



CYNGOR CYMUNED HELYGAIN / HALKYN COMMUNITY COUNCIL

**Minutes of the Meeting of Halkyn Community Council,
Held in the Halkyn Parish Hall,
On Monday the 18th September, 2017, at 7.30pm.**

**1(A). 160/17
PRESENT**

Councillor B. Glyn Coleclough (Chair)
Councillor Mrs. Nicola Richardson (Vice Chair)
Councillor Colin Barker
Councillor Brian Coleclough
Councillor Miss. Jean S. Davies (Community & County)
Councillor David A. Hughes
Councillor David G. Roberts
Councillor G. T. Robinson
Councillor Mrs. J. Wendy Sigsworth
Councillor Mrs. Delyth Taylor
Councillor John Thomas

Councillor Colin Legg (Flintshire County)

Clerk & Financial Officer R. Phillip Parry

**1(B). 161/17
APOLOGIES**

Councillor L. Howard Morris
Councillor Dylan Roberts

**2. 162/17
DECLARATIONS OF INTEREST**

There were no Declarations of Interest Declared.

**3. 163/17
TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 17TH JULY, 2017**

The Minutes were proposed as correct by Councillor Mrs. Nicola Richardson and seconded by Councillor Colin Barker and formally agreed by the Members present.

4. 164/17

MATTERS ARISING

The Clerk referred to the following matters from the previous Minutes:

Minute no: 4. 142/17 sub minute numbers: 10/98/17 & 4. 73/17 & 4.52/17 (page 2), in relation to the installation of a new bus shelter in the Windmill. The Clerk advised, that following many months, a further site meeting had taken place on the 4th August, at the area of the proposed installation of the bus shelter. In attendance at the meeting were: Ms. Ceirios Davies (Conservation Officer) Natural Resources Wales / Ms. Amanda Davies (Ecologist – Access & Natural Environment) Flintshire County Council / Mr. Ian Williams (Street Scene Manager) Flintshire County Council – together with R. Phillip Parry (Clerk to Halkyn Community Council).

Following the site meeting, whereby it was agreed that the existing base be re-sited across to the opposite side of the road. Ms. Ceirios Davies confirmed, that an Assent was required from Natural Resources Wales. Ms. Amanda Davies confirmed, that she would draw up a ‘Method Statement’ together with a ‘Habitats Risk Assessment’. Mr. Ian Williams confirmed, that the County Highways Department, had no objection to the bus shelter site.

The Clerk further advised, that he had received from Mr. John Ratcliffe (Conservation Technical Specialist) Natural Resources Wales, the following: ‘Assent by the Natural Resources Body for Wales (“Natural Resources Wales”) To carry out operations identified in a Notice dated 4th August, 2017, Under Section 28H of the Wildlife and Countryside Act 1981, as Amended. (Designated Sites: Comin Helygain A Glaswelltiroedd Treffynnon / Halkyn Common and Holywell Grasslands – Site of Special Scientific Interest Halkyn Mountain /Mynydd Helygain – Special Area of Conservation’

The Clerk further advised, that he had contacted Mr. Ian Williams, in relation to the Assent grant, and requested proposed dates for the re-siting of the bus shelter base, together with an installation date, for the bus shelter to be delivered by the manufacturer in St. Asaph.

Minute no: 4. 142/17 sub minute numbers: 10/98/17 & 4. 73/17 & 9. 71/17 (page 2), in relation to a public event with the Welsh Ambulance Service and Holywell & Flint Rotary Club. The Clerk advised in relation to an e-mail received from an Official of Holywell & Flint Rotary Club, who advised as follows: Due to unfortunate circumstances, the Rotary Club, have taken the decision to suspend the project with the Welsh Ambulance Service. The e-mail had been forwarded to Councillor Mrs. Wendy Sigsworth. Councillor Mrs. Sigsworth suggested, that the Clerk contact a local resident, who is currently a First Responder whereby during the public meeting, had expressed an interest in the project.

Members agreed the following: The Clerk to contact the local resident, to ascertain if this person is able to assist the Council, with the setting up of a First Responder project within the Community.

Minute no: 4. 142/17 sub minute number: 14(A). 105/17 (page 2), in relation to an Environmental Audit in Rhosesmor. Councillor Mrs. Delyth Taylor advised, that she had received no further contact from Mr. Ian Williams. The Clerk advised, that Mr. Williams was to attend this evening’s meeting, but had to attend another Community Council prior to Halkyn.

Note: Mr. Ian Williams did not attend the meeting, whereby Councillor Mrs. Delyth Taylor advised, she would endeavour to make contact with Mr. Williams.

