



# **CYNGOR CYMUNED HELYGAIN / HALKYN COMMUNITY COUNCIL**

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**Minutes of the Meeting of Halkyn Community Council,  
Held in the Halkyn Parish Hall,  
On Monday the 17<sup>th</sup> July, 2017, at 7.30pm.**

**1(A). 138/17  
PRESENT**

Councillor B. Glyn Coleclough (Chair)  
Councillor Mrs. Nicola Richardson (Vice Chair)  
Councillor Colin Barker  
Councillor Brian Coleclough  
Councillor Miss. Jean S. Davies (County & Community)  
Councillor David A. Hughes  
Councillor L. Howard Morris  
Councillor David G. Roberts  
Councillor Dylan Roberts  
Councillor G. T. Robinson  
Councillor Mrs. Delyth Taylor  
Councillor John Thomas

Clerk & Financial Officer R. Phillip Parry

**1(B). 139/17  
APOLOGIES**

Councillor Mrs. J. Wendy Sigsworth

Councillor Colin Legg (Flintshire County)

**2. 140/17  
DECLARATIONS OF INTEREST**

**There were no Declarations of Interest Declared.**

**3. 141/17  
TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 19<sup>TH</sup> JUNE, 2017**

The Minutes were proposed as correct by Councillor David Hughes and seconded by Councillor Mrs. Delyth Taylor and formally agreed by the Members present.

#### **4. 142/17**

#### **MATTERS ARISING**

The Clerk referred to the following matters from the previous Minutes;

**Minute no: 4. 123/17 sub minute no: 10.98/17 & 4.73/17 & 4.52/17 (page 2)**, in relation to the installation of a new bus shelter in The Windmill. The Clerk advised that the proposed meeting in July, had not taken place – due to the availability of all the interested parties. The meeting was now scheduled to take place in early August.

**Minute no: 4. 123/17 sub minute no: 10.98/17 & 4.73/17 & 9. 61/17 (page 2)**, in relation to a public event with the Welsh Ambulance Service. The Clerk recollected the Council Members, an e-mail cascaded to Councillors dated the 28<sup>th</sup> June, which contained a report from Councillor Mrs. Wendy Sigsworth. The report provided information in relation to the event, which included a presentation by the ambulance service and an experienced first responder. Residents in attendance agreed that they would wish to be involved with the project – which included being trained as a first responder, assisting with fund raising and organising.

**Members agreed the following:** To move forward with the First responder Scheme, and further confirmed financial assistance towards the ‘start-up cost’ of the project.

**Minute no: 4. 123/17 sub minute no:14(A). 105/17 (page 3)**, in relation to an Environmental Audit in Rhosesmor. Councillor Mrs. Delyth Taylor advised that the Environmental Audit with Mr. Ian Williams (Flintshire County Council Street Scene Officer), had not taken place.

**Members agreed the following:** The Clerk to further contact Mr. Ian Williams, to advise that both Councillors’ Mrs. Delyth Taylor and David Roberts, were awaiting provisional dates for the Environmental Audit.

#### **5(A). 143/17**

#### **CORRESPONDENCE**

**The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:**

- (1) Letter received from Flintshire County Council advising that their Street Scene Officers would be attending Town & Community Council meetings on a quarterly basis. However, the Street Scene Officers can be contacted at any time, should an issue arise.
- (2) Notification from Flintshire County Council, that the Summer Play Scheme would commence from Monday 24<sup>th</sup> July, to Friday 11<sup>th</sup> August – between the hours of 1.30pm to 3.30pm.
- (3) The Clerk recollected to the Members an e-mail forwarded from Flintshire County Council, which provided a web link to a consultation page named – Active Travel Draft Integrated Network Map Consultation.
- (4) Letter received from Flintshire County Council, in relation to a County Standards Committee and Town & Community Councils joint meeting, due to be held on 2<sup>nd</sup> October. The Public Services Ombudsman for Wales will be in attendance at the meeting, and the County were requesting any questions to be placed before the Ombudsman.

- (5) Letter received from Flintshire County Council seeking nominations from Town & Community Councils for a representative to sit on the Flintshire Public Services Board. The Clerk advised the outline role description. Councillor David Roberts expressed an interest.

**Members agreed the following:** The Clerk to formally nominate Councillor David Roberts as the Town & Community Council representative, to sit on the Flintshire Public Services Board.

