



# **CYNGOR CYMUNED HELYGAIN / HALKYN COMMUNITY COUNCIL**

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**Minutes of the Meeting of Halkyn Community Council,  
Held in the Halkyn Parish Hall,  
On Monday the 19<sup>th</sup> September, 2016, at 7.30pm.**

**1(A). 150/16  
PRESENT**

Councillor David A. Hughes (Chair)  
Councillor B. Glyn Coleclough (Vice Chair)  
Councillor Brian Coleclough  
Councillor L. Howard Morris  
Councillor Mrs. Delyth Jones - Taylor  
Councillor Mrs. Nicola Richardson  
Councillor G. T. Robinson  
Councillor Mrs. J. Wendy Sigsworth  
Councillor John Thomas  
Councillor Miss. C. Alex Wilcox

Clerk & Financial Officer R. Phillip Parry

**1(B). 151/16  
APOLOGIES**

Councillor Colin Barker  
Councillor Paul B. Davies - Cooke

Councillor Colin Legg (Flintshire County Councillor)

**2. 152/16  
DECLARATIONS OF INTEREST**

**There were no Declarations of Interest Declared.**

**3. 153/16  
TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 18<sup>TH</sup> JULY, 2016**

Minute number 1(B). 129/16 – Councillor Mrs. Nicola Richardson was in attendance at the meeting.

**The Minutes were proposed as correct by Councillor Mrs. Delyth Jones-Taylor and seconded by Councillor Glyn Coleclough and formally agreed by the Members present.**

#### **4. 154/16**

#### **MATTERS ARISING**

The Clerk referred to the following matters from the previous Minutes;

**Minute no: 4. 133/16 – sub minute no: 4. 115/16 & 9. 94/19 (page 2)**, in relation to an application to the Land Registry, to register land in the Nant. The Clerk advised that whilst Councillor Brian Coleclough had provided a Statement of Truth, another statement received from a resident of The Nant was required to be amended. The Clerk advised that he would obtain a revised Statement of Truth from the resident.

**Minute no: 4. 133/16 – sub minute number 6. 118/16 (page 2)**, in relation to the Flintshire County Council laptop and telephone line – including the Parish Hall laptop. The Clerk advised that he had written a formal letter of complaint to Flintshire County Council, in relation to the lack of replies to letters. The Parish Hall laptop – Councillor Colin Barker was making enquiries with the Hall Caretaker.

**Minute no: 4. 133/16 – sub minute numbers: 5(B). 117/16 (c) (page 2)**, in relation to IT training. The Clerk advised that the IT consultant wished to be advised in relation to the number of people who required assistance with their various devices. The consultant would have a one to one session with the people to access their training requirements – whereby a training plan could be formulated. Councillor Robinson suggested that perhaps the Council should receive an estimate of the cost of the training. The Clerk advised that he would speak with the consultant and also ascertain the numbers of people who had requested training.

**Minute no: 5(B). 135/16 (b) (page 3)**, in relation to the removal of an abandoned vehicle in the Rhosesmor area. The Clerk advised that whilst he had taken further photographs of the vehicle which had been e-mailed to Flintshire County Council – an e-mail has been received during the afternoon of the Council meeting – advising the following: ‘the investigating officer has removed the vehicle and we have put it into storage until a resolution can be reached with the owner’

**Minute no: 5(B). 135/16 (c) (page 3)**, in relation to a visit to Halkyn by Flintshire and Japanese students. **(a)** The Clerk confirmed that the quotations for refreshment had been authorised by the Chair and immediate past Chair of the Council **(b)** The organisers of the Youth exchange had written to thank the Councillors and Clerk for their assistance in arranging the tour for the students in Halkyn, together with the refreshments. The organisers wished to thank Councillor John Thomas for his assistance and historical knowledge of the area. An invitation was extended to Councillor John Thomas to attend a meeting in County Hall, Mold, on Tuesday 1<sup>st</sup> November – whereby a presentation of the Japanese visit will be held.