Minute no: 5(B). 144/16 (a) (page 3), in relation to ‘flashing speed indicator lights’ in the area of Rhosesmor. The Clerk advised, that he had written to Flintshire County Council Highways. A reply had been received, which stated the following: ‘The 30mph flashing warning sign currently in Berth

Ddu, is still the old defunct one. I can confirm that the replacement sign has been ordered and the Company have advised, they are looking to install it in mid-August'. The Clerk further advised, that as far as he was aware, the new equipment had not been installed to date. The Clerk will further contact Flintshire County Highways.

Minute no: 9(C). 153/17 (page 5) in relation to a faulty light near to Nythfa, Halkyn. The Clerk advised, that he had written to the landowner, seeking that the branches in the area of the lamp are cut back. To-date, there had been no reply. County Councillor Colin Legg informed the Members, that the trees had been cut back and the County Street Lighting department had rectified the fault.

5(A). 165/17

CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:

- (1) Correspondence received from The Post Office, advising in relation to the temporary closure of Halkyn Post Office, at The Blue Bell Inn. The letter further advised, that the Council would be contacted further, in relation to future Post Office provision.
- (2) South Flintshire Police Consultation – area meeting. The Clerk advised that the next meeting was to be held in Mold on Thursday 21st September. Councillor Colin Barker – as the Council's representative, confirmed his attendance.
- (3) Joint meeting of Town & Community Councils and the County Standards Committee. The Clerk advised that the Public Services Ombudsman for Wales, was to be in attendance at the meeting, which is to be held on Monday 2nd October, in Connah's Quay.

Members agreed the following: The Clerk to attend on behalf of the Community Council.

- (4) Invitation from Flintshire County Council, to attend the Annual Public Engagement Survey Event for 2017. The event to be held on Thursday 26th October, at 6.30pm in Holywell.

Members agreed the following: To consult their diaries, and to advise the Clerk, of their attendance.

- (5) Invitation from the North Wales Police, for a Council Member to attend their 'Ride along Scheme' – whereby a Councillor will spend time with on-duty Officers.

Members agreed the following: To advise the Clerk, should any Member wish to register their interest in the offer by the Police.

- (6) Invitation from One Voice Wales, to become a member of their organisation. The Clerk advised that the invitation did not advise in relation to the joining fee. Letter received.
- (7) Notification from the Welsh Assembly, in relation to 'Clustering' Funding was available for Town & Community Councils to support the initial setting up of joint arrangements. The Clerk advised that the letter was dated the 1st September, with a closing date for applications, being 13th October. Letter received.
- (8) Notification from AON (Town Council's insurer) – advising that from 2018, they would not be insuring Councils in Wales and England. A second letter was received from a Company offering their services. The Clerk advised that the Council insurance policy was effective until May, 2018.

5(B). 166/17
CLERK'S REPORT

- (a) The Clerk advised the Members of a deposit to the Council's bank account, the sum of £16,333.33, being the second payment of the 2017 / 2018 precept for the current financial year – received from Flintshire County Council.
- (b) The Clerk advised that he had received a complaint in relation to the long grass in the Council Cemetery adjacent to St. Mary's Church. The complaint had initially been received by Flintshire County Council. It was reported that the grass had been cut under the normal scheduled time.
- (c) The Clerk brought to the attention of the Members, an advert in The Clerk's Magazine, in relation to a company who specialize in cemetery design. This particular Company, had completed cemetery development in other cemeteries in North Wales.

Member agreed the following: The Clerk to contact the Company, to arrange a site meeting with their representative, together with Members of the Council Cemetery Sub-Committee.

- (d) The Clerk advised to a complaint received in relation to the Rhosesmor Children's Play area. The complaint related to the following: (1) the gate ways to the play area can easily be opened by small children (2) concern in relation to the gate adjacent to the main road (3) condition in relation to the child swings, the safety flooring, including the slide being in a filthy condition.

The Clerk advised that he had forward the complaint to the Flintshire Play Design Officer, for observations. The County had confirmed that the gates had been made safe and the equipment cleaned. In relation to the older items of equipment, the Community Council could apply under the match-funding scheme – which would be advised to all Flintshire Councils in the near future.

Councillors' Mrs. Delyth Taylor and David Roberts, also expressed their concerns in relation to the gate adjacent to the B5123.

Members agreed the following: The Clerk to contact Flintshire Play Department, seeking their views, in relation to this gate being permanently locked or removed.

