues with a drunk male person at the Britannia Inn (6) suspicious male selling boilers in the area of Bryn Rodyn.
- (2) Invitation to attend a Police Consultative Committee meeting to be held in Mold Town Council Chamber, on Tuesday 25th April, at 6.00pm. The Community Council's representative on the Consultative Committee – Councillor Colin Barker advised of his attendance. The Clerk to advise the Inspector's Secretary.
- (3) The Clerk recollect to the Council Members, an e-mail cascaded to Members from the Flintshire Transport Department, which provided an update to the County Community Travel Scheme.
- (4) The Clerk advised the Members to an invitation from Planning Aid Wales, in relation to a seminar in The Venue, Llandudno, at a cost of £15.00.
- (5) The Clerk advised the Members to an invitation from One Voice Wales (OVW), in relation to a joint seminar by OVW and the Society of Local Council Clerks – to be held on the 12th July, in St. David's Hotel, Ewloe. The cost of the event would be £69.00 plus VAT.
- (6) The Clerk advised the Members, in relation to an on-line survey from Flintshire County Council in relation to: Assessment of Well-being in Flintshire.

5(B). 54/17

CLERK'S REPORT

- The Clerk advised that following a complaint from a resident in Rhes Y Cae, he had reported to Flintshire County Council, the following: a number of branches had fallen from a tree onto equipment in the Rhes y Cae Play Area.

6. 55/17

REPRESENTATIVES / LIAISON COMMITTEE REPORTS

- (a) Councillor Brian Coleclough advised in relation to his attendance at a meeting of the JCB. Councillor Colin Barker referred to the work carried out at the Barracks area and felt it was dangerous. Councillor Barker further advised that he had spoken with Mr. Tom Birtles from the Grosvenor Estate. Councillor Coleclough advised that the work had been carried out with the Estate and the Halkyn Ranger, who would have carried out a risk assessment. The Clerk advised that Mr. Birtles was visiting on Thursday, and would view at the area.

7(A). 56/17

PLANNING APPLICATIONS

The following planning applications have been received:

- (1) Application number: 056554, for the erection of single storey extension to dwelling, at Ty Celyn, Rhes Y Cae, Nr. Holywell.

Comment by Council:

- (a) Concerns are expressed regarding proposed finishes being out of character for the location, together with concerns regarding adequacy of parking provision for proposed

extension to a three bedroom property - especially given the lack of suitable alternative off road parking in the vicinity.

(b) The Council wish to refer to Planning application number: 048657, which provides details of the adjacent development, road layouts, parking etc., as per following link: https://digital.flintshire.gov.uk/FCC_Planning/Home/NewDocView/91846

(c) The Council feel that the current planning application – 056554, cannot be considered separately to planning application number: 048657.

(d) The Council wish it to be confirmed, that this planning application, is outside the listed building curtilage of the property known as The Stores.

(2) Application number: by Tarmac, for out of hours working as follows: Saturday 4th March, between the hours of 12.00 to 18.00. Agreed.

(3) Application number: by Tarmac, for out of hours working as follows: 14th, 15th, 16th and 17th between 18.00 to 02.00 and on 18th March between 16.00 to 02.00. Agreed.

(4) Application number: by Tarmac, for amended out of hours working as follows: 17th March from 18.00 to 06.00. Agreed

(The above four applications were sent to the Planning Sub Committee Chairman, for consultation with the Members, due to statutory time limits for observations).

7(B). 57/17

The Members agreed with the above decisions.

7(C). 58/17

The following planning applications were dealt with by the Members at the meeting:

No applications received from Flintshire County Council.

7(D). 59/17

PLANNING DECISIONS

The following planning decision had been received from Flintshire County Council:

- Application number: 056419, for the erection of replacement asphalt plant, at Cemex UK Operations – Pant Y Pwll Dwr Quarry, Halkyn. Approved.

8. 60/17

COMMUNITY LIGHTING

The following lamps had been reported out of order since the last meeting:

- (1) Map number: 11 - Lamp Numbers: 2, 6, 7 & 8 in Moel Y Crio.
- (2) Map number: 9 - Lamp number: 3 in The Wern.
- (3) Lamp near Warren House – travelling along road from Tiger Tim offices – third lamp along road. Scottish Power have replaced the pole and the lamp has not been connected to the new pole. The Clerk advised that he had asked Flintshire Lighting Department to investigate.

The following lamps were reported out of order at the meeting:

- (4) Second lamp in Northop Road, Rhosesmor – Near to property known as Esmor House.

- (5) Councillor Colin Barker advised that possibly a light in the Catch had also been removed. Councillor Barker will further investigate and contact the Clerk.

9. 61/17

TO DISCUSS - FIRST RESPONDER SCHEME IN THE COMMUNITY AREA OF HALKYN

The Clerk referred to the presentation at the February Council meeting, by representatives from the Flint & Holywell Rotary Club and Welsh Ambulance Service. Whilst the Council had provisionally agreed to take the project forward, the following would have to be further agreed (1) Two Councillors to be appointed to represent the Community Council. Councillors' Mrs. Delyth Jones-Taylor and Mrs. Wendy Sigsworth volunteered (2) To hold a public meeting in Halkyn Parish Hall, whereby the Ambulance Service would provide a presentation. The Clerk suggested that he find out the date of the next publication of the Halkyn Mountain News (HMN), whereby a public notice can be placed and the meeting could be held - say two weeks following delivery of the paper to households. **The Members agreed** and asked the Clerk to contact the Editor of the HMN. Councillor Mrs. Sigsworth suggested that possibly more than one venue could be held for the public meeting.