**Minute no: 5(B). 135/16 (d) (pages 3 and 4)**, in relation to the installation of a new bus shelter. The Clerk expressed his frustration in relation to the installation of the bus shelter. It now appears that the delay is with Flintshire County Council, in completing the groundwork. The Clerk advised that he had been assured the bus shelter would be installed within the next few days.

**Minute no: 5(D). 137/16 (page 4)**, in relation to a vacancy in the Office of Councillor. The Clerk advised that the County Electoral Services Officer, had confirmed that there had been no call for an election. The Clerk enquired with the Council Members if they wished the Co-option notice that he would display, to contain a paragraph in relation to an applicant providing information in relation to the following: their interest within the community and reasons for wishing to become a Community Councillor. **The Members agreed.**

**Minute no: 9. 142 /16 (page 5)**, in relation to the review of cemetery charges for 2016 / 2017. The Clerk provided the Members with updated cemetery charges for two local burial authorities.

**Minute no: 11. 144/16 (page 6)**, in relation to the condition of the A5026 road in The Nant area. The Clerk advised that Flintshire County Council had advised the following: ‘the location is due to be inspected next month. The area will be prioritised as a matter of urgency’ The Clerk had provided Councillor Glyn Coleclough with a copy of the above confirmation by e-mail.

**Minute no: 12. 145/16 (page 6)**, in relation to payment of cheque number: 406 – made payable to Blackwells Stonecraft Ltd – for the cleaning, repainting of lead letters & additional inscription on the War Memorial in Christchurch, Rhes Y Cae. The Clerk advised that the cheque had been cancelled – as the work had not been completed by the Company.

#### **5(A). 155/16**

#### **CORRESPONDENCE**

**The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:**

- (1) The Clerk advised of two letters received from Flintshire County Council, in relation to match funding for Children’s play areas. The Council Members confirmed, that as all the play areas within the community had been upgraded within the past few years, there was no requirement to apply for further funding.
- (2) The Clerk advised that the next North Wales Police Consultative Committee meeting had been arranged for Tuesday 6<sup>th</sup> December, at 7.30pm, in Mold Town Hall. The Clerk advised that he has passed the invitation to the Community Council’s representative – Councillor Colin Barker.
- (3) The Clerk advised that a meeting of the Flintshire Standards Committee, was to be held in Pentre Halkyn, on Monday 3<sup>rd</sup> October, at 6.30pm. The meeting would be a joint meeting with Members of the Committee and Town & Community Council representatives. The Clerk requested permission for the purchase of tea, coffee refreshments to be purchased. **The Members agreed.** The Clerk advised that Councillor Colin Barker had indicated his wish to attend.
- (4) The Clerk referred to an e-mail forwarded to Members dated the 26<sup>th</sup> July, which advised that Flintshire County Council Planning department, would not in the future be sending planning applications to Town & Community Councils – all applications would have to be viewed on-line. The Clerk further advised that the County had stated their mistake, and planning applications will continue to be sent to all Councils. However, planning decisions, would not be sent to Clerk’s by post – but by e-mail.
- (5) The Clerk read out a letter to the Members received from Flintshire Street Scene, who confirmed the role of the Area Street Scene Supervisor – who would be pleased to attend the Town Council meeting when requested.
- (6) Invitation received from Flintshire County Council, for members to attend a Workshop in County Hall – in relation to Flintshire Local Development Plan. Councillor Brian Coleclough agreed to attend on behalf of the Community Council. Councillor Coleclough and the Clerk to liaise in relation to the date of attendance.
- (7) Letter received from the Wales Boundary Commission, referring to the 2018 review of parliamentary constituencies in Wales.

## **5(B). 156/16 CLERK'S REPORT**

- (a) The Clerk advised that the second precept payment of £15,666.67, had been received from Flintshire County Council.
- (b) The Clerk advised that the National Association of Local Council Clerks, had agreed a 1% salary increase for Clerks – commencing the 1<sup>st</sup> April, 2016. The Clerk advised that he would provide the Members with details of figures at the October Council meeting.
- (c) The Clerk advised the Members that he had been contacted by Cadwyn Clwyd in relation to BT's proposals to disconnect and remove all telephone payphones within the Community – including the red telephone box sited on Halkyn Village Green. The Clerk had met with a representative from Cadwyn Clwyd in Halkyn, and discussed their project of Town & Community Councils adopting the kiosks from BT – with a view of utilising the shell of the kiosk as an information point, which could also house a defibrillator. The Clerk advised that a number of Town & Community Councils in Flintshire were utilising the phone boxes for the installation of defibrillators, whereby the British Heart Foundation were providing a grant towards the cost. Cadwyn Clwyd also wished the Council to consider the involvement of providing iBeacon's within the Community.