5(C). 167/17
ANNUAL RETURN FOR THE YEAR ENDED 31ST MARCH, 2017

The Clerk advised the Members that the final document from the Welsh Assembly appointed External Auditor – BDO LLP of Southampton, had been received. The Document stated the following 'on the basis of our review, in our opinion, the information contained in the Annual Return is in accordance with proper practices and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met'.

BDO further stated the following: 'There were no matters which came to our attention which required the issuing of a separate additional issues arising report'.

The Council Members thanked the Clerk for his work with the Annual Audit of Accounts.

5(D). 168/17

NOTICE OF CONCLUSION OF AUDIT

The Clerk advised, that in accordance with the (Public Audit (Wales) Act 2004 Accounts and Audit (Wales) Regulations 2014), that he had displayed a Public Notice, on the Community Council's notice boards – in accordance with Section 29 of the Public Audit (Wales) Act 2004 - on the 24th July, 2017.

6. 169/17

REPRESENTATIVES / LIAISON COMMITTEE REPORTS

There were no representatives reports.

7. 170/17

COUNTY COUNCILLORS' REPORT (COUNCILLORS' MISS JEAN S. DAVIES & COLIN LEGG)

Councillor Miss Jean Davies advised in relation to the following:

- (i) Post Offices in Halkyn and Pentre Halkyn. Councillor Miss. Davies advised the Members in relation to her responses.
- (ii) Attendance at Flintshire County Council Local Development Plan meeting. The process for the next LDP will progress over the next twelve months.
- (iii) Councillor Brian Coleclough, referred to the development adjacent to the A5026 – which had allegedly not received planning consent. Councillor Miss. Davies advised, that she was aware of the concerns, which Flintshire Planning department were in the process of investigating.

Councillor Colin Legg advised, that apart from the update in relation to the street light near to Nythfa, Halkyn – there was nothing further to bring to the Members attention. **(See Matters Arising under Minute number: 4. 164/17 sub minute number: 9 (c). 153/17, on page 3 above).**

8(A). 171/17

PLANNING APPLICATIONS

The following planning applications had been received:

- (a) Application numbers: 057311 and 057312, for a Listed building and general planning application, for the proposed erection of a single storey side extension, at Ty Celyn, Rhes Y Cae.

Comment by Council: Providing it complies with relevant planning policies, then no objection to the proposal.

- (b) Application number: 057191, for the erection of extension to and re-modelling of existing dwelling, at Plas Yn Graig, Halkyn.

Comment by Council: Providing it complies with relevant planning policies, then no objection to the proposal.

- (c) Application number: for out of hours working at Tarmac Pant Asphalt, Halkyn, on Saturday 16th and Sunday 17th.

Comment by Council: No objection.

(The above three application were sent to the Chairman for consultation with the local Member(s) due to statutory time limits for observations).

8(B). 172/17

The Members agreed with the above decisions.

8(C). 173/17

The following planning applications were dealt with by the Members at the meeting:

- (i) Application number: 057424, for installation of parasol to external terrace, at Britannia Inn, Halkyn.

Comment by Council: Providing that the application complies with planning policy, then no objections raised.

- (ii) Application number: 057455, for application for the approval of details reserved by condition numbers 13 – landscaping / 19 – aftercare / and 21 restoration masterplan scheme, attached to planning application number: 055218, at Pant Y Pwll Dwr Quarry, Pentre Halkyn.

Comment by Council: Providing that the application complies with planning policy, then no objections raised.

- (iii) Application number: 057463, for application for the approval of details reserved by conditions numbers 20 – control of noise / 23 – blasting / 32 – restoration masterplan scheme and 34 – after care scheme, attached to planning application number: 054768, at Pant Y Pwll Dwr Quarry, Pentre Halkyn.

Comment by Council: Providing that the application complies with planning policy, then no objections raised.

- (iv) Application number: 057474, for listed building for the partial demolition of wall and creation of new access, at Rose Mount, Halkyn.

Comment by Council: Providing that the application complies with planning policy, then no objections raised.

8(D). 174/17

PLANNING DECISIONS

The following planning decisions had been received from Flintshire County Council:

- (a) Application number: 057049 – Siting of 6 static caravans and associated development, at Glasdir View, The Nant. Approved.
- (b) Application number: 057061 – erection of living room and bedroom extension, at Erw Mau, Wern y Gaer, Rhosesmor. Approved.
- (c) Application number: 057094 – loft conversion to create two bedrooms etc., at Delanfor, Pentre Road, Halkyn. Approved.
- (d) Application number: 056322 – variation of condition no 1 attached to planning permission Ref 049756, to allow changes to layout, at Fron Farm, Rhos y Cae Road, Hendre. Approved.