- (6) Information received from Flintshire County Council in relation to a briefing event relating to the Flintshire Local Development Plan, to be held on Tuesday 25<sup>th</sup> July, at 6.00pm in County Hall, Mold. County Councillor Miss. Jean Davies advised in relation to her attendance at a similar event for County Councillors. Councillor Miss. Davies will provide the Community Council Members with a report following the briefing, at the September Council meeting.
- (7) Invitation from the Welsh Assembly government to attend a Stakeholder Workshop in relation to ‘Welsh Government Policy on Geological Disposal’ to be held in Colwyn Bay on Wednesday 27<sup>th</sup> September at Porth Eirias.
- (8) Wales & Town & Community Councils Local Election Candidate Survey. Information cascaded to Members on the 5<sup>th</sup> July, which included a link to a questionnaire.
- (9) The Clerk read out an e-mail received from Mr. Steve Marquis (Blue Bell Inn & Post Office, Halkyn), who advised, that he and his family were retiring and leaving the business – which had been sold.

**Members agreed the following:** The Clerk to write to Mr. & Mrs. Marquis, to thank them for the service provided to the Community – with both the Pub and more recently, the Post Office. The Council Members wish Mr. & Mrs. Marquis and family, every happiness in their retirement.

#### **5(B). 144/17(A)**

#### **CLERK’S REPORT**

- (a) The Clerk referred to the previously discussed flashing speed indicator lighting in the area of Rhosesmor. Councillor Mrs. Wendy Sigsworth has written to the Clerk to advise, that the flashing light system appears not to be set to the correct speed limit - following the speed limit reduction.

**Members agreed the following:** The Clerk to contact Flintshire County Council Highways, seeking an inspection of the units.

- (b) The Clerk advised, that Flintshire County Council had provided a ‘Model Local Resolution Protocol’ for Community and Town Councils in Wales – that had been drawn up by One Voice Wales. The Model Local Resolution Protocol, was a result of a recommendation by the Public Services Ombudsman for Wales, who has agreed, in principle, of referring some complaints against Members back to Community & Town Councils, for local resolution. The Clerk advised that the general policies of the Council, will be an agenda item in the October meeting.

**Members agreed the following:** The Clerk to place the Model Local Resolution Protocol, on the October agenda, for consideration with the annual review of Council Policies.

**5(C). 144/17(B)**

**TO RECEIVE AND APPROVE THE QUARTERLY STATEMENT OF ACCOUNTS - TO THE 30TH JUNE 2017**

The Clerk and Financial Officer provided the Members with a copy of the Quarterly Statement of Accounts, to the end of June 2017, together with copies of the two Council Bank account statements. The Clerk further provided the Members with a breakdown in relation to the budget headings, which included income and expenditure, to-date. **The Members approved the Statement of Accounts, and the document was signed by the Chair, Councillor Glyn Coleclough.**

**6. 145/17**

**REPRESENTATIVES / LIAISON COMMITTEE REPORTS**

There were no representatives reports.

**7. 146/17**

**COUNTY COUNCILLOR REPORT (COUNCILLOR MISS. JEAN S. DAVIES)**

Councillor Miss. Jean Davies, advised the Members in relation to the following:

- (a) A number of current planning applications, that were open for consultation.
- (b) Confirmed her attendance at a forthcoming briefing event, relating to the Flintshire Local Development Plan, at County Hall, Mold.

**8(A). 147/17**

**PLANNING APPLICATIONS**

**The following planning applications have been received:**

- (a) Application number: 057049, for the siting of 6 static caravans and associated development on land adjacent to touring caravan site, at Glasdir View, The Nant.

**Comment by Council:** Providing that the application complies with planning policy, then no objections raised.

- (b) Application number: 057094, for loft conservation to create two bedrooms and creation of dormer to front of property, at Delanfor, Pentre Road, Halkyn.

**Comment by Council:** Providing that the application complies with planning policy, then no objections raised.

**(The above two applications were sent to the Planning Sub Committee Chairman, for consultation with the Members, due to statutory time limits for observations ).**

**8(B). 148/17**

**The Members agreed with the above decisions.**

**8(C). 149/17**

**The following planning applications were dealt with by the Members at the meeting:**

- ❖ Application number: 057116, for proposed ground and first floor extensions, at Moel Y Crio Cottage, Foel Farm, Moel y Crio.

