



# **CYNGOR CYMUNED HELYGAIN / HALKYN COMMUNITY COUNCIL**

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**Minutes of the Meeting of Halkyn Community Council,  
Held in the Halkyn Parish Hall,  
On Monday the 20<sup>th</sup> June, 2016, at 7.30pm.**

**1(A). 111/16  
PRESENT**

Councillor David A. Hughes (Chair)  
Councillor B. Glyn Coleclough (Vice Chair)  
Councillor Brian Coleclough  
Councillor Paul B. Davies - Cooke  
Councillor L. Howard Morris  
Councillor G. T. Robinson  
Councillor Mrs. J. Wendy Sigsworth  
Councillor Mrs. Delyth Jones - Taylor  
Councillor John Thomas

Clerk & Financial Officer R. Phillip Parry

**1(B). 112/16  
APOLOGIES**

Councillor Colin Barker  
Councillor Mrs. Nicola Richardson  
Councillor Miss. C. Alex Wilcox

Councillor Colin Legg (Flintshire County Councillor)

**2. 113/16  
DECLARATIONS OF INTEREST**

**There were no Declarations of Interest Declared.**

**3. 114/16  
TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 16<sup>TH</sup> MAY, 2016**

**The Minutes were proposed as correct by Councillor Brian Coleclough and seconded by Councillor Mrs. Delyth Jones-Taylor and formally agreed by the Members present.**

**4. 115/16  
MATTERS ARISING**

The Clerk referred to the following matters from the previous Minutes;

**Minute no: 9. 94/16 sub minute: 4. 67/16 (page 3)**, in relation to an application to the Land Registry, to register an area of land in The Nant. The Clerk advised that he had perused the previous application at the Bier House, and provided councillor Brian Coleclough with information referred to as a 'Statement of Truth' Councillor Coleclough advised the Members that he would provide a Statement of Truth to the Clerk.

**Minute no: 10(A). 95/16 sub minute: (8) (page 4)**, in relation to the playing of golf on the Mountain Common. The Clerk advised that the views of the Grosvenor Estate were that Golf should not be played on the common, but they would confirm this with their legal department.

**Minute no: 19(A). 109/16 (i) (page7)**, in relation to the playing of golf on the Common, including the concerns with off road vehicles. The Clerk advised that the first issue had been referred to in the above paragraph. The Estate confirmed that they were concerned with the off road vehicles on the Common, and trusted that the Police would take action.

**Minute no: 19(A). 109/16 (ii) and (ii) (page 8)**, in relation to an overgrown hedge in Rhosesmor and blocked gullies in Pentre Halkyn. The Clerk advised that the Street Scene Supervisor had been requested to attend to the concerns. Council Members advised that the matters were still outstanding. The Clerk advised that he would further contact the Street Scene Supervisor.

#### **5(A). 116/16 CORRESPONDENCE**

**The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:**

- (1) The Clerk advised in relation to a letter received from County Councillor Colin Legg. The letter referred to the following: the repair to the notice board in Rhes Y Cae. Councillor Legg will obtain new keys and both will be kept in the village / Street light near to Llys Hywel is out of order / Quad bikes being ridden on the mountain & bridle pathway – the Police had been advised.
- (2) The Clerk advised that PCSO Carol Richards had been appointed to another role within North Wales Police. Halkyn and the surrounding areas will be covered by a new team of PCSO's, with effect from July / August.

PCSO Richards provided the Clerk with the following report in relation to offences reported to the North Wales Police. Burglary in The Nant. Electrical equipment stolen.