- (e) Application number: 057187 – erection of rear extension and extension to first floor, at High Bank, Buxton Lane, Pentre Halkyn. Approved.
- (f) Application number: 057022 – for lawful development certificate, at 6, Bryn Y Gwynt, Pentre Halkyn. Approved.
- (g) Application number: 056675 – for erection of an extension, at 20, Cae'r Ffynnon, Rhosesmor.
- (h) Application number: 056903, for single storey extension (orangery), at Cupola Cottage, Halkyn. Approved.
- (i) Application number: 056969 – for a lawful development certificate, at Nant Farm Barn, The Nant. Agreed.
- (j) Application number: 056904 – ground floor extension, at Lindfield, Rhosesmor. Approved.
- (k) Application number: 056966, for erection of two-storey extension and single storey rear extension, at Swallowdale, The Nant. Approved.
- (l) Application number: 057116 – for proposed ground and first floor extensions, at Moel y Crio Cottage, Foel Farm, Moel y Crio. Approved.
- (m) Application number: 057249 – for application for non-material amendment to planning permission Ref 054777, at 1 Halkyn Hall Estate, Pentre Halkyn. Approved.

9. 175/17

COMMUNITY LIGHTING

The following lamps were reported out of order at the meeting:

- (1) Lamp number: Halkyn no 1 – outside The Blue Bell Inn.
- (2) Lamp number: Halkyn no 9 – Near to Mersey View The Catch.
- (3) Lamp number: Rhosesmor no A1 – near Sunningdale, Northop Road.
- (4) Lamp number: Berth Ddu no 26 Near to Grosvenor Cottage.

Rhes Y Cae: The following lamps are awaiting either new pole brackets, that have been removed by Scottish Power, during their replacement of lighting poles – or a Scottish Power connection. Lamp numbers: 3 and 17 awaiting new pole brackets and lamp number 2 awaiting Scottish Power connection.

The Wern: Lamp number 1(a) near to Warren Bank. The Clerk advised, that this lamp pole had been replaced by SP. The County Council Street Lighting department, had previously advised that a new bracket was required – which had been approved by the Community Council.

Moel Y Crio: The Clerk advised that three lamps in a row are still out of order. Following inspection last year, the County Council Lighting Supervisor advised, that the lights are sited too far back from the roadside, and they were difficult to gain access, due to the type of vehicle the County used.

Members agreed the following: The Clerk to further contact Flintshire Street Lighting, to ascertain the present position. Should another vehicle be required to complete the repair, the Council would consider the cost

10. 176/17

APPROVAL OF ACCOUNTS FOR PAYMENT

Cheque Number	Payee	Net £	Vat £	Total £

<u>To confirm the following payments made between the July and September – Council meetings</u>				
477	Halkyn Parish Hall (Hire of Hall for Library £330.00 / Hire for Council meetings £90.00 / Hire for First responder open Day £10.00)	430.00		430.00
478	Scottish Power (July - Street Lighting Electricity Supply)	336.27	67.25	403.52
479	Flintshire County Council (June - Street Lighting Inspection and Maintenance)	552.25		552.25
480	Flintshire County Council (Re-charge for Halkyn Parish Hall Library – 2016 / 2017)	4,053.00		4,053.00
481	Wales Audit Office (External Audit by BDO)	168.45		168.45
<u>Payments to be considered at this evening's Council meeting</u>				
482	Scottish Power (August - Street Lighting Electricity Supply)	336.27	67.25	403.52
483	Flintshire County Council (May - Street Lighting Inspection and Maintenance – including visual inspection – report to follow at £1,637.50)	2,181.75		2,181.75
484	Flintshire County Council (July - Street Lighting Inspection and Maintenance)	163.75		163.75
485	R. Gwyn Jones (Joiner) (Repairs to main door of Halkyn Parish Hall)	135.00		135.00
486	R. Phillip Parry – Clerk (Re-imburement of stationery and ink - £53.33 plus VAT / Policy folders for new Councillors - £17.48 plus VAT – as per receipts).	70.81	14.16	84.97

11. 177/17

APPLICATIONS FOR FINANCIAL SUPPORT

Cheque Number	Name of organisation	Amount granted £
	No applications received	

12. 178/17

The Members agreed the payments of the above accounts as listed.

There being no further business, the Chairman thanked everyone for attending and closed the meeting.

**SIGNED BY THE
CHAIRMAN.....**

**DATE OF
APPROVAL.....**