**The Members agreed the following:** The Clerk to place the adoption of the red telephone box, provision of defibrillators and iBeacon on the October agenda for further discussion.

- (d) The Clerk referred to the present agreement with Caerwys Town Council, whereby the Halkyn Council and other Councils share the rental cost of a photocopier. The Caerwys Town Council have signed a new agreement for a colour laser copier. The Community Council will notice a reduction in the purchase cost of ink for the printer in the stationery budget column, but an increase in the photocopier rental and a fee for copies. However, in general, the cost of printing will be reduced for all Councils.
- (e) The Clerk brought to the attention of Members, a complaint received in relation to soil that had not been removed from the Council owned cemetery. The Clerk was asked to write to the Funeral Director Company – asking that the area be made good and new turf laid.

## **5(C). 157/16 ANNUAL RETURN FOR THE YEAR ENDED 31<sup>ST</sup> MARCH, 2016**

- (1) The Clerk advised the Members that the final document from the Welsh Assembly appointed External Auditor – BDO LLP of Southampton, had been received. The Document stated the following 'on the basis of our review, in our opinion, the information contained in the Annual Return is in accordance with proper practices and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met'. **The Council Members thanked the Clerk for his work with the Annual Return.**
- (2) The Clerk advised that a Notice of Conclusion of Audit - Public Audit (Wales) Act 2004 / Accounts and Audit (Wales) Regulations 2014), had been displayed on the Council notice boards, by the Clerk on the 26<sup>th</sup> September, 2016.

## **6. 158/16 REPRESENTATIVES / LIAISON COMMITTEE REPORTS**

There were no representative's reports.

## **7(A). 159/16**

### **PLANNING APPLICATIONS**

**The following planning application had been received:**

- ❖ Application number: 055745, for the erection of two-storey extension to side of dwelling, at Swallowdale, The Nant.

**Comments by Council:** Providing it complies with relevant planning policies, then no objection to the proposal.

**(The above application was sent to the Chairman for consultation with the local Member(s) due to statutory time limits for observations).**

## **7(B). 160/16**

**The Members agreed with the above decision.**

## **7(C). 161/16**

**The following planning application was dealt with by the Members at the meeting:**

- ❖ Application number: 055818, for the erection of an extension and refurbishment of outhouse to incorporate swimming pool and gymnasium, at Maes Alyn, Denbigh Road, Rhydymwyn.

**Comments by Council:** Providing it complies with relevant planning policies, then no objection to the proposal.

## **7(D). 162/16**

### **PLANNING DECISIONS**

**The following planning decisions have been received from Flintshire County Council:**

- Application number: 055486, for erection of extension at The Lodge, Halkyn Castle. Approved.
- Application number: 055489, listed building application – as above. Approved.
- Application number: 055431, for erection of a two story extension, at Ty Newydd Farm, Berth Ddu. Approved.
- Application number: 055565, for demolition of existing converted garage and erection of two storey side extension, at 4, Buxton Lane, Pentre Halkyn. Approved.
- Application number: 055745, for erection of two storey extension, at Swallowdale, The Nant. Approved.

## **7(E). 163/16**

### **PLANNING APPEALS**

**The following notices of planning appeal to the Welsh Assembly have been received:**

- ❖ Planning application number: 055299 – Appeal reference number: APP/A6835/A16/3153462, for an extension to and change of use, at Ael Y Bryn, Moel y Crio.