**Comment by Council:** Providing that the application complies with planning policy, then no objections raised.

#### **8(D). 150/17**

#### **PLANNING DECISIONS**

**The following planning decisions have been received from Flintshire County Council:**

- (a) Application number: 057022, for lawful development certificate for the proposed erection of a shed and decking area, at 6, Bryn Y Gwynt, Pentre Halkyn. Approved.
- (b) Application number: 056675, for the erection of an extension, at 20, Cae'r Ffynnon, Rhosesmor. Approved.
- (c) Application number: 056903, for single storey extension (orangery) at rear of premises, at Cupola Cottage, Halkyn. Approved.
- (d) Application number: 056969, for a lawful development certificate for the existing use of barn as residential dwelling, at Nant Farm, Nant Road, Pentre Halkyn. Agreed.

#### **9(A). 151/17**

#### **COMMUNITY LIGHTING**

The Clerk advised, that there had been no reported faulty street lights since the June Council meeting.

#### **9(B). 152/17**

Councillor Mrs. Nicola Richardson advised in relation to her concern to the number of faulty lights in Rhes Y Cae.

**Members agreed the following:** the Clerk to further contact County Councillor Colin Legg, to ascertain the present position with Flintshire County Council Lighting Department. In particular, to the number of lamps, that either have an underground fault, or require a new fitting, following renewal of electricity poles by Scottish Power.

#### **9(C). 153/17**

The Clerk advised in relation to a faulty light in the area of Nythfa, Halkyn. The Clerk further advised that the resident had reported the matter to County Councillor Colin Legg. Councillor Legg had been in contact with Flintshire Lighting, who confirmed, that they were unable to reach the lamp with the Counties equipment. The County could hire a suitable vehicle, at a cost of £300.00.

**Note:** following closure of the Community Council meeting, Councillors' Glyn Coleclough and Howard Morris, visited the area. The Councillors' confirmed, that the lamp is inaccessible, due to overhanging tree branches. The Clerk was asked to write to the landowner, seeking that the branches be pruned.

#### **10(A). 154/17**

#### **COMMUNITY CEMETERY (TO RECEIVE QUOTATIONS – EXTENSION TO EXISTING FOOTPATH)**

Councillors' Colin Barker and Howard Morris, advised the Members, that they had both made enquiries with local contractors, seeking quotations for the extension to the existing footpath – at

the Council Cemetery, adjacent to St. Mary's Church, Halkyn. To-date quotations had not been received.

#### **10(B). 155/17**

#### **REVIEW OF CEMETERY FEES – 2017 / 2018**

The Clerk provided Members with details of the present Community Council fees for Halkyn Council Cemetery – together with details of other Council administered Cemetery fees.

**Members agreed the following:** Not to increase the Cemetery fees for this financial year. The Members whilst considering any increase, did take into consideration, that the Halkyn Council Cemetery fees, are in the lower band range – in comparison to other Cemeteries.

#### **11. 156/17**

#### **HALKYN PARISH HALL – TRUSTEES MEETING**

- (a) Councillor Colin Barker, as Chair of the Halkyn Parish Hall Management Committee, advised the Members, that there had been a number of complaints in relation to the Parish Hall building. The complaints ranged from the cleaning aspect, with both internal and external lights being left on all night, including the opening and securing of the building.
- (b) The three recently co-opted Council Members, to be added to the list of trustees for the Parish Hall – via the web site of the Charity Commission. The Clerk advised, that he would liaise with Councillor Mrs. Wendy Sigsworth, who has access to the web site.

#### **12. 157/17**

#### **APPROVAL OF ACCOUNTS FOR PAYMENT**

<b>Cheque Number</b>	<b>Payee</b>	<b>Net £</b>	<b>Vat £</b>	<b>Total £</b>
475	Scottish Power (June - Street Lighting Electricity Supply)	325.47	65.09	390.56
476	H. M. Revenue & Customs. Clerk's PAYE & Clerk & Council NI - April, May & June 2017 - via The Post Office )	489.40		489.40

#### **13. 158/17**

#### **APPLICATIONS FOR FINANCIAL SUPPORT**

<b>Cheque Number</b>	<b>Name of organisation</b>	<b>Amount granted £</b>
	No applications received	

#### **14. 159/17**

**The Members agreed the payments of the above accounts as listed.**

**There being no further business, the Chairman thanked everyone for attending and closed the meeting.**

**SIGNED BY THE  
CHAIRMAN.....**

**DATE OF  
APPROVAL.....**