- (3) The Clerk advised that Mrs. Sharon Davies had written to advise of her resignation as a Community Councillor. Mrs. Davies had stated that her resignation was due to family and work commitments. **The Members asked that the Clerk write to Mrs. Davies, to thank her for her time as Community Councillor.** The Clerk advised that he would place the vacant Councillor position on the July agenda.
- (4) Meeting of the North Wales Police Consultative Committee. Councillor Colin Barker will be attending the meeting, to be held in Mold Town Hall on Tuesday 5<sup>th</sup> July.
- (5) The Clerk advised in relation to a request for a member of the Flintshire County Council Transportation Team (Community Transport) to attend the July Council meeting. The visit was to discuss the following with the Members: **1.** Agree membership details of a small community sub group **2.** To agree details of Community drop-in event **3.** Agree Town &

Community groupings and which Town and Community Councils will take the lead. **The Members agreed the attendance and the July Council meeting to commence at 7.00pm.**

- (6) The Clerk advised in relation to a letter received from the Clerk to Ysceifiog Community Council. The Clerk advised that the Ysceifiog Council had written to all adjoining Councils in relation to the Community Transport Review, seeking information to the various Council's initiatives and exploring the partnership aspect. The Clerk suggested that as these matters would be discussed during the visit by an Officer from the Flintshire Community Transport Department at the July meeting – perhaps the Clerk should contact the Clerk to Ysceifiog and suggest that the matter be further discussed following the visit. **The Members agreed.**
- (7) The Clerk brought to the attention of the Members the following document: Flintshire County Council – Revised Supplementary Planning Guidance Note Consultation No 23. Development Contributions to Education. **The Members asked the Clerk to forward a copy of the information to all Councillors by e-mail.**
- (8) The Clerk advised the Members that each year the Independent Remuneration Panel for Wales wish to receive information in relation to any expenses and or payments made to Councillors. The Clerk advised that the only payment required to be advised was the Chairman's Annual Allowance.
- (9) The Clerk advised in relation to a communication from Mr. Tom Birtles (Rural Property Manager) Grosvenor Estate. The Estate will be making a planning application in the near future to cap the shaft at The Windmill, on the roadside, near to the water main.

#### **5(B). 117/16**

#### **CLERK'S REPORT**

- (a) The Clerk advised of the deposit into the Council's bank account, the sum of £1,256.12, in relation to a VAT refund from HM Revenue & Customs for the period 2015 / 2016.
- (b) The Clerk advised that the following public notice had been displayed on all the Town Councils notice boards: Notice of Appointment of Date for the Exercise of Electors' Rights Accounts for the Year Ended 31<sup>st</sup> March, 2016. The notice was to be displayed from 30<sup>th</sup> May to the 12<sup>th</sup> June, 2016.

The Clerk advised that the notice board in Rhes Y Cae had been damaged. A local joiner had viewed and provided the following quotations: Repair and new lock £32.00 and a suggested quote for 2 coats of oil £45.00. The Clerk further advised that both quotations had been agreed in-between meetings by the Chair and Vice Chair. **The Members approved the quotations.**

- (c) The Clerk advised that Councillor G. T. Robinson had received an enquiry in relation to the Parish Hall Library holding an IT course for the senior citizens. The Clerk had contacted the local office of the Flintshire Local Voluntary Services, who had advised that all IT courses are held in-house – as various IT equipment was required. Councillor G. T. Robinson provided further information in relation to the request.
- (d) The Clerk recollected to the Members that he had been assisting the Trelawnyd & Gwaenysgor Community Council since January of this year on a temporary contract. The position had been advertised and no suitable person was appointed. The Clerk advised that he had subsequently been appointed to the position.

## 6. 118/16

### REPRESENTATIVES / LIAISON COMMITTEE REPORTS

Councillor G. T. Robinson provided the Members with the following update in relation to the Community Library. The running of the library is moving along smoothly and the facility was being well used – including the continuation of the volunteers who assist the Librarian. Councillor Robinson advised that the Flintshire County Council telephone line was still connected. The County Council had promised that when the computer previously used by the Librarian had been cleared of County Council software, the computer would be donated back to the library – but this has not happened. Councillor Robinson advised in relation to an account which had purchased items as an incentive for the children – which was previously run by Flintshire County Council.

The Clerk advised that during the installation of the AV equipment, a laptop was included in the bundle. Councillor Mrs. Wendy Sigsworth agreed to consult with the Parish Hall caretaker.

Councillor Robinson suggested that a new sign be placed outside the Parish Hall advising in relation to the library opening times. Councillor David Hughes agreed that he would contact a sign maker to seek a quotation.