## **8. 164/16**

### **COMMUNITY LIGHTING**

**The following lamps have been reported out of order since the last meeting:**

- (a) Lamp number: 8 – Near to Mersey View Cottages, The Catch.
- (b) Lamp number: 46A – Near to The Lodge, Halkyn Castle.
- (c) Lamp number: 35 – Springfield Hill. Still awaiting connection from Scottish Power.
- (d) Lamp number: 29 – Near Pentre Farm and Bryn Awel, Pentre Halkyn.
- (e) Lamp number: 10 – Near Holmstead, The Windmill.
- (f) Lamp number: 7 – The Windmill.

**9. 165/16**

**TRANSPORT / COMMUNITY BUSES (CLLR MRS. J. WENDY SIGSWORTH)**

Councillor Mrs. Wendy Sigsworth advised the Members in relation to a recent meeting, with an Officer from the Flintshire County Council Transportation Department.

Councillor Mrs. Sigsworth further advised that the County Council had referred to the grant reduction for rural transport from the Welsh Assembly Government. Flintshire County Council would be holding a drop-in session in Halkyn Parish Hall in October. Funding was available for the Community purchase of vehicles. Councillor Mrs. Sigsworth confirmed that the present bus service in the area was not subsidised and the bus company had advised that they wished to continue to provide the service. The date of the drop-in session would be arranged during the library opening time on a Friday afternoon.

**10. 166/16**

**APPROVAL OF ACCOUNTS FOR PAYMENT**

<b>Cheque Number</b>	<b>Payee</b>	<b>Net £</b>	<b>Vat £</b>	<b>Total £</b>
<b><u>To confirm the following payments made between the July and September – Council meetings</u></b>				
412	Scottish Power (July - Street Lighting Electricity Account)	335.15	67.03	402.18
413	Flintshire County Council (street light inspection and maintenance – April, May & June)	250.00		250.00
414	AON insurance (Chair’s Regalia)	57.62		57.62
415	Blue Bell Inn, Halkyn (Refreshments for Japanese & Flintshire students)	41.67	8.33	50.00
416	Sandra’s Cakes & Buffets (Refreshments for Japanese & Flintshire students)	30.00		30.00
<b><u>Payments to be considered at this evening’s Council meeting</u></b>				
417	Scottish Power (August - Street Lighting Electricity Account)	335.15	67.03	402.18
418	R. P. Parry – Clerk. Re-imburement of letter writing paper – Post Office stationery (as per receipt)	18.33	3.77	22.60

419	R. P. Parry – Clerk. Re-imburement of bulk stationery – purchased with other Councils from Staples (as per receipt)	43.75	8.75	52.50
420	R. P. Parry – Clerk. Re-imburement of purchase of book postal stamps from Post Office (as per receipt)	64.00		64.00

**11. 167/16  
APPLICATIONS FOR FINANCIAL SUPPORT**

<b>Cheque Number</b>	<b>Name of organisation</b>	<b>Amount granted £</b>
	No applications received	

**12. 168/16  
The Members agreed the payments of the above accounts as listed.**

**13. 169/16  
Standing Orders were suspended**

- (a) Councillor Mrs. Wendy Sigsworth advised the Members that the speed limit indication flashing lights, sited at either end of the B5123 road, whilst entering the village of Rhosesmor – were not working. It was assumed that as the speed limit has been reduced in this area, the flashing signs have been switched off – hopefully, to be adjusted to reflect the new speed limit.

**The Members agreed the following:** The Clerk to write to Flintshire County Council Highways, to confirm that the flashing lights will be adjusted and be operative in the near future.

- (b) Councillor Howard Morris advised the Members in relation to his following concern: A large and overgrown hedge at The Old Bryn Erin – which is opposite the Old Central Stores in Halkyn. Whilst the height of the hedge has increased, it has also spread out over the footpath. The hedge is on a corner, and now obscures the view of drivers. The situation is further exasperated as the sheep are using the area as cover.

**The Members agreed the following:** The Clerk to contact Flintshire County Council Street Scene – asking that the area be inspected, together with the necessary work to be completed to allow safe visibility for vehicles

**14. 170/16  
Standing Orders were restored**

**There being no further business, the Chairman thanked everyone for attending and closed the meeting.**

**SIGNED BY THE  
CHAIRMAN.....**

**DATE OF  
APPROVAL.....**