10. 62/17

CONCERNS IN RELATION TO CATTLE GRID – ENTRANCE TO HALKYN PARISH HALL (CLLR COLIN BARKER)

Councillor Colin Barker advised the Members in relation to his concerns with the cattle grid at the entrance to the Halkyn Parish Hall. As the grid is round it has caused a few problems over the years, with a resident being injured on one occasion. Councillor Barker suggested that the cattle grid is removed and gates erected in their place. Concerns in relation to sheep gaining access to the grounds of the Hall.

Members agreed the following: To remove the cattle grid and replace with a gate system. Councillor Colin Barker to take forward and to seek quotations.

11. 63/17

TO DISCUSS PROVISION OF FURTHER RED DOG BINS IN RHOSESMOR (CLLR. MRS. DELYTH JONES-TAYLOR)

Councillor Mrs. Delyth Jones-Taylor advised the Members in relation to concerns of herself, together with residents of Rhosesmor, to dog fouling in the village. Councillor Mrs. Jones-Taylor wished a survey to be carried out to identify areas where the provision of red dog bins would assist to alleviate the problem. The Clerk suggested that perhaps the survey could be carried out during the Environmental Survey that Mr. Ian Williams agreed to complete in the near future.

Members agreed the following: The Clerk to contact Mr. Ian Williams, to ascertain the date of the Environmental Survey, and to seek to include a survey of areas to install red dog bins. The Clerk advised that he would also liaise with Councillor Mrs. Jones-Taylor, who would be accompanying Mr. Williams on the survey.

12. 64/17

Halkyn Parish Hall Trust –Trustees Meeting

- (1) The Minutes of the Annual General Meeting, held on Monday 21st November, 2016, in Halkyn Parish Hall, at 7.00pm - were confirmed as a true record.
- (2) **The decision in Minute number: 10. 62/17 above on this page**, in relation to the removal of the Parish Hall cattle grid and the provision of a gate system was noted.

13. 65/17

APPROVAL OF ACCOUNTS FOR PAYMENT

| Cheque Number | Payee | Net £ | Vat £ | Total £ |
|----------------------|--|--------------|--------------|----------------|
| 451 | Scottish Power (February - Street Lighting Electricity Account) | 303.52 | 60.70 | 364.22 |
| 452 | Flintshire County Council (January - Inspection & Maintenance) | 274.75 | | 274.75 |
| 543 | Flintshire County Council (February - Inspection & Maintenance) | 343.75 | | 343.75 |
| 454 | H. M. Revenue & Customs. Clerk's PAYE & Clerk & Council NI - via The Post Office) | 493.98 | | 493.98 |
| 455 | Caerwys Town Council (Share of Photocopier hire for 2016 / 2017 with other Councils - VAT paid by Caerwys) | 52.31 | | 52.31 |
| 456 | R. P. Parry (Clerk) Re-imburement of 1/3 share between other Councils - Microsoft 365 renewal (as per receipt) | 19.44 | 3.89 | 23.33 |
| 457 | R. P. Parry (Clerk) Travelling expenses from October 2016 to March 2017 (as per detailed auditor list) | 171.00 | | 171.00 |
| 461 | R. W. Williams (Annual grass cutting fee for Council Cemetery £645.00 and annual fee for various Village Greens grass cutting £305.00) | 950.00 | | 950.00 |

14. 66/17

APPLICATIONS FOR FINANCIAL SUPPORT

| Cheque Number | Name of organisation | Amount granted £ |
|----------------------|---|----------------------------|
| 458 | Rhes Y Cae Show (Application for annual grant) | 250.00 |
| 459 | Wales Air Ambulance (Application for annual grant) | 100.00 |
| 460 | Whitford Young Farmers | 100.00 |
| 461 | R. W. Williams (as above in payments) | |
| | Rhes Y Cae Village Hall Committee (Towards new boiler) | See note (i) below |
| | Christchurch, Rhes Y Cae (Towards boundary wall repair) | See note (ii) below |

| | | |
|--|---|-----------------------------|
| | Pentre Halkyn Bowling Club (General financial assistance) | See note (iii) below |
| | Rhosesmor Vintage Day | See note (iv) below |

- (i) Members agreed in principle to fund the installation of a new hot water boiler – to a maximum cost of £600.00. (£300.00 towards purchase and £300.00 towards installation costs). The Rhes Y Cae Management Committee to provide the Clerk with a quotation.
- (ii) Members agreed in principle to part fund the wall repair at Rhes Y Cae Church – to a maximum financial contribution of £1,500.00. The Church Treasurer to provide the Clerk with a receipted invoice, following the completion of the work.
- (iii) Members agreed in principle to part fund the purchase of a lawnmower. The Bowling Club Treasurer to provide the Clerk with a copy of a quotation, whereby the Council Members will consider the amount of financial contribution.
- (iv) Members agreed in principle to provide financial assistance towards the Rhosesmor Vintage Day. The organisers to provide the Clerk with an estimated cost of staging the event, together with an indication, as to the amount of funding required from the Community Council.

15. 67/17

The Members agreed the payments of the above accounts and financial support as listed.

There being no further business, the Chairman thanked everyone for attending and closed the meeting.

**SIGNED BY THE
CHAIRMAN.....**

**DATE OF
APPROVAL.....**