Councillor Robinson referred to the grass cutting around the Parish Hall. Councillor Mrs. Wendy Sigsworth advised that the contractor was due to cut the grass in the immediate future.

**The Members agreed the following:** The Clerk to write to Flintshire County Council – as follows: (1) to advise in relation to the telephone line (2) to seek as to when the computer will be returned.

## 7(A). 119/16

### PLANNING APPLICATIONS

## 7(B). 120/16

**The following planning applications were dealt with by the Members at the meeting:**

- (a) Application number: 055315 – for conservation of existing outbuildings to additional residential accommodation, at Bryngwyn Farm, The Nant.

**Comment by Council:** Providing that the application complies with planning policy, then no objections raised.

- (b) Application number: 055260 – for the erection of first floor extension, porch and re-roofing, at Copper View, Pentre Road, Halkyn.

**Comment by Council:** Providing that the application complies with planning policy, then no objections raised.

## 7(C). 121/16

The Clerk advised that he had received two e-mailed notifications from residents in the Pentre Halkyn area, in relation to planning application number: 054768, by Cemex, Pant Y Pwll Dwr Quarry. Both e-mails related to the resident's objections to the planning application, with one resident suggesting a number of conditions to be placed on the applicant should the application be successful. The Clerk further advised the members, that he had advised the residents that the Community Council had made their observations to the Planning Officer before closing date for observations. As the closing date for observations, they Community Council were not able to comment further to the Planning Officer.

**7(D). 122/16**  
**PLANNING DECISIONS**

**The following planning decision had been received from Flintshire County Council:**

Application number: 055194, for removal of existing side extension and erection of two-storey side extension, at 4, Crown Cottages, Halkyn. Approved.

**8. 123/16**  
**COMMUNITY LIGHTING**

**The following lamp had been reported out of order since the last meeting:**

- (a) Lamp number: 3, Near to Llys Hywel, Rhos Y Cae.

**The following lamp was reported out of order at the meeting:**

- (i) Lamp number: 9, in The Wern, Rhosesmor.

**9. 124/16**  
**TO RECEIVE REPORT ON THE ANNUAL CEMETERY INSPECTION**

The Clerk advised that the inspection of the Council Cemetery at St. Mary's Church, had taken place on Tuesday 14<sup>th</sup> June, 2016. In attendance were the Clerk, Councillors' Colin Barker, Brian Coleclough, David Hughes and Wendy Sigsworth. Apologies were received from Councillor Mrs. Nicola Richardson. The Clerk advised the Members, that each headstone was inspected individually, and none were found to be loose or dangerous, and that there were no adverse concerns in relation to the Cemetery. **The Members accepted the report from the Cemetery Sub Committee.**

**10. 125/16**  
**APPROVAL OF ACCOUNTS FOR PAYMENT**

<b>Cheque Number</b>	<b>Payee</b>	<b>Net £</b>	<b>Vat £</b>	<b>Total £</b>
399	Scottish Power (May - Street Lighting Electricity Account)	335.15	67.03	402.18
400	Shaw & Sons (Legal & Local Government Stationers – Council Attendance Register)	83.25	16.65	99.90
401	Information Commissioner's Office (Data Protection Registration – Renewal)	35.00		35.00
402	Parish On-line – Getmapping Plc., (Annual Subscription Renewal)	42.00	8.40	50.40
403	Gwyn R. Jones (T G Reynolds-Jones) Repairs etc., to Rhys Y Cae Public Notice Board	77.00		77.00

404	G. M. Oldham (Halkyn Library) Re-imbusement of Children's Summer Reading Challenge Materials (£54.35 and £3.00 plus VAT)	57.35	11.47	68.82
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**11. 126/16  
APPLICATIONS FOR FINANCIAL SUPPORT**

Cheque Number	Name of organisation	Amount granted £
	The Clerk advised the Members that no applications had been received.	

**12. 127/16  
The Members agreed the payments of the above accounts as listed.**

**There being no further business, the Chairman thanked everyone for attending and closed the meeting.**

**SIGNED BY THE  
CHAIRMAN.....**

**DATE OF  
APPROVAL.....**